

Social Security Administration

Will no longer accept applications for Social Security Cards unless the student has already been offered employment.

If you have been offered employment and wish to apply for a Social Security Card:

For “on-campus” employment... (Student must be registered for classes)

Student Employment office forms required and ISSS office must approve

You must bring an employer letter to the ISSS office, on letterhead from the new employer, with the following information:

Location of employment – Job title - Job duties – Hourly rate or salary –

Name of immediate supervisor - Duration of initial employment

For “off-campus” employment... (Student must be registered for classes)

ISSS authorization, employment eligibility (CPT-OPT) and update to I-20 is required.

You must bring an employer letter to the ISSS office, on letterhead from the new employer, with the following information:

Location of employment – Job title - Job duties – Hourly rate or salary –

Name of immediate supervisor - Duration of initial employment

plus the employers Tax ID-EIN#

ISSS can then issue a letter advising the Social Security office that you are a full time student and eligible for employment.

When you go to the Social Security Office to make this application, you must bring the following documents.

- ✓ Social Security Card Application
- ✓ Original ISSS Social Security letter and the Employer Letter (see above)
- ✓ Original Passport, I-94, SEVIS Form I-20 or DS-2019,
- ✓ plus copy of Passport and I-20/DS-2019

Transfer Students: If FAU's I-20 is not stamped due to entry into the United States, you must also provide a copy of the stamped I-20 from your previous school.

Social Security Office
Delray Square Shopping Center
14548 S. Military Trail
Delray Beach, FL 33484
1-800-772-1213

(map available in ISSS office)

SOCIAL SECURITY ADMINISTRATION

Office Address:

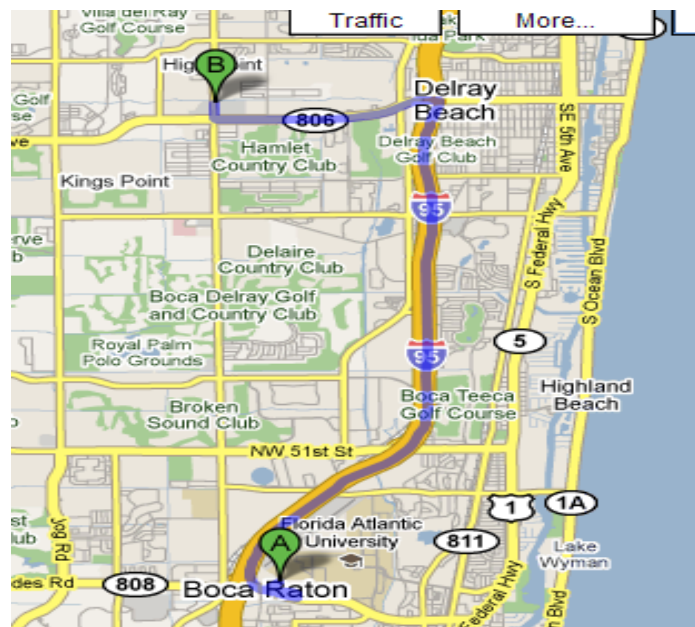
SOCIAL SECURITY
DELRAY SQUARE II
14548 S MILITARY TRAIL
DELRAY BEACH, FL 33484

Phone Numbers:

Toll-Free 1-800-772-1213
TTY 1-800-325-0778

Office Hours:

MONDAY – FRIDAY: 08:30 AM – 03:30 PM
Except Federal Holidays

Map:**Directions to Our Office by Car:**

I-95 TO ATLANTIC AVE WEST. TAKE ATLANTIC AV TO MILITARY TRAIL AND MAKE A RIGHT. GO ONE BLOCK TO THE LIGHT AND MAKE A RIGHT HAND TURN INTO THE DELRAY SQUARE PLAZA II SHOPPING CENTER. THE OFFICE IS ON THE LEFT.

Directions to Our Office by Public Transportation:

1. TAKE BUS NUMBER 91W (BUS STOP LOCATED IN FRONT OF FAU ADMIN BLDG) TO TOWN CENTER MALL (6000 GLADES ROAD #100, BOCA RATON).
2. TAKE BUS NUMBER 3N FROM TOWN CENTER MALL TO DELRAY SQUARE II (SOCIAL SECURITY OFFICE).