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The *Florida Atlantic University Visual Standards Manual* is a resource for all members of the University community and is designed to ensure consistent and appropriate use of a three-tiered visual standards program developed and approved during the 2004-05 academic year. The visual standards—or guidelines—included in this manual represent official University policy related to any and all graphic representations of FAU, its programs and athletic teams.

University policy dictates that all printed material intended for external audiences must be developed and produced under the guidance of the Office of University Communications. For additional information or further clarification of the University’s visual standards, please contact University Communications at 561.297.0096 or branding@fau.edu.

All logos and artwork shown in this manual are the property of Florida Atlantic University, and artwork may not be used in any way without prior written permission. © 2013 Florida Atlantic University, all rights reserved.
To the University Community:

Creation of a standard set of institutional marks for FAU has been a long time coming. The University’s logos and colors had no consistency until the 1990s, when a number of “official” owl logos were introduced in fairly rapid succession, without usage guidelines. Predictably, confusion ensued. The unfortunate results can still be seen in the potpourri of logos that appear on parking decals, t-shirts, lapel pins, coffee cups and other FAU merchandise. As the University approached its 40th anniversary year, it was clear that a serious branding campaign had to be undertaken, with the goal of creating a strong, consistent visual identity for this growing institution.

The branding campaign led to the introduction of three graphically striking new symbols for Florida Atlantic University. These marks are now used in a multitude of ways to represent FAU to the world. The Visual Standards Manual details the guidelines that must be followed in order to make sure that FAU has a strong, clear identity in the public arena.

Presidential Memorandum #3, indicates that any use of the University name or marks must be used in accordance with the guidelines stipulated in this manual and with approval of the Office of University Communications, which is charged with ensuring that University messages are conveyed in a unified, consistent voice, further strengthening the FAU brand.

Your cooperation is expected and appreciated.

Sincerely,

The Office of University Communications
Florida Atlantic University
The University’s branding campaign was carried out over an 18-month period between 2003 and 2005, with the help of Rickabaugh Graphics, a nationally known consulting design firm, and input from more than 4,000 members and friends of the FAU community. People responding to surveys and taking part in focus groups gave their overwhelming endorsement to retaining the burrowing owl as FAU’s mascot, and that has been done. The University seal—in use for many years—was modified slightly to give it a cleaner, more modern look.

Please give your close attention to the mandatory usage guidelines presented in this manual. The guidelines apply to both printed and electronic forms of the University’s visual identity. Correct, consistent application of the new images is the most crucial step in the branding process.

As with any project using the University identity, please contact the Office of University Communications at branding@fau.edu or 561.297.0096, before beginning the project, for additional information and guidance or if you have specific concerns about how these standards affect your project.

Note: Addenda detailing specific areas of FAU’s visual standards will be released as needed.
Primary Identity Colors
Color is one of the most important elements of FAU’s visual identity. The FAU colors on this page are the only approved identity colors. The FAU logos should not be reproduced in any other colors without prior approval.

The primary colors for Florida Atlantic University are FAU Blue and FAU Red. FAU Blue should be the dominant color in all University communications. FAU Red is to be used as a complement to be FAU Blue and should never be the dominant color.

FAU Blue
*PANTONE 295
CMYK: 100C - 78M - 26Y - 28K
Web Safe / RGB: 003366

FAU Red
PANTONE 200
CMYK: 20C - 100M - 81Y - 10K
Web Safe / RGB: CC0000

Secondary Identity Colors
In addition to the primary colors of FAU Blue and FAU Red, there are two secondary identity colors. FAU Silver (and its nonmetallic alternative, FAU Gray) may be used with FAU Blue and FAU Red as an accent only. The use of FAU Silver/Gray should always be minimal. FAU Silver is always preferred, but at times when a metallic ink is not practical or possible, FAU Gray may be substituted.

FAU Silver
PANTONE 877
No CMYK
No Web Safe / RGB

FAU Gray
PANTONE 428
CMYK: 23C - 16M - 14Y - 0K
Web Safe / RGB: CCCCCC

*PANTONE® is a registered trademark of Pantone, Inc. The colors shown on this page and throughout this manual are not intended to match the PANTONE Color Standards. For the PANTONE Color Standards, refer to the current edition of the PANTONE Color Formula Guide 1000.
The Florida Atlantic University seal is to be used only for official business of the University. Like other institutional seals, it is designed to function as a stamp of validation and not as a logo. The University logo (see page 4) provides an official University mark to signify FAU’s quality and excellence.

Research into seal usage guidelines at Florida’s other state universities and universities around the country, as well as the findings of a group convened by the University Provost to discuss seal use, resulted in formulation of the guidelines listed on page 3.

The Florida Atlantic University seal symbolizes the University. At the heart of the seal is the lamp of knowledge, representing our commitment to academic excellence. It will always be the focus of FAU.

The lamp of knowledge is placed on a sea of waves, which symbolizes the word “Atlantic” in the University’s name and the important role the ocean plays in the life of the FAU community—from research to recreation.

The radiating rays of light above the lamp of knowledge represent the energy and excitement emanating from our campuses as we move into the future. The rays also depict the sun—and our “Sunshine State.”

The name of our University encircles the seal and includes the date the University was established by act of the Florida Legislature. (The doors first opened for classes three years later, in 1964).
Approved Seal Use

Diplomas
Academic Certificates (must have signature of Dean, Provost or President)
Honorary Degrees

Official Documents:
- Letters of certification
- Transcripts
- Resolutions
- Grant applications/requests
- Course catalogs

Legal Documents:
- Contracts
- MOUs

Commencement/Convocation-Related Items:
- Banners
- Sashes
- Regalia
- Class rings
- Graduation diploma frames
- Podium signs

University flags
Pre-approved gifts (not for resale)
Letterheads specific for the:
- President
- Provost
- BOT members

(Some Examples of Non-approved Seal Use

Business Cards
Stationery other than letterhead
Signage
PowerPoint presentations
(PowerPoint presentations made to the BOT or the BOG may display the seal.)
Ads (print, web or television)
Merchandise available for sale
Web sites
Podium signs
(except at commencement and convocation)
Videos
Printed material:
- Brochures
- Magazines
- Newsletters, etc.)

(To be used when the letter is signed by the President, Provost, BOT member; not for use by staff members of each office.)
The FAU logo represents the University. It is the cornerstone of the University’s visual identity. Although it identifies the University on everything from stationery to vehicles, its use is still governed by the guidelines in this manual.

The Florida Atlantic University Logo features a depiction of a wave inside the letter “A.” This wave is a tribute to an important part of our name: Atlantic. The geographic proximity of all of our campuses to the Atlantic Ocean is part of FAU’s “cultural DNA.” The ocean is not only an important element of the South Florida culture but also the subject of many fields of specialized study at FAU. The wave in our logo also represents energy and forward motion. The acclaimed faculty and staff and dedicated students at FAU are part of a “wave of the future” that is taking the University in new and exciting directions.

**INITIAL MARK**
The version shown at left (without the wording) should be used only after the name of the University (or the logo version with the wording) has already been used prominently.

The line is an essential part of the logo and must always be included.
The FAU logo has limited color variations. It is greatly preferred that the two-color logo be used whenever possible. The two-color logo can be reproduced in FAU Blue and FAU Red or their process color equivalents. If the two-color version is not possible, it is preferred that the logo be reproduced in the FAU Blue version. If this is not possible, the logo should be reproduced in black.

The two-color, FAU Blue and black logos can be used without alteration on white or light-colored backgrounds. The FAU Silver/Gray logo should be used only in special cases, on an FAU Blue or black background. The University logo should never appear in any colors other than blue with a red line, blue, black, white, or gray/silver. When the logo is used in one color, the line should also be that color.

**Permissible Color Variations**

*FAU Silver/Gray Logo*

*For use on FAU Blue or dark backgrounds only.

*White Logo*

*For use on FAU Blue or dark backgrounds only.
In addition to the logo, variations in which the text is presented in different configurations are available. These are called University wordmarks. Acceptable variations are shown below.

There should never be a deviation from the proportions, layouts and colors shown on this page. Please address any questions to University Communications at branding@fau.edu or 561.297.0096.
FAU’s various wordmarks with type offer compatibility with different page layouts (see below). The wordmarks with type can be used only in the variations listed below and the four color variations at right.

There should never be a deviation from the proportions, layouts and colors shown on this page. Please address any questions to University Communications at branding@fau.edu or 561.297.0096.

Permissible Color Variations

Two-Color Wordmark with Type

FAU Blue Wordmark with Type

Black Wordmark with Type

FAU Gray/Silver Wordmark with Type (for use on FAU Blue or dark backgrounds only)

White Wordmark with Type (for use on FAU Blue or dark backgrounds only)

The layout options for the University wordmarks with type are shown below. Additional type is always set in Optima.

The Wordmarks with Type

Christine E. Lynn College of Nursing

Florida Atlantic University

Career Development Center

Office of Executive Education

Florida Atlantic University
When used with typography, the FAU wordmarks with type have certain requirements on color backgrounds. The FAU wordmarks with type do not have an outline and so it is necessary to ensure its consistency and contrast on various backgrounds. On light backgrounds there is no change needed to the art as long as there is sufficient contrast between the type and the background. On all dark backgrounds, all type and the rule must be white. These considerations are the same for the FAU Blue or black one-color logos with type. As shown, it is permissible to use the logo with type in all white on any dark background.

**Two-Color Wordmark with Type on Color Backgrounds**

- **On White Backgrounds**
  - The two-color art is unaltered on white backgrounds

- **On Light Backgrounds**
  - Art remains unaltered on light backgrounds if there is ample contrast for the FAU Red

- **On FAU Blue Backgrounds**
  - Change the logo, wordmark, type and line to white on a FAU Blue background

Note that it is very important for the type and rule to be in proper contrast with the background. For this reason, this art may not work well on medium-value backgrounds.

**One-Color Wordmark with Type on Color Backgrounds**

- **On White Backgrounds**
  - One-color art (FAU Blue or black only) is unaltered on white backgrounds

- **On Light Backgrounds**
  - FAU Blue or black art is unaltered on light backgrounds

- **On FAU Blue Backgrounds**
  - Silver/gray or white art should be used on FAU blue or black backgrounds

- **On Dark Backgrounds**
  - Silver/gray or white art should be used on dark backgrounds.
Some of the layout options for the University logo with type can have their text switched to emphasize a school or department name. This allows the schools and departments to have their own logos while staying within FAU’s overall visual identity.

Permissible color variations and the rules for use on color backgrounds are the same as on pages 7 and 8. There should never be deviation from the proportions, layouts and colors shown on these pages. Contact University Communications at branding@fau.edu or 561.297.0096 for the creation of school/department logos.

Below are the layout options for the school/department logos (shown with additional text always set in Optima).

**Permissible Color Variations**

- **Full-Color Wordmark with Type**
- **One-Color Wordmark with Type**
- **Black Wordmark with Type**
- **FAU Silver/Gray Wordmark with Type (for use on FAU Blue or dark backgrounds only)**
- **White Wordmark with Type (for use on FAU Blue or dark backgrounds only)**
The elements of the Florida Atlantic University logo should never be used separately or incorporated into any other graphics or images.

However, the “wave” element can be used as a design element if approved by University Communications. An example of an approved use is the cover of this Visual Standards Manual.

Also, the line is an essential part of the logo and must always be included.
The Florida Atlantic primary athletic logos are the preferred marks to represent FAU athletics. The two primary logos can be used interchangeably, and they should be used in strict adherence to the identity guidelines in this manual.

It is greatly preferred that the full- or two-color primary logos be used whenever possible. The full- or two-color primary logos can be reproduced in solid colors (FAU Blue, FAU Red and FAU Silver/Gray or FAU Blue and FAU Red) or their process color equivalents. If the full- or two-color versions are not possible then it is preferred that the logos be reproduced in the all FAU Blue versions. If this is not possible then the primary logos should be reproduced in all black. The primary logos should never appear in any colors other than those shown on this page.

The banner in the primary logos’ design must never be altered or replaced.

Note: A version of the athletic logo is available for school spirit-related use, see Addendum 9.

The Florida Atlantic University Primary Athletic Logos feature a depiction of our mascot. The Owls name is a tribute to some of the original inhabitants of our University, burrowing owls. Though small in stature, these animals are quite resourceful and will aggressively defend their turf when threatened. Owls have also long been a universal symbol for knowledge and intelligence. There couldn’t be a more appropriate image for the athletic program at an institution of higher learning.
The secondary athletic logos are complementary marks for representing FAU athletics. The secondary logos are intended as decorative or retail product images for use in contexts in which the name of the University has already been established. They should never be used as the primary identifier of Florida Atlantic athletics. The secondary logos should be used in strict adherence to the identity guidelines in this manual.

It is greatly preferred that the full- or two-color secondary logos be used whenever possible. The full- or two-color secondary logos can be reproduced in solid colors (FAU Blue, FAU Red and FAU Silver/Gray or FAU Blue and FAU Red) or their process-color equivalents. If the full- or two-color versions are not possible, it is preferred that the secondary logos be reproduced in the all FAU Blue versions. If this is not possible, the secondary logos should be reproduced in all black. The secondary logos should never appear in any colors other than those shown on this page.
The FAU winged monogram is a secondary mark for representing FAU athletics. The winged monogram is intended as a decorative or retail product image for use in contexts in which the name of the University has already been established. It should never be used as the primary identifier of Florida Atlantic athletics. The winged monogram should be used in strict adherence to the identity guidelines in this manual.

It is greatly preferred that one of the two-color winged monogram logos be used whenever possible. The two-color winged monograms can be reproduced in solid colors (FAU Blue and FAU Red or FAU Blue and FAU Silver/Gray) or their process color equivalents. If the two-color versions are not possible then it is preferred that the winged monogram be reproduced in the all FAU Blue version. If this is not possible then the winged monogram should be reproduced in all black. The winged monogram should never appear in any colors other than those shown on this page.
FAU’s visual identity includes three primary fonts that complement the logos. The first is Palatino, which is the typeface used for our University’s name in the seal and logo. The second primary font is Optima, which is the typeface used in the seal with type and logo with type variations. The third is FAU Bold, a custom font that matches the lettering in the athletic logos.

FAU Bold may sometimes be used with the university logos.

Each of these fonts should be used in order to create a consistent image for our University. These fonts must be used in the logo and the department name under the logo. Other fonts may be used in the body copy. Any font that is clean and classic in design is compatible with the FAU image.

Please address questions about appropriate fonts or font use to University Communications at branding@fau.edu or 561.297.0096.

Palatino
ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz1234567890!$&()%?-:;.,

Optima
ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz1234567890!$&()%?-:;.,

FAU Bold
ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz1234567890!$&()%?-:;.,
The University logo and wordmarks have established clear zones. The clear zones are intended to maintain the images’ integrity and avoid visual confusion. No other type or graphic element (including folds, trims or edges) should fall within the minimum clear zones shown (one-third of the height of the logo.)

For the University logo, the clear zone equals the space between the bottom of the letter “F” and its middle horizontal stroke (see below). For all of the wordmarks with type designs, the clear zone equals the height of the large cap in the type (see examples on the right).
Each of the Florida Atlantic athletic logos has an established clear zone. This clear zone is intended to maintain the logo’s integrity and avoid visual confusion. No other type or graphic element (including folds, trims or edges) should fall within the minimum clear zones shown.

The clear zone for all of the athletic marks is very simple. It is one-third of the height of the logo itself (see examples on the right). This is true for the primary logos, the athletic logotype, the winged monogram and the secondary logos.
Each of the FAU logos has a minimum allowable size. In order to ensure clear reproduction and legibility, the marks may not be used any smaller than the sizes shown on this page. The art should be used at these minimum sizes only when necessary. It is preferred that they be used at least slightly larger than shown on this page.

Minimum Sizes For FAU Logos

University Wordmark with Type
The minimum size of all versions of the University wordmark with type are based on the minimum size of the logo within the art. This is true in all cases.

Florida Atlantic University

Charles E. Schmidt College of Biomedical Science

Florida Atlantic University
The University wordmarks may be used in conjunction with a text block. The detailed specifications on the right were created to provide a consistent look when text blocks are used with these marks.

University logo variations that are not shown on page 7 are never to be used with a text block because they are not primary marks for the University.

**Flush Left Text Block Layout**

When adding text blocks to the University wordmark with type just add the text as an extension of the tagline's text block in the same font and size. The space between the tagline and the text block is one half of the text block leading. (In this case the type is 10 on 11 point, so the space below the tagline is 5-1/2 points.) Text block type size should be at least 9 points.

It is preferred that the text block be set in Optima (which is the same font as the tagline). The leading should be an additional 1 point and the text block width should never exceed the width of the art above.

The logo cannot be smaller than the minimum allowable size.

**Other Text Block Layouts**

Adding a text block to a centered design is done in exactly the same manner as described above except the text block is centered below the logo.

If it is preferred that the tagline be part of the text block with the address but that a space be added after the tagline.
For FAU to maintain the design integrity of its identity marks and maximize each mark’s effectiveness as an identifier, it is mandatory that all marks be applied as indicated in this manual without modification. The marks are not to be altered in any way. Some examples of unacceptable uses of the University marks are shown on this page.

**Examples of Unacceptable Uses of FAU Logos**

- Never switch colors of FAU marks
- Never rearrange parts of FAU marks
- Never change typefaces in FAU marks
- Never delete the line from the FAU marks
- Never use different font or italic in tagline
- Never use unapproved color combinations
- Never resize elements in FAU marks
- Never use unapproved taglines with athletic marks
- Never use the athletic logotype without the banner
- Never realign typography in any FAU marks
- Never add shapes to FAU marks
- Never use unapproved taglines with the seal
- Never use any FAU logo in all FAU Red
- Never reverse the University seal on dark backgrounds
- Never use FAU Silver/Gray seal on non-FAU Blue background
- Never use the art in the center of the seal alone

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*Florida Atlantic University Visual Standards Manual*
Florida Atlantic University

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Contact us for:

• Questions about University visual identity standards
• Permission to use the University identity marks
• Production and/or approval of FAU communications
• Digital logo files including departmental logos
• Website templates, headers and approvals