



Date:

To:

Subj: **Banner / e~Print Production User Account will expire in 14 days**

Your Banner (and e~Print) Production password will expire in **14** days. If it expires you will have to have it reset. In order to avoid expiration, please go to <https://banner.fau.edu:4444/faup> and logon to Banner with your current password.

After logging on, type in GUAPSWD in the 'Go to' section of the first form and change your password. (Note: You will not be able to reuse the same password.)

Once the password is changed it will expire within ninety days. This password also changes your e~Print password and will keep you from losing access to e~Print.

Regards,

Bob Pope
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Fex: **Users_whose_Banner_accounts_are_ready_to_expire_-_email**
Domain: **Banner Security IRM**