

Members present: Robin Larson, AL; Julia Higgs, BA; Yash Bhagwanji, ED; Yalan Liu, EG; Terje Hill, HC; Michelle Broadbent, NU; Korey Sorge, SC; Sigal Rubin, SJ; Dan Meeroff, Undergraduate Studies; Mary Ann Gosser, Honors and Scholars Programs; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry (OURI); Maura Flaschner, Admissions; Lawrence Mello, Library; Marie Claire DeMassi, University Registrar; Maria Jennings and Salwa Warsi, Registrar's Office.

Guests: Dalel Bader, University Advising Services; Barclay Barrios, Arts and Letters; DaLaine Chapman, Music; Elizabeth Kennedy, University Advising Services; Neeraj Puro, Management; Michael Maniaci, Psychology; Michael Rapoport, Languages, Linguistics, and Comparative Literature; Christopher Robé, Communication and Multimedia Studies; Rajeev Sawant, Management; Debra Szabo, Provost's Office; Len Trevino, Management; Kevin Wilt, Music.

The meeting, virtual as well as in-person, was called to order at 10:01 a.m.

I. APPROVAL OF MINUTES AND ANNOUNCEMENTS

Chair Korey Sorge welcomed representatives and guests. Next, he requested approval of the minutes from the November 3rd meeting. He asked if there were any corrections and/or additions. There being no changes, the minutes were approved.

II. New Business

1. Admissions

Dean Dan Meeroff informed the committee that the first wave of admission decisions for freshman students would be released on December 5th after 5 p.m. and that this will be a larger admission pool, with 21,000 decision letters going out.

2. Arts and Letters

Arts and Letters guest Barclay Barrios discussed the Bachelor's General Statement program change. This statement is being revised to add language encouraging students to complete a minor or more electives in the college. This will allow advising services to initiate a conversation with their students to guide them toward obtaining a minor. **UUPC approved this program change.**

Communication and Multimedia Studies guest Christopher Robé discussed the two journalism course changes. These courses are being revised to include Introduction to Media Studies as a prerequisite. Since these courses are part of the major, most students have already taken this introductory course. Including it as a prerequisite will ensure that all students in the class have learned the introductory concepts. **UUPC approved these two course changes.**

Languages, Linguistics and Comparative Literature guest Michael Rapoport introduced the two new Special Topics courses. These courses will teach Italian literature topics in English and French literature topics in English. Chair Sorge suggested a title change for FRT 4930 to be revised to Special Topics rather than Special Topics in French Literature as this new title will create maximum flexibility with the topics taught. **UUPC approved these two courses with the amended title change to FRT 4930.**

Next, Dr. Rapoport explained the change in the Morphology and Syntax course. This course is being revised to remove the prerequisite as it is no longer necessary, and this change will make it easier for transfer students to enroll. **UUPC approved this course change.** The department proposed a new course: Introduction to AI and Languages: History, Ethics, and Applications. This course was previously taught as a special topics and now the professor would like to offer it as part of the curriculum as a regular course. The department collaborated with Engineering and Dr. Hari Kalva suggested a slight title change. The new title will be Introduction to AI for Language Education: History, Ethics, and Applications. **UUPC approved this new course with the amended title.**

Lastly, Dr. Rapoport reviewed the changes to the BA in Languages, Linguistics and Comparative Literature: Spanish Concentration. This program is adding SPT 2530 as another 2000-level course option, which counts toward the General Education requirement. **UUPC approved this program change.**

Music guest DaLaine Chapman introduced the new Collaborative Piano Performance course, which is designed to increase practical piano performance experience for students. This course will be offered as repeatable for credit. Members of the committee questioned the audition prerequisite listed for this course and suggested a change to make the prerequisite more flexible. The suggestion was to change the prerequisite to permission of instructor instead, so the instructor can choose to audition the student at their discretion. **UUPC approved this new course with the amended prerequisite.** Next, Dr. Chapman presented the prerequisite change for the Alexander Technique course. This course is removing the prerequisite and registration control to allow non-music majors to take the course. Dean Meeroff noted that the syllabus did not include an AI choice for the course and asked if they could clarify the use of AI. Music Chair Kevin Wilt stated that the use of AI is not permitted in this course. He will resubmit the syllabus with the AI language to show that AI is prohibited. **UUPC approved this course change.**

AL Rep Robin Larson discussed the Introduction to Comparative Politics course change. The department would like to offer this course as part of the General Education Curriculum for fall 2027. **UUPC approved this course change.**

<u>CPO 2002</u> <u>General Education Approval</u>	Introduction to Comparative Politics	3	Add course to General Education Curriculum
<u>FRT 4930</u>	Special Topics	3	New
<u>ITT 4930</u>	Special Topics	3	New
<u>JOU 3101</u>	News and News Reporting	3	Change prerequisite
<u>JOU 4004</u>	U.S. Journalism	3	Change prerequisite
<u>LIN 4430</u>	Morphology and Syntax	3	Remove prerequisite
<u>LIN 4609</u> <u>Support</u>	Introduction to AI for Language Education: History, Ethics, and Applications	3	New
<u>MUN 4457</u>	Collaborative Piano Performance	1	New
<u>MUS 4802</u>	Alexander Technique for the Musician	1	Remove prerequisite

Program Change	Bachelor's General Statement		Adding language to encourage students to complete a minor or electives in the college
Program Change	BA in Languages, Linguistics and Comparative Literature: Spanish Concentration		Adding SPT 2530 as another 2000-level course option

3. Business

Management Programs guest Len Travino explained the Honors in International Business Program change. This program is being revised to clarify the admission process and update outdated language in the catalog. These changes were reviewed and approved by the University Honors Council. **UUPC approved this program change.** Next, Management Programs guest Neeraj Puro reviewed the Health Administration Major Combined Program change. The program is being revised to increase the number of Undergraduate coursework credits that can be counted for both programs from 9 to 12. The department plans to submit this combined program to the University Graduate Programs Committee (UGPC) as well. ED Rep Yash Bhagwanji noted that there was an error in the total number of credits listed to complete the program as it said 151 on the program change form and 150 in the catalog language. Dr. Puro noted that 151 credits is correct and will indicate this in the catalog language and adjust the 30 credits in 5000 level courses or higher to 31. Chair Sorge noted that all the forms submitted were missing signatures and asked them to submit the updated forms before the Steering Committee meeting. **UUPC approved this program change pending UGPC approval.**

BA Rep Julia Higgs discussed the prerequisite changes for the three MAN courses. The department would like to make the enrollment process easier for students by removing the prerequisites. Chair Sorge questioned the need for the specific registration controls listed for the International Business course. RO Rep Maria Jennings stated that these registration controls are already listed for this course and that it is not a change. It was noted that the College of Business tends to include registration controls so that only certain students can enroll. **UUPC approved these three course changes.** Lastly, BA Rep Higgs introduced the new Undergraduate Certificate in Strategic Business Communication. This certificate can be completed with 12 credits and will teach students strategies for effective business communication. Arts and Letters guest Barclay Barrios noted that they have a similar certificate. Chair Sorge suggested that they consult English and the School of Communication for their input. BA Rep Julia Higgs stated that she will reach out to their department chairs. **UUPC postponed this program pending consultations.**

MAN 3600	International Business	3	Change prerequisite and registration controls
MAN 4602	International Business Operations	3	Change prerequisites
MAN 4720	Global Strategy and Policy	3	Change prerequisites
Combined Program Change (Approved by UUPC; to be reviewed by the University Graduate	Health Administration Major Combined Program	151	Increase number of credits that may be counted for both programs from 9 to 12

Programs Committee next.			
Program Change Honors Approval	Honors in International Business		Update catalog language to clarify admission process
New Program (Program was postponed.)	Undergraduate Certificate in Strategic Business Communication	12	New

4. Engineering and Computer Science

EG Rep Yalan Liu discussed the course change and new course proposals. The Mechanical Engineering Laboratory course is being revised to add an additional prerequisite course that gives more background to the lab. The department is also making the course a corequisite so that students can take it concurrently with lab if they wish. **UUPC approved this course change.** EG Rep Liu introduced the new Engineering Mechanics with Machine Learning course. This course will be offered as a technical elective for students in the Ocean Engineering program and received support from Nursing. Members of the committee noted that the syllabus states AI is prohibited for this course and questioned if this was the right choice. Chair Sorge noted that it would be best if the AI language remains open for the course. EG Rep Liu informed the committee that she will reach out to the professor regarding the AI statement and correct it as needed. **UUPC approved this new course.**

EML 4730L	Mechanical Engineering Laboratory	3	Change prerequisites and corequisites
ETM 4404 Support-Nursing	Engineering Mechanics with Machine Learning	3	New

5. Honors College

HC Rep Terje Hill introduced the two new courses, Honors AI Applications in Biology and Honors Human Nutrition and Health. The Honors AI Application in Biology course was previously taught as a special topics and now the college would like to offer it permanently. This course is primarily for Biology majors but is open to all students. Chair Sorge informed the committee that the Electrical Engineering and Computer Science Department is trying to create a combined program where this AI course would fit well and suggested they reach out to that department. HC Rep Hill then discussed the Honors Human Nutrition and Health course that will be offered as part of the Nursing accelerated program and informed the committee that this course was missing from their curriculum as noted by Nursing. Support was received from Nursing and Exercise Science. **UUPC approved these two new courses.**

Next, HC Rep Hill explained the four program changes, the Biology Concentration is being revised to add three courses to the electives table and change a special topics course to the permanent number. The Biomedical Science Concentration is adding two courses to the list of electives and changing one special topics course number to the permanent number. **UUPC approved these two program changes.**

The Data Science Minor is being revised to include an alternate course for COP 2000, adding the new BSC elective, and replacing a special topics number with the permanent number. The Digital Game

Development Minor is adding two courses as alternatives for COP 2220 and COP 3014 and another elective course. **UUPC approved these two program changes.**

Lastly, the new Interdisciplinary Health Minor program will prepare students to get into accelerated programs and PA school. All the courses in the minor are required with a total of 18 credits to complete. There are no electives. **UUPC approved this new program.**

BSC 4892 Honors Approval Support	Honors AI Applications in Biology	3	New
HUN 3207 Honors Approval Support-Nursing Support-Exercise Science	Honors Human Nutrition and Health	3	New
Program Change Honors Approval Support	Biology Concentration		Add 3 courses to the electives table and change a special topics number for a course getting a permanent number
Program Change Honors Approval Support	Biomedical Science Concentration		Add 2 courses to the list of electives and change a special topics number for a course getting a permanent number
Program Change Honors Approval Support	Data Science Minor		Add an alternative course for COP 2000, add new BSC elective, and replace a special topics number with a new course's permanent number
Program Change Honors Approval Support	Digital Game Development Minor		Add two courses as alternatives for COP 2220 and COP 3014 and another elective
New Program Honors Approval Support-Nursing Support-Exercise Science	Interdisciplinary Health Minor	18	New

6. Science

Psychology guest Michael Maniaci reviewed the two program changes and the addition of the new course. The Neurobiology of Mental Illness course was previously offered as a special topics course and now the department would like to offer it permanently. Members of the committee noted that this course is offered by Honors College and suggested they get a consultation. HC Rep Terje Hill gave her verbal approval and Dr. Maniaci stated he had received written approval from the chair of Biology. **UUPC approved this new course.**

The BA in Psychology program is adding the new PSB course to the electives table and changing the laboratory requirement to include more course options. The department is now adding two neuroscience and behavior courses as lab electives to create more variety. The BS in Neuroscience in Behavior is adding the new PSB course to the list of electives. **UUPC approved these two program changes.**

PSB 4072 Support	Neurobiology of Mental Illness	3	New
Program Change	BS in Neuroscience in Behavior		Add new PSB course as elective option
Program Change	BA in Psychology		Add new PSB course to elective table and change the Laboratory requirement to include more course options

7. Social Work and Criminal Justice

SJ Rep Sigal Rubin discussed the course description and grading changes for the Criminal Justice Internship 1 and 2 courses. The department would like to make these courses more engaging. Currently, students complete their internship and shadow hours on their own and receive credit hours from the instructor. With the proposed changes, students will complete work throughout the semester at their internship site, as usual, but also attend a small group of in-person workshops, culminating in a final project that showcases everything they have learned in class and from their internship. With the updates to the course, the department would like students to receive a letter grade rather than a satisfactory or unsatisfactory grade. **UUPC approved these two course changes.**

Next, SJ Rep Rubin introduced the new Crisis and Hostage Negotiation course. This course was previously offered as a special topics course and noted high student enrollment. The department would like to offer it permanently as a 4000-level course. **UUPC approved this new course.**

CCJ 4940	Criminal Justice Internship 1	0-4	Change course description and grading
CCJ 4941	Criminal Justice Internship 2	0-4	Change course description and grading
CJE 4563	Crisis and Hostage Negotiation	3	New

8. University-Wide, Education, Library and Nursing had no reports.

III. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

The next UUPC meeting is Monday, January 26, from 10 am to noon, in SU 132 and via zoom.

Steering meeting dates: <https://www.fau.edu/ufsgov/steering-committee/>

University Faculty Senate meeting dates: <https://www.fau.edu/ufsgov/calendar/>

Chair Sorge declared the meeting adjourned at 11:43 a.m.