

Members present: Robin Larson, AL; Julia Higgs, BA; Yash Bhagwanji, ED; Yalan Liu, EG; Terje Hill, HC; Michelle Broadbent, NU; Korey Sorge, SC; Sigal Rubin, SJ; Dan Meeroff, Undergraduate Studies; Mary Ann Gosser, Honors and Scholars Programs; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry (OURI); Sipai Klein, Writing Across Curriculum; Marie Claire DeMassi, University Registrar; Maria Jennings and Salwa Warsi, Registrar's Office.

Guests: Dalel Bader, University Advising Services; Eric Berlatsky, Languages, Linguistics, and Comparative Literature; Fred Bloetscher, Engineering and Computer Science; DaLaine Chapman, Music; Lisa Finnegan, Special Education; Hari Kalva, Electrical Engineering and Computer Science; Elizabeth Kennedy, University Advising Services; Will McConnell, Sociology; Michelle Vaughan-McGovern, Curriculum and Instruction; Katie Miller, Special Education; Ryan Townsend, Theatre and Dance.

The meeting, virtual as well as in-person, was called to order at 10:01 a.m.

I. APPROVAL OF MINUTES AND ANNOUNCEMENTS

Chair Korey Sorge welcomed representatives and guests. Next, he requested approval of the minutes from the December 1st meeting. He asked if there were any corrections and/or additions. There being no changes, the minutes were approved.

II. Old Business

1. Business

BA Rep Julia Higgs motioned to withdraw the Undergraduate Certificate in Strategic Business Communication program that was tabled at the last meeting. The College of Arts and Letters and Business are working out the details.

III. New Business

1. University Wide

Undergraduate Studies Dean Dan Meeroff discussed the Foundational Course Requirements program change. He would like to merge the Foundational Course Requirements section with the General Education Requirements section. This will ensure everyone sees the section listing all the requirements and what students need to take to graduate on time and meet all the necessary requirements. Since the General Education Requirements is a highly viewed section of the catalog, it will ensure students and advisors see the Foundational Course Requirements as well. **UUPC approved this program change.**

OURI Rep Donna Chamely-Wiik informed the committee of the Undergraduate Research and College of Education proposal, an informational item for this meeting. The college and department are working on allowing non-General Education upper-division courses to count toward the Undergraduate Research Certificate as this will allow transfer students to have an opportunity to earn the certificate. The department is currently testing this out with the College of Education and will work with other colleges in the future to allow for more exposure courses to be applied toward earning this certificate.

RO Rep Maria Jennings explained the Annual Inactive Course Review. This review is conducted on courses that have not been offered for five years or more and is required by the state. In August, the Registrar's Office reached out to the departments with inactive courses, including the assistant or associate deans of each college with inactive course, requesting review of the courses. Each department can keep a course for three more years if they plan to offer during that time. The list provided to UUPC includes all the courses that departments approved for termination. **UUPC approved the termination of these courses.**

Dean Dan Meeroff explained the new Academic Integrity module available on Canvas. The Center for Online and Continuing Learning and Dean Meeroff worked on creating a better Academic Integrity model for students and developed a new canvas page that professors can choose to add to their courses. It consists of four modules that inform and tests students on what they learned. It is optional for instructors to include it in their courses.

Program Change	Foundational Course Requirement		Move section for Foundational Course Requirements under the General Education Curriculum section
Informational Item	Undergraduate Research and College of Education proposal		Allow non-Gen Ed upper-division courses in Education to count for Undergraduate Research Certificate
Program Change	Annual Inactive Course Review		

2. Admissions

Dean Meeroff informed the committee of the high admission and enrollment rates for the upcoming freshman class arriving this fall and stated FAU has already surpassed the total number of applications from last year and with students exhibiting higher standards from last year as well.

3. Arts and Letters

Theatre and Dance guest Ryan Townsend discussed the addition of eight new courses. These courses provide more options related to dancing and singing as the program does not offer as many courses for this area at the moment. The Music Fundamentals for Theatre Performance course provides students with a foundation in music for theatre performances and the Musical Theatre Score Study course provides a more in-depth study of the music scores as a continuation of the Music Fundamentals course. Members of the committee questioned whether the 1000-level was appropriate for the Music Fundamentals for Theatre course. Dr. Townsend informed the committee that this course is set to be offered to incoming freshmen and will serve as an introductory course. This course will be offered to students completing a Bachelor of Fine Arts in Musical Theatre or Design and Technology. Chair Sorge noted that the syllabus included a grading rubric that does not align with the grading scale. University Registrar Marie Claire DeMassi noted that the third column in the course grading scale table that lists the grade points allotted for each letter grade does not align with what is in the catalog. Dr. Townsend made note and will remove the grading rubric tables as they are not needed for all the courses and remove the third column in the course grading scale table. **UUPC approved these two courses with the amended syllabi.**

Next, the Musical Theatre Dance course covers several styles of dance, which will be incorporated into the follow-up course, Musical Theatre Workshop 1, where they will integrate singing and dancing. The two Showcase courses will help prepare students for industry specific job opportunities where they can display their talents. These two courses will be offered as part of term courses so that students can enroll in both within the same semester. Lastly, the Musical Theatre Performance and Conditioning course integrates singing and dance and will be offered as a full-term course. The Musical Theatre Workshop 2 course serves as a continuation for students to master their skills. **UUPC approved these six courses with the amended syllabi (as noted above for the first two courses).**

The department of Theatre and Dance is terminating Theatre History I and Theatre History II. The professor who teaches these courses would like to terminate them as they have created two new courses that have more specified content. These replacement courses were approved at a recent UUPC meeting. **UUPC approved these two course terminations.**

Languages, Linguistics and Comparative Literature guest Eric Berlatsky introduced the new Special Topics in Italian Literature course. The department did not have an Italian Literature Special Topics number and would now like to add one as they have been teaching various Italian literature topics using the general FOL special topics number. **UUPC approved this new course.**

Next, Dr. Berlatsky and EG Rep Yalan Liu discussed the new B.S. in Artificial Intelligence with Linguistics program. This program mirrors the one being offered by the Philosophy department. The program will allow students to complete computer science courses with a concentration in Linguistics. This degree can be earned with 120 credits. EG Rep Yalan Liu mentioned that their goal is to create multiple computer science and Arts and Letters concentrations. After a brief discussion, the **UUPC approved this new program.**

Dr. Berlatsky explained the changes in the B.A. in Languages Linguistics and Comparative Literature with a Concentration in Linguistics. The program will simplify concentration requirements and minimize course substitutions. The program is removing language-specific concentration requirements, expanding the linguistics electives requirement from 3 to 5 courses, removing courses no longer offered by the department, and adding a new language electives requirement. Members of the committee noted that the change to 6-8 credits for language electives does not add to the credits listed in the table, as the courses listed are worth three credits each. Chair Sorge asked how a student would earn 8 credits if the courses were worth three credits? Dr. Berlatsky replied that many of the languages courses are worth 4 credits. **UUPC approved this program change.**

Music guest DaLaine Chapman reviewed the Bachelor of Music Education program change. This program is being revised to remove the instrumental restrictions as the program is now allowing piano and guitar students into the program. Previously, the department did not have placements for these students but now have created areas for these students to be able to participate. **UUPC approved this program change.**

Sociology guest Will McConnell introduced the new Family Politics: American Families and the Welfare State course. This course was previously offered as a special topics course, and the department would like to offer it as a permanent course. The course received approval from Political Science and the College of Social Work and Criminal Justice. **UUPC approved this new course.**

ITW 4930	Special Topics in Italian Literature	3	New
SYO 3151 Support	Family Politics: American Families and the Welfare State	3	New
THE 4110	Theatre History I	3	Terminate
THE 4111	Theatre History II	3	Terminate
TPP 1250	Music Fundamentals for Theatre Performance	3	New
TPP 3003	Musical Theatre Score Study	3	New
TPP 3551	Musical Theatre Dance Styles	2	New

TPP 3923	Musical Theatre Workshop 1	3	New
TPP 4221	Showcase 1	1	New
TPP 4226	Showcase 2	1	New
TPP 4504	Musical Theatre Performance and Conditioning	3	New
TPP 4924	Musical Theatre Workshop 2	3	New
New Program (See below in Engineering for additional paperwork.)	Bachelor of Science in Artificial Intelligence with Linguistics	120	New
Program Change	B.A. in Languages Linguistics and Comparative Literature with a Concentration in Linguistics		Simplify concentration requirements and minimize course substitutions
Program Change	Bachelor of Music Education		Remove instrumental restrictions

4. Business

BA Rep Julia Higgs introduced the three new courses in accounting. The Intermediate Theory 3 course is designed to help students to do well on their CPA exam. The Advanced Financial Accounting course focuses on the consolidation of financial statements and foreign currency, and the Auditing and Assurance Services 2 course focuses on the process of auditing different transaction cycles and accounts of business. **UUPC approved these three courses.** The B.B.A. and B.A. in Accounting is being revised to increase the total credits required in ACG/TAX courses from 27 to 30, add one course, and require students to choose six credits in ACG/TAX courses. This is due to the state requiring the program to be up to CPA licensure requirements. **UUPC approved this program change.**

The Accounting Department is creating a new combined Bachelor of Business Administration (B.B.A.) or Bachelor of Science (B.S.) to Master of Accounting (M.AC.) Combined Program. As typical with combined programs, this degree can be earned by completing 150 credits. Chair Sorge questioned if Provost's Office representative Debra Szabo was consulted about this new combined program. It was confirmed that she was consulted and approved. RO Rep Jennings added that this program went through the Graduate Programs Committee last week and was approved by that entity as well. **UUPC approved this new combined program.**

Dr. Higgs discussed the new You Got the Job! Advanced Business Career Communications course. This course helps build effective communication skills and prepares senior students to land the employment offers they seek after graduation. **UUPC approved this new course.** Next, Dr. Higgs reviewed the four course changes in the Marketing/Hospitality and Tourism Management department. These courses are removing prerequisites that are no longer necessary to enroll in the course. **UUPC approved these four course changes.**

Lastly, the Undergraduate Certificate in Club Management is replacing HFT 4503 with HFT 4240 as this course is more relevant to the program. **UUPC approved this program change.**

ACG 3151	Intermediate Theory 3	3	New
ACG 4201	Advanced Financial Accounting	3	New
ACG 4652	Auditing and Assurance Services 2	3	New
GEB 4033	You Got the Job! Advanced Business Career Communication	3	New
HFT 4905	Directed Independent Study	3	Change prerequisite
HFT 4941	Hospitality Industry Experience	0	Change prerequisite
HFT 4955	International Hospitality Experience	3	Change prerequisite
MAR 4232	Merchandising Management	3	Change prerequisite
New Combined Program	Bachelor of Business Administration (B.B.A.) or Bachelor of Science (B.S.) to Master of Accounting (M.AC.) Combined Program	150	New
Program Change	B.B.A. and B.A. in Accounting	27 to 30	Increase total credits required in ACG/TAX courses, add one course, and require students to choose 6 credits in ACG/TAX courses
Program Change	Certificate in Club Management HFT 4240 syllabus		Remove HFT 4503 and add HFT 4240

5. Education

Curriculum and Instruction guest Michelle Vaughan-McGovern reviewed the Introduction to the Teaching Profession course. The department would like to add it as Writing Across Curriculum course. The state removed the course the department was previously using to fulfill the WAC requirement, and the department would now like to use this course to fulfill the requirement. WAC Rep Sipai Klein provided his letter of approval for this course. **UUPC approved this course change.**

Special Education guest Lisa Finnegan explained the program change and several course changes. The department is being asked by the state to revise its courses and Bachelor in Exceptional Student Education program. The program is adjusting the course sequence and required course offerings so that students successfully complete the program and are ready for board examinations. This involves changing the prerequisites and corequisites for several of the courses and removing courses that are no longer beneficial to the program. **UUPC approved this program change and 10 course changes.**

The Developing Individualized Education Programs course is being reformatted to include the data

collection of Individual Education Program (IEP) for students with disabilities and practical applications of content and skills. The inclusion of more data will increase the credit hours from 1 to 3. The addition of corequisites will allow students to take the required courses simultaneously and this course will be offered to students in the Exception Student Education program. Chair Sorge asked how the increase in credits are justified in the syllabus. Dr. Finnegan explained there is new content added, additional case studies and data collection activities, and new assessments incorporated with the data collection activities. **UUPC approved this course change.**

EDF 2005 WAC approval	Introduction to the Teaching Profession	3	Add WAC designation
EEX 2091 Support	Disability and Society and RI: Disability and Society	3	Remove as a program prerequisite
EEX 4050	Overview of Students with Exceptionalities	3	Remove prerequisite
EEX 4066	Instructional Practices for Students with Mild Disabilities	3	Change prerequisites, corequisites and registration controls
EEX 4101	Language and Speech Disorders	3	Change description and remove prerequisites
EEX 4221	Assessment of Exceptional Individuals	3	Change prerequisites
EEX 4250	Reading Instruction in Special Education	3	Change prerequisites and registration controls
EEX 4601	Behavior Change Strategies	3	Change prerequisites and registration controls
EEX 4604	Positive Behavior Intervention and Supports for Special Educators	3	Change description, prerequisites and registration controls
EEX 4751	Collaboration with Professionals and Families	2	Remove prerequisites
EEX 4843	Practicum 2: Students with Mild Disabilities (New title: Practicum: Students with Mild Disabilities)	3	Change title, prerequisites, corequisites and registration controls
EEX 4932 Support	Developing Individualized Education Programs	1 to 3	Change description, credits prerequisites, corequisites and registration controls
Program Change	Bachelor in Exceptional Student Education		Add EEX 2091 as core course, increase credits for EEX 4932 from 1 to 3, revise course sequence to remove pre and corequisites for several courses

6. Engineering and Computer Science

EG Rep Yalan Liu reviewed the Orthopedic Biomechanics prerequisite change. This course has three prerequisites currently and the department does not deem them necessary. They would like to revise the prerequisite to only require the Engineering Graphics course as it better aligns with the contents of this course. **UUPC approved this course change.**

The new Structural Stability course was previously offered as a Special Topics course and now the department would like to offer it permanently. This course requires permission from the department as they would only like to offer the course to seniors. **UUPC approved this new course.**

The Biomedical Engineering program is being revised to add the Engineering Graphics course to the Engineering Topics category, add a statement of substitution for the Fundamentals of Engineering course, and add and remove one course in the Biomaterials and Tissue Engineering track. This program now allows transfer students with more than 60 credits to enroll. **UUPC approved this program change.**

The department of Civil, Environmental and Geomatics Engineering would like to offer students a new Bachelor of Science in Construction and Geomatics Engineering Technology program. This program provides students with the technical and managerial skills necessary to enter careers in planning, design, construction, and operation. Guest Fred Bloetscher shared this program will eventually replace the current Bachelor of Science in Geomatics Engineering. After a brief discussion, the **UUPC approved this new program.**

BME 4201	Orthopedic Biomechanics	3	Change prerequisites
CES 4213	Structural Stability	3	New
Program Change	Biomedical Engineering		Add one course to the Engineering Topics category, a statement of substitution for one course and remove and replace one course in the Biomaterials and Tissue Engineering track
New Program State Forms	Construction and Geomatics Engineering Technology	120	New
New Program (See above under Arts and Letters for this program approval.)	Bachelor of Science in Artificial Intelligence with Linguistics	120	New

7. Honors College, Library, Nursing, Science and Social Work and Criminal Justice had no reports.

8. Additional Information for the benefit of the committee

As part of a brief discussion about experiential learning courses, Dean Meeroff shared that an experiential learning metric may be coming from the state.

University Registrar Marie Claire DeMassi also informed the committee about new software solutions the university has purchased to increase efficiency and automate several key processes. These include Stellic, providing the university with a new degree audit system, and Coursedog. With Coursedog, the curriculum approval process will be automated and a new university catalog will be created directly linked to updates made during the curriculum process. She will provide additional details at a later date.

IV. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

The next UUPC meeting is Monday, February 23, from 10 am to noon, in SU 132 and via zoom.

Steering meeting dates: <https://www.fau.edu/ufsgov/steering-committee/>

University Faculty Senate meeting dates: <https://www.fau.edu/ufsgov/calendar/>

Chair Sorge declared the meeting adjourned at 11:58 a.m.