

Members present: Robin Larson, AL; Julia Higgs, BA; Yash Bhagwanji, ED; Yalan Liu, EG; Terje Hill for Mark Tunick, HC; Clarene Brown-King, NU; Korey Sorge, SC; Sigal Rubin, SJ; Dan Meeroff, Undergraduate Studies; Maura Flaschner, Admissions; Mary Ann Gosser, University Honors Council; Sipai Klein, Writing Across Curriculum; Marie Claire DeMassi, University Registrar; Maria Jennings and Salwa Warsi, Registrar's Office.

Guests: Tony Ambrosio, Undergraduate Studies; Michelle Broadbent, Nursing; Fred Bloetscher, Engineering and Computer Science; Ann Branaman, Arts and Letters; Joseph Compomizzi, Business Communications; Charles Dukes, Leadership and Administration; Elizabeth Kennedy, University Advising Services; Robyn Klein, Curriculum and Instruction; Philip Lewin, Sociology; Hassan Mahfuz, Ocean and Mechanical Engineering; Patrick McLaughlin, Criminology and Criminal Justice; Mehrdad Nojournian, Electrical Engineering and Computer Science; Michael Rapoport, Languages, Linguistics and Comparative Literature; Debra Szabo, Provost's Office; Luisa Turbino Torres, Political Science; Michael Zourdos, Exercise Science and Health Promotion.

The meeting, virtual as well as in-person, was called to order at 10:03 a.m.

I. APPROVAL OF MINUTES AND ANNOUNCEMENTS

Chair Sorge welcomed representatives and guests. Next, he went into approval of the minutes from the February 24th meeting. He asked if there were any corrections or additions. There being no changes, the minutes were approved.

II. NEW BUSINESS

1. Admissions

Admissions Rep Maura Flaschner informed the committee of the timeline for admissions for this year's incoming freshman class. As of now, incoming freshmen are currently on a waitlist for summer/fall term. This is the second year in a row that the University has implemented a waitlist due to the incredible number of students interested in attending Florida Atlantic, once again allowing the University to meet the enrollment goals set by executive leadership!

2. Education

ED Rep Yash Bhagwanji introduced guests Charles Dukes and Robyn Klein to discuss the program change in the BA and BAE in Elementary Education with ESOL and Reading Endorsements. The program is being amended to reduce the total credits to follow the state's 120-credit requirement. One of the courses, Educational Measurement and Evaluation, is being removed as the contents of this course have been implemented into MAE 4350, SCE 4350 and several other courses, which cover the state competencies to complete the FTCE (Florida Teacher Certification Examinations). Additionally, the department is requesting to include notations in the catalog for courses no longer offered in the summer. **UUPC approved this program change.**

Program Change	BA and BAE in Elementary Education with ESOL and Reading Endorsements	Reduce credits to 120 by eliminating one course and making other adjustments
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3. Engineering and Computer Science

EG Rep Yalan Liu introduced guest Mehrdad Nojournian to discuss the five new courses for the Electrical Engineering and Computer Science department. The department is collaborating with several colleges and Broward County to create learning opportunities for veterans and students who are not Engineering majors. These courses will offer veterans and non-majors the opportunity to learn about AI, data engineering, cloud computing, cybersecurity, and programming. These courses will allow veterans to reacclimate in civilian life and have access to develop skills in growing technological fields. BA Rep Julia

Higgs asked what if non-majors take a few of these courses and then decide to major in Engineering, would they also have to take the more advanced versions of the courses? Dr. Nojournian informed the committee that if those students were to become Engineering majors, they would be required to take the advanced courses. Dr. Fred Bloetscher added that this group of courses is not intended to encourage students into the major but serve as an opportunity for non-Engineering students wanting to learn these skills. The courses will also be tagged with registration controls to prevent majors from enrolling. WAC Rep Sipai Klein questioned why the courses are being offered at a 4000 level if they are introductory courses. Dr. Nojournian mentioned that they are being offered at a higher level to be crosslisted with the graduate versions of the courses. Undergraduate Studies Dean Dan Meeroff confirmed that introductory courses can be offered at the 4000 level. **UUPC approved these five courses.**

Next, Ocean Engineering guest Hassan Mahfuz discussed the program change for the Ocean Engineering certificates and the junior electives for the BS program. Credits for the three certificates are being reduced from 15 to 12 and equivalent 6000-level courses and three elective options are being added for students to be able to pursue the BS/MS combined program. These changes will allow students to earn one or more certificates with courses already completed in their major. **UUPC approved this program change.**

CAI 4004 Support	Introduction to AI for Non-majors	3	New
CAP 4790 Support	Introduction to Data Engineering for Non-majors	3	New
CIS 4641	Introduction to Cloud Computing for Non-majors	3	New
CIS 4771 Support	Introduction to Cybersecurity for Non-majors	3	New
COP 4046	Introduction to Programming for Non-majors	3	New
Program Change	Ocean Engineering certificates and junior electives for the BS program		Reduce credits from 15 to 12 for three certificates; add three existing courses to junior elective options

4. Arts and Letters

AL Rep Robin Larson discussed the two course changes. The first course, Public and Community Relations, is having its number, description and title updated. The department has new faculty members and would like to update the course to be more in line with the industry. **UUPC approved this course change.** For the second course, Aerospace History, the Writing Across Curriculum (WAC) component is being removed. WAC Rep Klein explained that he spoke with the History chair who shared that the department currently offers three other courses that are WAC, so they feel this one is no longer needed as WAC. **UUPC approved this course change.**

Next, Languages, Literature, and Comparative Literature guest Michael Rapoport discussed the three language program changes. The Arabic minor is being revised to update the minor title to "Arabic Studies" as the program no longer consists primarily of language courses to complete the minor. Additionally,

requirements will be amended to reflect current course offerings. RO Rep Maria Jennings asked if the two intermediate level courses could be terminated since they are no longer being offered. Dr. Rapoport replied that the department does not plan to terminate these courses. Instead, they will work to increase their enrollment. The Spanish Minor for Non-Heritage/Non-Narrative Learners is being revised to update the title to “Spanish Minor for Second-Language Learners.” This title change will revise the program to better reflect the content of the minor. The requirements for both Spanish minors will be simplified to create more accessibility for students. **UUPC approved these three program changes.**

Political Science guest Luisa Turbino Torres discussed the two new political science courses. The first course, Women’s International Human Rights, has been offered as a special topics course in the past and the department would like to make it a regularly offered course. The course has been crosslisted with the Center for Women, Gender, and Sexuality Studies and will continue to be as stated in the supporting letter. AL Rep Larson explained the rationale for the second course, Trade Politics and Policy. The department has faculty members that would like to offer their expertise in policy-making and American trade policy. The Economics department has attached a letter of support for this course. **UUPC approved these two new courses.**

Sociology guest, Ann Branaman discussed the new Sociology of Happiness: Research Course. This course will be offered as part of the capstone for students finishing individual research in the Sociology program. Chair Sorge suggested that the department should offer the course with a research-intensive designation as students are required to complete a research project. Dr. Branaman replied that the course is still in the beginning stages and would like to offer it as research intensive in the future. Dean Meeroff suggested that the title should indicate that the course is for capstone research. The title was amended to “Sociology of Happiness: Research Capstone.” **UUPC approved this course with the amended title.**

Sociology guest Philip Lewin discussed the program change to the Sociology major. To showcase career opportunities for Sociology majors, the department would like to create a 12-credit concentration in Health, Health Care and Social Services. The concentration will be created from existing courses that provide students with focused training and prepare them for careers in health and social services. The concentration will only be offered for students in the Sociology major. BA Rep Higgs asked how this concentration is different from the Health Administration program in Business? Dr. Lewin explained that this new concentration is more focused on health/well-being and more sociology and research oriented, whereas the Business program is more focused on the administration aspect of health. (After the meeting, Dr. Lewin requested and received a letter of support from the chair of Management Programs in Business.) Dean Meeroff asked if the major has any other concentrations and why it is not being offered as a minor? Dr. Lewin explained that this would be the first concentration within the program and the department decided against creating it into a minor as they plan to create different pathways for students to venture within the program. **UUPC approved this program change with support from the Management Programs Department.**

Lastly, AL Rep Larson discussed the new Introduction to Illustration course. Admissions Rep Flaschner asked why an introductory course was proposed at the 4000 level and shared that underclassmen and incoming freshmen would be interested in this course. Rep Larson replied that the course is proposed at a higher level due to a prerequisite requirement. Dean Meeroff added that it is not unusual for an introductory course to be offered as an upper-level course. **UUPC approved this new course.**

GRA 4154C	Introduction to Illustration	3	New
HIS 4322	Aerospace History	3	Remove Writing Across Curriculum component from course

INR 4408	Women's International Human Rights	3	New
INR 4714	Trade Politics and Policy	3	New
PUR 4411 (4000)	Public and Community Relations (New Title: Introduction to Public Relations)	3	Change course number, title, and description
SYA 4304	Sociology of Happiness: Research Capstone	3	New
Program Change	Arabic Minor (New title: Arabic Studies)		Change title of minor and adjust requirements to reflect course offerings
Program Change	Spanish Minor for Non-Heritage/Non-Native Learners (New title: Spanish Minor for Second-Language Learners)		Change title of minor and simplify requirements to make it more accessible
Program Change	Spanish Minor for Heritage/Native Learners		Simplify minor requirements to make it more accessible
New Program Support	Health, Health Care and Social Services Concentration in the Sociology Major		Add new concentration

5. Business

Business Communications guest Joe Compomizzi discussed the new program, Minor/Certificate in Applied Global Business Communications. This program has been developed in conjunction with the College of Arts and Letters and received support from other colleges. The minor/certificate combines intercultural business and communications with foreign language proficiencies in Italian, French, Japanese or Spanish. Students in both the College of Business and College of Arts and Letters can complete the certificate with a minimum of 14 credits and the minor with a minimum of 17 credits. Members of the committee questioned how the language component of the certificate would be completed and highlighted that language courses are valued at 4 credits; most students would reach the excess credit limit. Dr. Compomizzi responded that students who speak a second language in the four proficiencies can take the CLEP test to earn the language credits. After a bit more discussion, **UUPC approved this new minor and certificate.**

BA Rep Higgs discussed the Finance BBA and BS program change. The department is requesting to include the new "FinTech: Digital Disruption" course to the list of electives. **UUPC approved this program change.** Next, The FinTech Minor/Certificate is adding the new FinTech course to the list of required courses and removing two electives options that do not align with financial technology. **UUPC approved this program change.** The department of Information Technology and Operations Management (ITOM) is proposing to add two new Directed Independent Research courses. Committee members questioned whether the courses need letters of support from the Office of Undergraduate Research and Inquiry (OURI). RO Rep Jennings informed the committee OURI needs to be made aware of the addition of DIR courses, but a letter of support is not needed. She confirmed this with OURI Rep Donna Chamely-Wiik. **UUPC approved these two new courses.**

BA Rep Higgs also discussed the BBA or BS to ITOM master's programs: MSBA, MSITM and MSSCM, for which admission requirements are being revised to have the cumulative GPA not be exclusive to FAU. This will allow transfer students to have their entire academic work be evaluated. **UUPC approved this program change pending approval from the Graduate Programs Committee.** The Management Programs Department proposed to remove one course from the Gerontology certificate due to overlapping content with another course. **UUPC approved this program change.** Marketing proposed a Directed Independent Research course and proposed to change the prerequisites for the Merchandising Management course. The prerequisites will allow students to gain an introduction to marketing principles and research. **UUPC approved the new course and course change.**

HFT 4916	Directed Independent Research	0	New
ISM 4915	Directed Independent Research	1-3	New
MAR 4232	Merchandising Management	3	Change prerequisites
QMB 4915	Directed Independent Research	1-3	New
Program Change	Finance BBA and BS		Add a newly created finance course to the list of elective options
New Program Support	Minor and Certificate in Applied Global Business Communications		New
Program Change Support	FinTech Minor and Certificate		Add a new required course; remove two elective courses from the list of elective options
Program Change	BBA or BS to ITOM master's programs: MSBA, MSITM and MSSCM		Revise undergraduate GPA admission requirement for these three combined programs
Program Change	Gerontology Certificate		Remove one course from the list of requirements

6. Nursing

Nursing guest Michelle Broadbent discussed the change in the Honors in Nursing program. The program is being revised to remove one course that is no longer offered and include an interview requirement for student admission along with a competitive essay to be reviewed by the admissions committee. **UUPC approved this program change.**

Program Change Honors Approval	Honors in Nursing	Revise admission requirements to remove one course and add interview component.
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7. Science

Exercise Science and Health Promotion guest Michael Zourdos discussed the new Athletic Conditioning Principles course. This course will allow students to be prepared for the National Strength and Conditioning Association's (NSCA) Certified Strength and Conditioning Specialist (CSCS) exam. **UUPC approved this new course.** Next, the three programs are being revised to add a new Strength and Conditioning Concentration to align with the NSCA. This concentration includes an internship component that will be fulfilled through the existing internship course PET 4947. **UUPC approved the BS program changes. UUPC then approved the combined program changes pending approval from the Graduate Programs Committee.**

PET 4381	Athletic Conditioning Principles	3	New
Program Change	BS in Exercise Science and Health Promotion		Add new concentration - Strength and Conditioning; make some catalog adjustments
Program Change	BA in Health Science to MS in Exercise Science and Health Promotion Combined Program		Add new concentration - Strength and Conditioning; make some catalog adjustments
Program Change	BS to MS in Exercise Science and Health Promotion Combined Program		Add new concentration - Strength and Conditioning; make some catalog adjustments

8. Social Work and Criminal Justice

SJ Rep Sigal Rubin introduced guest Patrick McLaughlin who discussed the new Introduction to Forensic Investigations course and the new Forensic Investigation Minor. The new course will be part of the new minor and introduces students to the basics of crime scene investigation and analysis. **UUPC approved this new course.** The new minor will serve students pursuing employment in crime labs and criminal justice centers. The department has two existing elective courses that they wish to combine with biology courses to create this minor. BA Rep Higgs informed the committee that the Accounting Department offers forensic accounting courses and suggested a collaboration in the future to develop another minor/concentration. Guest McLaughlin took note of this and offered to share it with his department. **UUPC approved this new program.**

CJE 3646	Introduction to Forensic Investigations	3	New
New Program	Forensic Investigation Minor		New

9. Additional Item

Chair Sorge discussed the ongoing project with Faculty Senate President Kimberly Dunn to create accessible course and program request forms. These new forms will remove the need for a course syllabus and instead ask departments to include specific pieces from the syllabus, such as the description, objectives/learning outcomes, textbooks, topical outline, and course evaluation method. The intention is to create a better workflow for signatures and concise fillable forms for the new and change requests. Chair Sorge asked committee members to review the drafts and offer any suggestions. **UUPC approved the drafts for Steering Committee review.**

New Course Draft	Content review of proposed course approval forms	
Change Course Draft		
Terminate Course Draft		

10. Honors College, Library and University-Wide had no reports.

III. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

The next UUPC meeting is Monday, April 21, 2025, from 10 am to noon, at SU 132 or via Zoom.

Steering meeting dates: <https://www.fau.edu/ufsgov/steering-committee/>

University Faculty Senate meeting dates: <https://www.fau.edu/ufsgov/calendar/>

Chair Sorge declared the meeting adjourned at 12:02 p.m.