

Members present: Robin Larson, AL; Julia Higgs, BA; Yash Bhagwanji, ED; Yalan Liu, EG; Terje Hill for Mark Tunick, HC; Clarene Brown-King, NU; Korey Sorge, SC; Sigal Rubin, SJ; Dan Meeroff, Undergraduate Studies; Mary Ann Gosser, University Honors Council; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry (OURI); Sipai Klein, Writing Across Curriculum; Marie Claire DeMassi, University Registrar; Maria Jennings and Salwa Warsi, Registrar’s Office.

Guests: Dalel Bader, University Advising Services; Fred Bloetscher, Engineering and Computer Science; Randy Brooks, Biology; Charles Dukes, Curriculum and Instruction; Jason Hallstrom, Division of Research; Jinwoo Jang, Civil, Environmental and Geomatics Engineering; Elizabeth Kennedy, University Advising Services; Katie Miller, Special Education; Laurie Nesbitt, Business Communication; Marianne Porter, Biology; Michael Rapoport, Languages, Linguistics and Comparative Literature; Debra Szabo, Provost’s Office.

The meeting, virtual as well as in-person, was called to order at 10:02 a.m.

I. APPROVAL OF MINUTES AND ANNOUNCEMENTS

Chair Sorge welcomed representatives and guests. Next, he went into approval of the minutes from the December 2nd meeting. He asked if there were any corrections and/or additions. There being no changes, the minutes were approved.

II. NEW BUSINESS

1. University-Wide

Undergraduate Studies Dean Dan Meeroff discussed the ongoing changes for the General Education courses. There is currently a two-week amendment period in which the University can re-propose courses under the General Education requirements for fall 2025. Courses that were removed during the initial review can now be re-submitted during this period if the same course was approved as General Education for another university.

Dean Meeroff then asked the Committee’s opinion regarding making the Artificial Intelligence (AI) statement a requirement on the Simple Syllabus platform. Currently, the option to include one of three AI statements is available, yet less than half of the courses have one of the 3 AI choices selected. Dean Meeroff has provided several presentations showing how to select one of the choices and demonstrated it to the Committee as well. Chair Sorge asked if the state is requiring an AI statement in syllabi. Dean Meeroff replied that the state is not mandating an AI statement, but the FAU policy is to let students know what the level of tolerance for AI is in each course at the assignment level. After discussing this for a while, the consensus was to recommend requiring an AI choice. Dean Meeroff thanked the Committee members for their thoughts and will open a discussion on this at the Steering and Senate meetings.

Next, the discussion shifted to the organization of the default content in Simple Syllabus. Dean Meeroff mentioned that the order of how the syllabus is presented is completely customizable, but UUPC was asked by the Provost Office to review the current default organization and recommend a more user-friendly order. Members suggested that the AI statement should be moved toward the end of the list, placed before the Academic Integrity policy. A request was made for the Disability statement to move toward the top of the syllabus, making it easier for students with disabilities to find it. Others countered that suggestion, saying it should stay with the section that includes the rest of the University policies for consistency. Dean Meeroff offered to reach out to the director of Student Accessibility Services for her thoughts on this. NU Rep Clarene Brown-King shared that the College of Nursing has components that are specific to Clinicals that should also be included in Simple Syllabus. Other items discussed was a Civil Discourse statement and the two entries for the topical outline. Dean Meeroff thanked the group for the discussion and will take the suggestions to the Steering and Senate meetings.

Next, RO Rep Maria Jennings presented courses approved for termination by the colleges. These courses are part of the annual inactive course review mandated by the state. The state asks for courses that have not been offered in 5 years or more to be considered for termination. Each department with inactive courses has the opportunity to review the courses and confirm termination or keep the courses in the FAU database. **UUPC approved the motion to terminate the courses on the list.**

Discussion	Simple Syllabus Content	
Course Terminations	Inactive Course Review	

2. Engineering and Computer Science

Guest Jinwoo Jang, Civil, Environmental and Geomatics Engineering, discussed the new program, Smart Cities and the Internet of Things. The new certificate would allow students to further their knowledge of smart streetscapes and smart cities. Dr. Jang mentioned that the certificate is offered nationwide and received a National Science Foundation grant for its creation and implementation at FAU. The certificate is designed to be completed with 12 credits and has 4 specialized tracks that students can choose from. The courses offered in each track are primarily focused on urban planning and civil engineering. Donna Chamely-Wiik, OURI, added that this program received support from the departments of Engineering and Computer Science and Urban and Regional Planning. ED Rep Yash Bhagwanji queried whether students could receive more than one certificate based on the different tracks. Dr. Chamely-Wiik and Dr. Jang clarified that this certificate can be completed only once as students are allowed to choose only one program track. Dr. Bhagwanji then asked if students can elect to earn multiple certificates within their undergraduate degree programs. Undergraduate students may earn more than one certificate, but this decision must be made in consultation with an advisor and relies heavily upon timely graduation. **UUPC approved the new program.**

Next, EG Rep Yalan Liu discussed the new Neuromechanics course. This new course was proposed in the December 2nd UUPC meeting but was withdrawn due to the prerequisite course not being offered frequently. The prerequisite has now been changed to BSC 2085, which is offered every fall and spring semester. **UUPC approved the new course.**

BME 4364	Neuromechanics	3	New
New Program Support	Smart Cities and Internet of Things Certificate		New

3. Arts and Letters

Languages, Linguistics and Comparative Studies Guest Michael Rapoport explained the French Minor program change. The change clarifies the requirements in the catalog and removes prescribed courses, giving students entering at different levels of expertise more flexibility to complete the minor. Dr. Rapoport added that the credits for the minor remain at 15-17 credits. Chair Sorge asked why that many credits are required. Dr. Rapoport explained that most of the language courses are 4 credits. Besides that, there is a concern regarding proficiency. The department must ensure graduates have the appropriate level of proficiency in the language. **UUPC approved the program change.**

Next, Dr. Rapoport discussed the credit change for the Advanced French Language and Culture 1 course. The credits are being reduced from 4 to 3 credits to help students in completing the French minor while

remaining within their total-credit threshold. A course description change is also requested for this course. ED Rep Bhagwanji questioned how this credit change would affect the honors version of the course and suggested consultation with the Honors College. RO Rep Jennings shared that both courses may exist in the Banner system with different credits, prerequisites, descriptions, etc., but it makes scheduling the courses easier when the details match more closely. **UUPC approved this course** pending consultation with Honors College. (Following the meeting, Dr. Rapoport submitted the notice of consultation from the Honors College language faculty. Honors College will be reducing the credits to 3 for the honors version as well.)

AL Rep Robin Larson then discussed the title and description changes for two courses, SPN 3500 and SPN 3501. The changes involve updating the outdated language to better highlight the content of the courses. **UUPC approved the two course changes.**

Next, Rep Larson discussed the termination of the Religion and Politics in the Middle East course. The department no longer has faculty to teach the course and has decided to terminate it. **UUPC approved the course termination.**

CPO 4409	Religion and Politics in the Middle East	3	Terminate
FRE 3400	Advanced French Language and Culture 1	4 to 3	Change credits to 3 and change description
SPN 3500	Spanish Peninsular Culture and Civilization (New title: Cultures of Spain)	3	Change title and description
SPN 3501	Latin American Culture and Civilization (New title: Cultures of Latin America)	3	Change title and description
Program Change	French Minor		Clarify minor requirements and make it more accessible

4. Education

ED Rep Bhagwanji introduced Guest Charles Dukes to discuss the program change in the B.A. in Mathematics Education. The change consists of replacing MAA 4200 (Modern Analysis) with MAS 3156 (Vector Calculus). The previous course is in the process of being phased out by Mathematics. An email of support was provided by Mathematics for the course swap. **UUPC approved this program change.**

Next, Special Education Guest Katie Miller discussed the program changes for the B.A. and B.A.E. in Exceptional Student Education. The program will be revised to remove several courses to reduce the amount of credits, aligning it with the state's 120-credit requirement to complete a bachelor's degree. After a brief discussion, **the program change was approved by UUPC.**

Program Change Math Support	B.A. in Mathematics Education	Replace a course in the requirements; credits do not change
Program Change	B.A. and B.A.E. in	Removal of several courses to reduce the total

	Exceptional Student Educ.	program credits to 120
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5. Honors College

Honors College Rep Terje Hill presented the proposal to include additional graduation requirements for the humanities program. The change consists of including the ASL (American Sign Language) and FOL (Foreign Languages) course prefixes to the languages section of the Distinct Humanities and Disciplines table. This allows students to have a greater variety of choices to complete the humanities requirement. **UUPC approved this program change.**

Program Change Honors Approval	Humanities Graduation Requirements	Add two language course prefixes to the list of allowed course prefixes under the Distinct Humanities Disciplines
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6. Science

Biology Guest Marianne Porter presented the new course Biology of Sharks and Rays, which she indicated has been very popular as a special topics course. This course covers the biology, evolution and diversity of sharks and rays and will serve as an elective option. Dr. Porter shared that the course requires PCB 3674 (Evolution) as a prerequisite that must be passed with the minimum grade of "B." She was asked why the prerequisite requires a minimum grade of "B" instead of a minimum grade of "C." She explained that having students achieve a higher grade in the prerequisite allows them to better understand the concepts of this course and be more successful. ED Rep Bhagwanji asked if the Evolution course is offered often. Dr. Porter confirmed that it is regularly offered. **UUPC approved the new course.**

ZOO 4407	Biology of Sharks and Rays	3	New
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7. Admissions, Business, Library, Nursing, and Social Work and Criminal Justice did not have reports.

III. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

The next UUPC meeting is Monday, February 24, 2025, from 10 am to noon, in SU 132 or via Zoom.

Steering meeting dates: <https://www.fau.edu/ufsgov/steering-committee/>

University Faculty Senate meeting dates: <https://www.fau.edu/ufsgov/calendar/>

Chair Sorge declared the meeting adjourned at 11:48 a.m.