

Members present: Thomas Stoller, AL; Ethlyn Williams, BA; Andy Brewer (for Yash Bhagwanji), ED; Hongbo Su, EG; Nicholas Baima, HC; Clarene Brown-King, NU; Korey Sorge, SC; Sigal Rubin, SJ; Lawrence Mello, Library; Dan Meeroff, Interim Dean, Undergraduate Studies; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry (OURI); Mary Ann Gosser, University Honors Council (UHC); Marie Claire DeMassi, Interim University Registrar; Maria Jennings and Elissa Rudolph, Registrar’s Office.

Guests: Fred Bloetscher, College of Engineering and Computer Science; David Herst, Management Programs; Eric Hanne, History; Diana Mitsova, Urban and Regional Planning; Steven Roper, Political Science; Tito Sempertegui, Chemistry; Precious Skinner-Osei, Social Work; Debra Szabo, Provost’s Office; Charles Yang, Finance.

The meeting, via Webex, was called to order at 10 a.m. by UUPC Chair Ethlyn Williams.

I. APPROVAL OF MINUTES AND ANNOUNCEMENTS

Chair Williams asked for any changes to the September 12, 2022, minutes. There being no changes, the minutes were approved.

Chair Williams reminded committee members to attend the upcoming UFS Steering meeting if they had items on today’s agenda. Any questions about UUPC items could be easily answered at Steering if someone from the college or unit is in attendance. Unanswered questions delay the approval process and Steering could postpone the proposal.

II. OLD BUSINESS

1. Education

ED Rep Andy Brewer reported that the state now requires the College of Education to add Reading Endorsement the B.A. in English Education (6-12) with ESOL Endorsement program. To accommodate the three reading courses needed for the endorsement and remain within the 120-credit limit, one course was deleted, credits were reduced for another course, and a third course was moved from the list of required courses to the list of elective courses. Undergraduate Studies Interim Dean Dan Meeroff asked how many students were in this program. Dr. Brewer stated that there were six students last year and three this year. Typically, there are fewer than 10 a year. **The UUPC then approved the program change.**

Program Change	Secondary English Education Program		Add Reading Endorsement, adjust credits to remain at 120
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2. Engineering and Computer Science

EG Rep Hongbo Su requested that this Old Business item be withdrawn. **The UUPC agreed to withdraw the item.**

COP 3530	Data Structures and Algorithm Analysis	3	Change corequisite
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III. NEW BUSINESS

1. University-Wide -A

Director of the University Honors Council, Mary Ann Gosser, presented a proposal to add a new section to the University Catalog describing the Honors-in-the-Major programs that are already in place, paving the way for future programs to be developed. She also said the new verbiage would encourage departments to count graduate courses as part of their honors programs. RO Rep Maria Jennings emphasized that courses to be used for the Honors-in-the-Major programs need to be sent to the UHC for their approval before being counted as honors courses. **The UUPC approved the new catalog language.** After approval,

this proposal was sent to the University Graduate Programs Committee (UGPC) for their review.

Program Change	Honors in the Major, including graduate courses		Add Honors in the Major statement in catalog and include statement allowing approved graduate courses to count
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2. University-Wide-B

RO Rep Jennings began a discussion on the approval protocol for combined programs. Both undergraduate and graduate curricular committees must approve their portion of the program. Initially, combined programs were submitted to the UUPC and once approved, submitted to the UGPC, and then to the University Graduate Council (UGC). However, the timing of the committee meetings is such that the UGPC has been approving them first; therefore, UGPC and UGC members have proposed a change in the order of approvals.

Dean Meeroff shared that they requested to have the approval order go this way: UGPC first, UUPC next with details provided by UGPC if changes were made, and UGC last with details provided by UUPC if changes were made. After that, UGC places the item on its consent agenda or action report and submits to the next committee, which is Steering. Dean Meeroff also shared that the graduate committee facilitators are also aware of the Provost's Office approval that is needed before new combined programs or combined programs changes are submitted to the curricular committees. After a brief discussion, the UUPC agreed with the revised approval order for combined programs.

Maria Jennings then introduced Marie Claire DeMassi as the Interim University Registrar, having taken over after Dr. Brian Hodge left the University.

3. Arts and Letters

AL Rep Thomas Stollar introduced Guest Eric Hanne to speak about a new History course. This course becomes part of the department's upper-division elective courses that constitute a survey of European History courses. SC Rep Korey Sorge asked a question about the minimum qualifications to teach the course – a Ph.D. in a related field. Dr. Hanne replied this is the typical qualification for his department due to the varied fields in History. **The UUPC approved the new course.**

A new Pre-Law concentration was presented next by Guest Steven Roper. Dr. Roper explained that the concentration is a good grounding for careers in law and does not add credits to the existing major. He added that Political Science has received much interest from students for pre-law. Chair Williams asked Dean Meeroff if this proposal was approved by the Pre-Law Subcommittee. Dean Meeroff replied that the Pre-Law representative is invited from University Advising Services to be on the UUPC to review if any proposals related to pre-law will have any unintended consequences for advising or for student success metrics. It is not a formal review process like the review that occurs for research intensive or honors courses. SC Rep Sorge asked what the enrollment number might be for the concentration. Dean Meeroff offered that while he does not have an exact number for the concentration, 600-700 students identify as pre-law upon applying to FAU. **The UUPC approved the new concentration.**

EUH 3324	Modern Eastern Europe	3	New
New Program	Political Science major adding new concentration in Pre-Law		New concentration for Political Science

4. Business

Chair Williams introduced David Herst to describe the new Honors Program. He said that this new program gives students an opportunity to achieve academic excellence beyond their standard coursework by

completing honors-level enrichment within and outside International Business. UHC Director Mary Ann Gosser spoke highly of the new program. Dr. Herst noted that advisors will work with students to design their Honors Compacts. Dean Meeroff asked about the statement, “Any grade less than a B in an Honors-in-the-Major enrichment course,” would be grounds for removal of the student from the Honors Program. Would a B- cause this to occur? Dr. Herst said the statement is in there to inform students of the expectations, but the program coordinator would speak with students in a case-by-case basis.

SC Rep Sorge asked about the cumulative GPA of at least 3.25 for eligibility and admission to the program. A discussion ensued regarding whether this “cumulative” GPA includes transfer courses or if it is cumulative FAU courses only. Guest Herst said this GPA would include FAU courses and any transfer courses. To make the requirement clearer, Chair Williams suggested the department consider changing “cumulative” to “overall.” Dr. Herst agreed wholeheartedly with making the statement clearer. He offered to change the language in the proposal to “Cumulative/Overall GPA of at least 3.25.” for eligibility and admission. **The UUPC approved the new program.** Following the meeting, Dr. Herst submitted the revised language.

Guest Charles Yang spoke about the three new Finance courses. During the discussion, Chair Williams pointed out that the new course, Crowdfunding, was already in the catalog as a potential title for the department’s Special Topics course, FIN 4934. Dr. Yang agreed that FIN 4934 should be replaced once FIN 4162 becomes a new course. The minimum grade for the prerequisite for all three new courses should be “C”; it is missing on FIN 4162. **The UUPC approved the three courses with the change in the grading of the prerequisite.**

Next, the same discussion about a prerequisite’s grade occurred with the three REE course changes; however, the prerequisites for these courses do not require the “C” grade. They may be passed with a “D-” or above. After a brief discussion, **the UUPC approved the three courses.**

Dr. Yang presented a program change in the Finance major. The change involves reducing core courses by one and increasing elective choices to increase flexibility in the program. **The UUPC approved the program change.**

Lastly, Dr. Yang spoke about a new minor and certificate in Investment Management. He indicated external reviewers recommended increased options within Finance, so the department decided to offer this Investment Management minor and certificate for non-Finance majors (minor and certificate) and for non-degree-seeking students (certificate). **The minor and certificate were approved by the UUPC.**

New Program Honors Approval Support	Honors Program in International Business	3	New
FIN 4162	Crowdfunding	3	New
FIN 4560	Student-Managed Investment Fund	3	New
FIN 4633	Global Capital Markets	3	New
REE 3043	Principles of Real Estate	3	Change prerequisite
REE 4204	Real Estate Finance	3	Change prerequisite
REE 4303	Real Estate Investment	3	Change prerequisite
Program Change	Finance Major		Reduce core by one and increase elective choices, credits remain the same
New Program	Investment Management minor and certificate		New

5. Engineering and Computer Science

Guest Fred Bloetscher presented a new degree program, the B.S.B.M.E. in Biomedical Engineering, which has been developed through discussions between Engineering and Computer Science and Medicine. The 120-credit program offers five focus areas including a unique Nursing Technologist track along with interfacing with FAU's Artificial Intelligence Center. The program will fulfill the requirements of ABET Accreditation, will use existing courses and facilities, and will not require additional faculty. RO Rep Jennings asked if the focus areas will be considered concentrations, meaning they will be noted on student's transcripts. Dr. Bloetscher said they will not be concentrations. They are considered tracks. An error was noted in the proposal regarding the number of focus areas. **The UUPC approved the new program pending the language correction.** Immediately following the meeting, Dr. Bloetscher submitted the corrected paperwork.

EG Rep Hongbo Su continued in discussing the two COP courses. One is new and 3000 level and replaces the second 2000-level course. Rep Su said this change was necessary to be consistent with the same course offered at other SUS schools at the 3000 level. Also, the amount of work in the course warrants the level change. **The UUPC approved the new course and termination of the older course.**

Because the new COP course replaces the older course in many places in the University catalog, EG Rep Su presented a collection of catalog changes so that every instance of COP 3035 relacing COP 2034 can be found and revised. **The UUPC approved the catalog changes.**

Lastly, EG Rep Su spoke about a new BME course. **The UUPC approved this new course.**

New Program State forms Support	Bachelor of Science in Biomedical Engineering (BSBME)		New
COP 3035	Introduction to Programming in Python	3	New
COP 2034	Introduction to Programming in Python	3	Terminate
Program Changes: AI certificate AI minor CS minor BACS BSDSA & support Catalog Changes for all above	Programs affected by COP 2034 to COP 3035 level/number change: AI certificate, AI minor, CS minor, BA in Computer Science (BACS), BS in Data Science and Analytics (BSDSA)		Replace COP 2034 with COP 3035
BME 4503C	Biomedical Instrumentation and Measurements	3	New

6. Honors College

HC Rep Nicholas Baima discussed the two Psychology items – a change in the concentration and a change in the minor. He mentioned that the Honors College had new faculty members to teach in the Psychology area, and that is why these changes have come forward. **The Psychology changes were approved by the UUPC.**

A new INR course was also presented. **The UUPC approved the new course.**

Program Change Honors Confirmation	Psychology concentration		Add a course to electives
Program Change Honors Approval	Psychology minor		Remove several courses, change electives and reduce credits to 16
INR 3502 Honors Approval	Honors International Organization	3	New

7. Science

SC Rep Sorge described a change in credits for PSB 4931 course. Being that this course is honors, Dr. Gosser, Director of the University Honors Council, said that her group did not see this proposal beforehand. Because the change involves just adjusting the credits, she offered to let this move forward, but asked all representatives to send any honors proposals to her, whether new or changes to courses and curriculum, for placing on the UHC agenda. The UHC does not have to vote on all changes, but it likes to stay informed of anything happening in the honors realm. **The UUPC approved the credit change.**

Guest Tito Sempertegui addressed the revisions to the bachelor's programs in Chemistry. Additions to the elective lists are proposed as well as changes to catalog language. **The UUPC approved the changes.**

Guest Diana Mitsova described the credit change for Directed Independent Research, URP 4910, and the new DIR course, URP 4916. The latter course is to have zero credits. RO Rep Jennings was asked about the numbering schema for DIR courses and why some are regular grade and some are S/U and 0 credit. She explained that when FAU began offering DIR courses, the plan was to have all regular-grade, credit courses use the 4915 number and all S/U-grade, 0 credit courses use 4916. This has worked for most departments, but in some cases, the Statewide Course Numbering System (SCNS) has chosen other numbers for FAU DIR courses that have thrown off the original plan, such as URP 4910. Since the SCNS is the final authority on course numbers, these other DIR course numbers are now in existence. **The UUPC approved the new URP course and the URP course change.**

Since there were four courses that were to have additional prerequisites/corequisites, Dr. Mitsova presented them as a package, URP 4730, 4920, 4922 and 4979. She shared that these additional courses were needed to ensure students are taking the courses in the correct order. **The UUPC approved the changes to the four courses.**

Lastly, she presented URP 4923. She said this course has always involved research and is the last capstone course in the program adding the Research Intensive (RI) component. This course received RI approval from OURI. **The UUPC agreed and approved the addition.**

PSB 4931	Honors Special Topics in Neuroscience	1 (change to 1-3)	Change credits
Program Change	Chemistry BS programs		Add DIR courses to elective lists of BS in Chemistry programs and update catalog language
URP 4730	Capital Facilities Planning	3	Add prerequisites
URP 4910	Directed Independent Research	3 (change to 1-3)	Change credits
URP 4916	Directed Independent Research	0	New
URP 4920	Urban Design Studio 1	3	Add prerequisites and a corequisite
URP 4922	Urban Design Studio 2	3	Add a prerequisite

URP 4923 RI Approval	Urban Design Capstone (Add RI to the title)	3	Add Research Intensive (RI) component, change title and update description
URP 4979	RI: Planning Capstone	3	Add prerequisites

8. Social Work and Criminal Justice

Guest Precious Skinner-Osei addressed the title and description changes for the Social Justice certificate. She stated that the content and requirements are the same. **The UUPC approved the certificate changes.**

SJ Rep Sigal Rubin discussed the next item, a title and corresponding course description change for SOW 4346. **The UUPC approved the course changes.**

The last item is a new Study Abroad course that will include the Academic Service Learning (ASL) component. Chair Williams asked for an example of a study abroad topic that will fall under this course. SJ Rep Rubin described clinical work in Colombia. **The UUPC approved the new course**

Program Change	Social Justice and Anti-Oppressive Social Work Practice Certificate (New title: Social Justice)		Change title and adjust program description
SOW 4346	Anti-Oppressive Social Work Practice (New title: Inclusive Social Work Practice)	3	Change title and description
SOW 4957 ASL Approval	Social Work Study Abroad	1-3	New and Academic Service Learning (ASL) component

9. Library and Nursing had no reports.

III. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

Chair Williams reminded everyone about attending that afternoon's UFS meeting if they had approved items on the agenda.

Steering meeting dates: <https://www.fau.edu/ufsgov/steering-committee/>

University Faculty Senate meeting dates: <https://www.fau.edu/ufsgov/calendar/>

Chair Williams declared the meeting adjourned at 11:30 a.m.