

Members present: Ethlyn Williams, BA; Yash Bhagwanji, ED; Hongbo Su, EG; Nicholas Baima, HC; Lawrence Mello, Library; Korey Sorge, SC; Sigal Rubin, SJ; Dan Meeroff, Interim Dean, Undergraduate Studies; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry; Mary Ann Gosser, University Honors Council; Marie Claire DeMassi, University Registrar; Maria Jennings and Elissa Rudolph, Registrar's Office.

Absent: Eric Hanne, AL; Clarene Brown-King, NU.

Guests: Dalel Bader, University Advising Services; Stacey Balkan, English; Fred Bloetscher, Engineering and Computer Science; Andy Brewer, Education; Mare Cudic, Chemistry and Biochemistry; Predrag Cudic, Science; Sharon Darling, Special Education; Martha Mendoza, Languages, Linguistics and Comparative Literature; Elizabeth Kennedy, University Advising Services; Tito Sempertegui, Chemistry and Biochemistry; Dawn Shamburger, Theatre and Dance; Thomas Stollar, Visual Arts and Art History.

The meeting, virtual as well as in-person, was called to order at 10:02 a.m. by UUPC Chair Ethlyn Williams.

I. APPROVAL OF MINUTES AND ANNOUNCEMENTS

Chair Williams asked for any changes to the March 27, 2023, minutes. There being no changes, the minutes were approved.

Chair Williams reminded committee members to attend the upcoming UFS Steering meeting if they had items on today's agenda, followed by the Faculty Senate meeting. Any questions about UUPC items could be easily answered at Steering if someone from the college or unit is in attendance. Unanswered questions delay the approval process and Steering could postpone the proposal.

Tentative meeting dates shown on the today's agenda were discussed. They are the same dates as those that the University Faculty Senate (UFS) has chosen for the coming academic year. The UUPC meets at 10 a.m. and the UFS at 1 p.m. on the same Monday.

II. OLD BUSINESS

SC Rep Korey Sorge requested that the Physics Minor program change be withdrawn from this agenda. The program change will be brought back to the UUPC in the fall. **The UUPC approved the withdrawal.**

III. NEW BUSINESS

1. Arts and Letters

Interdisciplinary Studies

Guest Stacey Balkan presented a new minor. As an environmental humanist, Dr. Balkan highlighted her research that resulted in the new minor. She said she had investigated many disciplines to ensure that the new minor included courses that would serve as a bridge to the natural sciences and humanities. SC Rep Sorge asked if there were plans to expand the minor. Dr. Balkan answered that this new minor is just the beginning. It could lead to perhaps a certificate next and eventually a major in environmental humanities. Programs in environmental topics are very marketable degrees, Dr. Balkan said. ED Rep Yash Bhagwanji noted that while many disciplines were represented in the list of elective courses, Education was not and asked if the discipline could be included. Dr. Balkan agreed. Undergraduate Studies Interim Dean Dan Meeroff also noted that Engineering was not represented in the electives list. He offered an amendment to the proposal to add ENV 3001C to the list. Dr. Bhagwanji asked to add SCE 3442 to the amendment. **The UUPC approved the amendment to add two courses to the minor's electives list. The UUPC then approved the new minor.**

New Program	Environment and Society Minor	12	New	
Rationale				
Support				

Languages, Linguistics and Comparative Literature

Continuing with new business for Arts and Letters, Guest Martha Mendoza presented a course change for an Italian course. The change involves adding a prerequisite course or an equivalent to ITA 1121. Dean Meeroff asked what an “equivalent” meant. Dr. Mendoza said that the student could take a placement test that would serve as equivalent to the prereq. course. **There being no other questions, the UUPC approved the course change.**

Theatre and Dance

Guest Dawn Shamburger discussed changes to the six Theatre courses next. They mainly included course description changes to better reflect what is currently being taught in the courses, but some changes also included title, prerequisite and a course level change. During the discussion, it was noted that there were several deficiencies in the syllabi for the Theatre courses. Dr. Shamburger said these would be addressed and new syllabi submitted (updated syllabi were received). Dean Meeroff asked about the use of AutoCAD in TPA 2342C (3343C) and whether there might be collaboration/cooperation between Civil Engineering courses and this course. Dr. Shamburger welcomed any conversation between disciplines. **The UUPC approved the Theatre course changes.**

Visual Arts and Art History

Guest Thomas Stollar presented a new course and a program change in Graphic Design. The new course has been offered several times as a Special Topics course and has proven to be popular with students. **The UUPC approved the new course.** Dr. Stollar explained that the program change entails adding the new course to elective tables in the Graphic Design concentration. **The UUPC approved the program change.**

ITA 1121 Syllabus	Beginning Italian Language and Culture 2	4	Add prerequisite	
THE 3952 Syllabus	Production Hour	1 (1-2)	Change credits	
TPA 2342C (3343C) Syllabus Support	Drafting for the Theatre	3	Change course level, number and description	
TPP 4140 Syllabus	Acting 4	3	Change course description	
TPP 4265 Syllabus	Acting 5	3	Change course description	
TPP 4268C Syllabus Support	Acting 6: Advanced Acting for the Camera (New title: Acting for the Camera 1)	3	Change title, prerequisite and course description	

TPP 4269 Syllabus Support	Acting 7 (New title: Acting for the Camera 2)	3	Change title and prerequisite	
Program Change Catalog Changes	BFA in Art: Graphic Design Concentration		Add new course to elective tables	
GRA 4198C Syllabus	Information Design	3	New	

2. University-Wide

Donna Chamely-Wiik of the Office of Undergraduate Research and Inquiry (OURI) proposed adding extra explanatory language to the current verbiage in the syllabi for courses that carry the Research Intensive (RI) designation. The expanded verbiage encourages students to learn about the Undergraduate Research certificate program and how they may earn credits toward the program. Going forward, all RI course syllabi will carry the additional verbiage. For current RI courses, Dr. Chamely-Wiik stated that the OURI's five-year review will include updating those syllabi with the new language. Dean Meeroff added that the new verbiage will now appear in the Simple Syllabus application. **The UUPC approved the additional verbiage.**

Program Change Explanation	Undergraduate Research Certificate		Add verbiage related to this certificate	
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3. Business

Chair Williams explained that the course to be terminated no longer fit within their program. **The UUPC approved the termination.**

For the course change, the description will now include that students will develop proficient skills in such technologies as Excel. Chair Williams added that students may use this course to prepare for their Excel certification. Dean Meeroff mentioned that students may receive Excel certification through FAU's Testing & Certification Center. **The UUPC approved the course description change.**

GEB 3213 (RI version)	RI: Introduction to Business Communication	3	Terminate	
ISM 3011	Management Information Systems	3	Change course description	

4. Education

ED Rep Bhagwanji introduced Dr. Andy Brewer to discuss College of Education materials. Dr. Brewer explained that a course in the BA in English Education (6-12) program – EME 2040 – was removed from the program last fall. However, now, another course in the program – SPC 2608 – has been moved to the Intellectual Foundations Program, leaving a deficit of 3 credits. To take care of the deficit, the Curriculum and Instruction department is asking to restore EME 2040 to the BA program. **The UUPC approved adding the course back into the BA program.**

Guest Sharon Darling discussed an existing course with a title change, description change and the addition of the RI designation. Dean Meeroff noted that the course should also be described as a General Education

course in the syllabus as it is part of the General Education Foundations of Society and Human Behavior courses. **The UUPC approved the courses changes including adding the General Education fact to the syllabus.** (An updated syllabus was provided after the meeting.)

Program Change	BA in English Education (6-12)		Put a previously removed course back in as a required course	
EEX 2091 RI Approval IFP Confirmation	Disability and Society (New title: RI: Disability and Society)	3	Change title and description, add Research Intensive (RI) component	

5. Engineering and Computer Science

EG Rep Hongbo Su introduced changes to a current course – changing the title and adding the RI designation. Dean Meeroff asked why the RI designation was added to a lower-division course. Dr. Su said that there are plans to add the RI to a 4000-level course in the fall. Dr. Chamely-Wiik, OURI, added this course was worthy of the designation because it is part of a National Science Foundation grant affiliated with large smart streetscapes. **The UUPC approved the RI proposal.**

Next, Dr. Su explained that the program change for Ocean Engineering is to add an existing directed independent research (DIR) course to the list of electives, providing more flexibility in the technical electives area for the major. Dean Meeroff added that the College of Engineering would like all majors to include a DIR course in their list of options. He said most majors include one now. **The UUPC approved the program change.**

CAP 2753 RI Approval	Experimental Design and Data Analysis (New title: RI: Experimental Design and Data Analysis)	3	Change title and add Research Intensive (RI) component	
Program Change	BSOE in Ocean Engineering		Add a course to the elective table	

6. Honors College

HC Rep Nicholas Baima presented materials from his college accompanied by support and approval from the University Honors Council (UHC). Chair Williams questioned why BSC 2085 and BSC 2085L are listed as prerequisite and corequisite of each other. Rep Baima and Dean Meeroff explained it is an effort to allow flexibility for students. For example, if a student takes both at the same time, passing the lecture but not the lab, the student can retake the lab without having to retake the lecture and vice versa. **The UUPC approved the two new courses and a prerequisite change for BSC 2086.**

BSC 2085 Honors Approval Support	Honors Anatomy and Physiology 1	3	New	
BSC 2085L Honors Approval Support	Honors Anatomy and Physiology 1 Lab	1	New	
BSC 2086 Honors Approval	Honors Anatomy and Physiology 2	3	Change prerequisites	

7. Science

Guest Tito Sempertegui discussed three existing courses that were approved for the RI designation. The course descriptions and prerequisites on two of the courses are changing as well. The minimum grade for the prerequisite courses associated with CHM 4273 is also being changed. These prerequisites no longer must be passed with a minimum grade C. After a brief discussion about minimum grade, **the UUPC approved the course changes.**

BCH 4035 RI Approval	Advanced Biochemistry (New title: RI: Advanced Biochemistry)	3	Change title and description; add Research Intensive (RI) component	
CHM 4273 RI Approval	Introduction to Drug Design (RI: Introduction to Drug Design)	3	Change title, prerequisites and description; add Research Intensive (RI) component	
CHM 4350 RI Approval	Structural Biochemistry (New title: RI: Structural Biochemistry)	3	Change title, prerequisites and description; add Research Intensive (RI) component	

8. Social Work and Criminal Justice

SJ Rep Sigal Rubin introduced a new elective course in Forensic Science that has been taught several times as special topics and students have found quite interesting. Dr. Chamely-Wiik suggested that the Chemistry Department may be interested in collaborating with the course and SC Rep Sorge added Physics may be interested as well. Rep Rubin welcomed the suggestions. ED Rep Bhagwanji asked if a corresponding curriculum change needs to be submitted to add this course to the degree requirements for the major. Rep Rubin confirmed that a change is not needed because the electives for the major are not listed in the catalog. **The UUPC approved the new course.**

CJE 4675 Support	Advanced Forensic Science	3	New	
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9. Library and Nursing had no reports.

IV. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

University Honors Council Director Dr. Mary Ann Gosser provided an end-of-the-year report. She shared there are 362 students in the University Honors Program, with 70 completing the program last fall. Of those fall graduates, six graduated with perfect 4.0 GPAs. Regarding the Honors in the Major programs, she shared 65 students were expected to complete their programs in May of 2023.

Chair Williams reminded everyone about attending that afternoon's UFS meeting if they had approved items on the agenda. She also reminded the Committee about the topic of approving courses at the lower level versus the upper level that was discussed last month and if there was interest in setting specific guidelines as to how levels are determined. After varying opinions on the matter, she suggested this could be a subject for next academic year.

Steering meeting dates: <https://www.fau.edu/ufsgov/steering-committee/>

University Faculty Senate meeting dates: <https://www.fau.edu/ufsgov/calendar/>

Chair Williams declared the meeting adjourned at 11.35 a.m.