

Members present: Eric Hanne, AL; Ethlyn Williams, BA; Yash Bhagwanji, ED; Hongbo Su, EG; Nicholas Baima, HC; Clarene Brown-King, NU; Korey Sorge, SC; Sigal Rubin, SJ; Dan Meeroff, Interim Dean, Undergraduate Studies; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry; Mary Ann Gosser, University Honors Council; Marie Claire DeMassi, University Registrar; Maria Jennings and Elissa Rudolph, Registrar's Office.

Absent: Lawrence Mello, Library.

Guests: Thomas Atkins, Theatre and Dance; Dalel Bader, University Advising; Fred Bloetscher, Engineering; Victoria Brown, Curriculum and Instruction; Jaime Cunningham, Music; Angela Gaze, Accounting; Nuria Godon, Languages, Linguistics and Comparative Literature; Paul Hart, College of Business, Student Academic Services; Liz Kennedy, University Advising; Viktor Kharlamov, Languages, Linguistics and Comparative Literature; Robyn Klein, Curriculum and Instruction; Robin Larson, Public Administration; Francis Lyn, Architecture; Martha Mendoza, Languages, Linguistics and Comparative Literature; Ann Musgrove, Curriculum and Instruction; Maria Ortega, Nursing; Thomas Shorrock, Theatre and Dance; Thomas Stollar, Visual Arts and Art History.

The meeting, via Webex, was called to order at 10 a.m. by UUPC Chair Ethlyn Williams.

I. APPROVAL OF MINUTES AND ANNOUNCEMENTS

Chair Williams asked for any changes to the January 30, 2023, minutes. There being no changes, the minutes were approved.

Chair Williams reminded committee members to attend the upcoming UFS Steering meeting if they had items on today's agenda, followed by the Faculty Senate meeting. Any questions about UUPC items could be easily answered at Steering if someone from the college or unit is in attendance. Unanswered questions delay the approval process and Steering could postpone the proposal.

Chair Williams announced that a new bachelor's program in General Business would be considered first, and then items in the College of Arts and Letters to accommodate guests who are in attendance.

II. NEW BUSINESS

1. Business

BA in General Business

Guest Paul Hart explained that this new bachelor's program has been underway for a while and is similar to the recently approved Bachelor of Professional Studies. Both programs are intended for students who do not wish to pursue a specific major, transfer students, and others who may be older and have various work experiences but are unsure of which bachelor's program to pursue. Within the SUS, there are comparable offerings including UF, USF and UCF, indicating that there is an audience for this general program.

Dr. Hart went on to say that in his research of other institutions, he found that advisors who work with students doing poorly in their majors can guide those students in a more general direction, thereby improving graduation rates. In this new program, the curriculum includes IFP courses related to business, business-related courses, and courses in thematic groups such as international business and technology and data applications. All courses for the program are currently active at FAU.

Chair Williams asked if students are admitted to the College of Business and Dr. Hart affirmed that they are. SC Rep Korey Sorge asked about demand. Dr. Hart responded that, yes, there is a high demand,

especially from transfer students. ED Rep Yash Bhagwanji commented that the required courses do not offer much flexibility. Chair Williams shared that all Business programs are like that because students must take pre-business foundation courses first. RO Rep Maria Jennings offered that the new program would go to the Academic Planning and Budget Committee next for review and approval before going on to Steering. **The UUPC approved the new program in General Business.**

New Program State Forms Signatures Pre-Proposal Appendices	Bachelor of Arts in General Business	120 credits	New
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Combined Program in Accounting

Guest Angela Gaze next explained that the Accounting proposal adds a new combined program option to the current Accounting Honors Program. She said Honors Program numbers have declined, and honors students have asked in the past if there is a path to a master’s program. This is an effort to attract more enrollments by providing these academically talented students an avenue for graduate study. Dr. Gaze was asked if this option is also available for traditional Accounting undergraduates too. She replied it is only open to honors program students. Dean Meeroff asked why only 6 credits are being shared between the programs. Dr. Gaze replied that the program does not have many free accounting electives so for now 6 credits is all that can be offered. The UGPC and Provost’s approved the proposal a week before this meeting. **The UUPC approved the proposal as well.**

New Program/ Program Change Honors approval Provost's Office approval	Honors Program in Accounting with option for BBA/MAC combined program		New
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2. Arts and Letters

Visual Arts and Art History

Guest Thomas Stollar presented a new course (GRA 4942C) and a program change from his department. Undergraduate Studies Interim Dean Dan Meeroff suggested that the designation of Academic Service Learning could apply to this Professional Design Studio course in the future. Guest Stollar agreed and will discuss with the department. ED Rep Bhagwanji asked if this course will be an elective. Guest Stollar confirmed and shared that is the reason for the program change that is being presented. The program change shows that the new course is being added to the in-concentration design elective list for the BFA in Art: Graphic Design Concentration. Chair Williams suggested that they vote on the new course and program change together. **The UUPC approved both the new course and the program change.**

GRA 4942C	Professional Design Studio	3	New
Program Change	Art BFA: Graphic Design Concentration		Add new course, GRA 4942C, in BFA elective tables

Architecture

Guest Francis Lyn presented two course changes from his department that seek to update the content of these courses (ARC 3133 and ARC 3185C) to make them more relevant. There was a discussion about missing elements in the syllabi such as a topical outline and the attendance policy. Dean Meeroff also asked for the required text to be noted as required. Guest Lyn said he would provide updated syllabi within a few days. **The UUPC then approved the course changes with the assurance of updated syllabi.** (The updated syllabi were received shortly after the meeting.)

Next, the group considered the removal of a 3-credit digital elective requirement. Guest Lyn indicated digital content is included in most courses now, so this requirement is no longer needed. To make up for the 3-credit removal, overall elective credits are being increased by 3 for the Bachelor of Architecture program. **The UUPC approved this program change.**

ARC 3133	Architectural Representation (New title: Architectural Visualization Methods 1)	3	Change title and description, remove corequisite
ARC 3185C	Introduction to Digital Modeling and Documentation (New title: Architectural Visualization Methods 2)	3	Change title, description and prereqs.
Program Change	Bachelor of Architecture		Remove the 3-credit digital elective requirement; increase overall elective requirement to remain at 24

Theatre and Dance

Guest Thomas Shorrock discussed two new courses for 0 credit. He said that in creating these 0-credit courses, there will be a mechanism for a future minor shared with Music. These courses will also allow non-Theatre majors to participate in Theatre productions without increasing total credits in their specific majors. A discussion ensued about the “may be repeated for credit” statement in the course description of each course. Since these courses are 0-credit, that statement does not apply. After several suggestions, Guest Shorrock confirmed he will delete the statement from the courses. (He sent updated syllabi following the meeting.) **The UUPC approved the new courses.**

TPP 3257C Explanation memo	Music Theatre Studio 1	0	New
TPP 4258C Explanation memo	Music Theatre Studio 2	0	New

Languages, Linguistics and Comparative Literature

Guest Viktor Kharlamov presented the new combined program for Languages, Linguistics and Comparative Literature saying it is specifically for the BA/MA Linguistics Concentration and only for its non-thesis track. Committee members asked if additional combined programs are being worked on for the thesis track or

the other language concentrations. Guest Kharlamov said more will be coming down the road. RO Rep Jennings added that the combined program had been approved the week before by the UGPC and the Provost's Office. **The UUPC approved the new combined program.**

Guest Nuria Godon then spoke about the changes proposed for a series of Spanish courses. A long discussion took place about the removal of prereqs. for nine of the courses. Dr. Godon explained that each student must take a placement test given by the department to know which Spanish course to register for when they arrive at FAU. What is occurring is that the prerequisites on these courses are keeping the students from registering, requiring that the department give hundreds of overrides each term. Several Committee members were concerned about removing the prerequisites. Then anybody can register for any course. Dr. Godon said the department has the placement test scores and if a student is in the wrong course, they will be contacted to register for the correct course. The Committee did not agree that this process is the best solution. University Registrar Marie Claire DeMassi asked if the scores could be captured in Banner, then the test score serves as the prerequisite with no need for emails and students having to register for a different course. Dr. Godon replied that would be ideal, but something that will take time to set up. Discussion on this reached an impasse.

The course syllabi were also discussed at length. SC Rep Sorge commented that many of them have issues, such as incorrect disability statements and other missing elements that are noted on the Provost's syllabus guidelines. A suggestion was made to remove the university policies from the syllabi and refer to the Simple Syllabus system, which will be in place for syllabi this fall, with a statement such as, "For University and College Policies, see Simple Syllabus." No resolution was reached and after the meeting Chair Williams issued a statement saying that since the Provost's syllabus guidelines are still in effect, all syllabi must still include the college and university policies until instructed by the Provost's Office to do otherwise.

Chair Williams asked Dr. Godon to move on to the four Spanish courses that have prerequisite changes (in the table below). Dr. Godon explained these changes are cleaning up prerequisites to put them in line with changes that were made previously to other Spanish courses. The syllabi for these four courses have the same issues as the courses discussed above. **The Committee approved SPN 3500, SPN 3501, SPT 4800, and SPW 4583, provided updated syllabi are submitted.** (Dr. Godon sent updated syllabi post meeting.) **The Committee then postponed the nine courses that were submitted for prerequisite removal.** Dr. Godon was asked to seek a better solution, perhaps contacting OIT about the possibility of putting the test scores in Banner. She was also asked to update those syllabi with the correct university policies. Dr. Godon agreed and will submit those courses for the next meeting.

New Program Provost's Office approval	BA/MA Combined Program in Languages, Linguistics and Comparative Literature: Linguistics Concentration		New
<u>SPN 3500</u>	Spanish Peninsular Culture and Civilization	3	Change prereqs.
<u>SPN 3501</u>	Latin American Culture and Civilization	3	Change prereqs.
<u>SPT 4800</u>	Spanish Translation	3	Change prereqs.
<u>SPW 4583</u>	Género Policiaco	3	Change prereqs.

Music

Guest Jamie Cunningham spoke about four Music courses and their title/description changes. A question was asked - since there are no prerequisites for the three sequentially ordered courses, what would prevent students from taking them out of order? Guest Cunningham replied they do not need to be taken in order. They decided on the sequential titles to keep the titles simple. The changes presented are to remove antiquated language and update the content to reflect how the courses are being taught today.

Chair Williams asked why one of the courses included “introductory” in the description while it is a 4000-level course. She said introductory should be reserved for lower-division courses. The Committee agreed. Guest Cunningham agreed as well. (The statement was removed from the course description following the meeting.) **The UUPC approved the four course changes.**

MUH 3514	Music Cultures of the World (New title: Ethnomusicology)	3	Change title and description
MUH 4211	Music of Western Civilization 1 (New title: Musicology 1)	3	Change title and description
MUH 4212	Music of Western Civilization 2 (New title: Musicology 2)	3	Change title and description
MUH 4371 (4213)	Music of Western Civilization 3 (New title: Musicology 3)	2	Change title, course number and description

Public Administration

Guest Robin Larson presented two new combined programs. These programs were approved by the UGPC and Provost’s Office the previous week and were to be considered by the University Graduate Council in the current week. After a brief discussion about the shared credits for the two programs, **the UUPC approved both combined programs.**

New Program Provost's Office approval	Bachelor of Public Management (BPM) to Master of Public Administration (MPA) Combined Program		New
New Program Provost's Office approval	Bachelor of Public Safety Administration (BPSA) to Master of Public Administration (MPA) Combined Program		New

3. Education

ED Rep Yash Bhagwanji introduced Guest Victoria Brown to discuss a new course. She said that this new course, Digital Literacy in a Globally Connected World, had been approved by the Intellectual Foundations Committee and also carried letters of support from various interested parties. Dean Meeroff suggested that the department consider proposing a 3000-level version of this course for transfer students; Guest Brown agreed and will inform her department. **The UUPC approved the new course.**

Guest Robyn Klein then explained the work proposed for the BA in Social Science Education. There were course substitutions and a general cleanup to streamline the program and eliminate some confusion

occurring with students. Support from the History Dept. is included. **The UUPC approved the program change.**

EME 2021 IFP approval Emails of support	Digital Literacy in a Globally Connected World	3	New and IFP course for Foundations of Society and Human Behavior
Program Change History support	BA in Social Science Education (6-12)		Course substitution and program cleanup

4. Engineering and Computer Science

EG Rep Hongbo Su discussed the program change for Ocean Engineering first. An internship course will be added to the elective choices, giving students more variety, and old course in the core will be replaced by a newer more relevant course Dean Meeroff asked if there will be a transition period for students who already took the old course. RO Rep Jennings shared that the older course will remain a prerequisite in Banner for a number of terms allowing a period of transition. **The UUPC approved the program changes.**

Then EG Rep Su presented three course changes. The discussion about the transition period applies with these course prerequisites as well and will be taken care of as explained above. **The UUPC approved the three course changes.**

Program Change	BSOE in Ocean Engineering		Course replacement and course addition
EGM 4045	Electro-Mechanical Device	3	Change prereqs.
EGN 4432	Dynamic Systems	3	Change prereqs.
EOC 3130L	Ocean Engineering Lab	3	Change prereqs.

5. Honors College

HC Rep Nicholas Baima presented a new course, AML 4611, that he said has been taught three times as a Special Topics course. Then he said the Women’s Studies program change serves to incorporate that new course in the concentration and minor. **The UUPC approved both the new course and the program change.**

For the new CRW courses, it was pointed out that there were issues with dates on the timelines. HC Rep Baima said he would have those syllabi revised, but it was determined that the syllabi serve only as sample syllabi to go through the approval process. Therefore, the dates were not updated. **The UUPC approved the two new CRW courses.**

The new MUL course had similar issues with the university policies in the syllabus. **The UUPC approved the new MUL course with the assurance that the syllabus would be revised.** (A revised syllabus was submitted post meeting.)

AML 4611 Honors approval English support	Honors Afrofuturism	3	New
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Program Change Honors approval	Women's Studies Concentration and Minor		Add AML 4611 to list of electives for both programs
CRW 4122 Honors approval English support	Honors Writing the Novel	3	New
CRW 4123 Honors approval English support	Honors Science Fiction and Fantasy Writing	3	New
MUL 2010 Honors approval Music support	Honors Appreciation of Music	3	New

6. Nursing

NU Rep Clarene Brown-King introduced Guest Maria Ortega to discuss their agenda item. Guest Ortega noted that the only change is to add the Academic Service Learning (ASL) designation to this course. ED Rep Bhagwanji reported that the ASL approval letter was signed a year ago; he suggested that Dr. Ortega obtain a current letter. The Committee agreed. **The UUPC approved the ASL designation with the assurance that the ASL approval would be updated.** (Dr. Ortega provided an updated approval letter after the meeting.)

NUR 4930 ASL approval	Special Topics	1-3	Add Academic Service Learning certification
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7. Science and Social Work and Criminal Justice had no reports.

III. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

Chair Williams reminded everyone about attending that afternoon's UFS meeting if they had approved items on the agenda.

Steering meeting dates: <https://www.fau.edu/ufsgov/steering-committee/>

University Faculty Senate meeting dates: <https://www.fau.edu/ufsgov/calendar/>

Chair Williams declared the meeting adjourned at 12:03 p.m.