

**Members present (via Webex):** Philip Lewin, AL; Ethlyn Williams, BA; Yash Bhagwanji, ED; Hongbo Su, EG; Nicholas Baima, HC; Katherine Chadwell, NU; Korey Sorge, SC; Precious Skinner-Osei, SJ; Lawrence Mello, Library; Dan Meeroff, Interim Dean, Undergraduate Studies; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry (OURI); Mary Ann Gosser, University Honors Council (UHC); Maria Jennings, Elissa Rudolph, Registrar’s Office.

**Guests:** Fred Bloetscher, Associate Dean, Engineering and Computer Science; Atensia Earp Bowen, Social Work; Eric Hanne, History; Julia Higgs, Accounting; Linda Johnson, Vice President, Academic Affairs, Broward Campuses; Hari Kalva, Electrical Engineering and Computer Science; Julia Mason, English; Sandra Norman, History; Tito Sempertegui, Chemistry and Biochemistry; Debra Szabo, Provost’s Office; Heather Thompson, Social Work.

The meeting was called to order at 10 a.m. by UUPC Chair Ethlyn Williams.

**I. APPROVAL OF MINUTES AND ANNOUNCEMENTS**

Chair Williams asked for any changes to the January 31, 2022, minutes. There being none, the previous meeting’s minutes were approved.

Undergraduate Studies Interim Dean Dan Meeroff and Chair Williams stated that there should always be UUPC representatives present at Faculty Senate Steering meetings and at Senate meetings. They reiterated that attendance is necessary because members of those committees may have questions about UUPC items. If there is no representative present, the item could be postponed.

**II. OLD BUSINESS**

**1. Arts and Letters**

AL Rep Philip Lewin spoke to this change in the Interdisciplinary Studies program, which involves adding a new course, SLS 4342, Professional Development, to the curriculum to accommodate working students who may not be able to complete an internship. The UUPC postponed this change at the January meeting because it was tied to proof of employment, and it was not certain how that proof would be collected. The proposal was amended to allow students to complete either the SLS course or the internship. AL Rep Lewin stated he would provide the amended language to be posted on the UUPC site. (This was received immediately following the meeting and posted.) **The proposal, as amended, was then approved by the UUPC.**

<a href="#">Program Change</a>	BA in Interdisciplinary Studies		Adding new SLS course to curriculum	
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**2. Science**

Although there was no one present to speak in depth about the two new combined programs in Psychology, Debra Szabo, Provost’s Office mentioned that the programs had been reviewed/approved by the University Graduate Programs Committee (UGPC). The only issue from UGPC was the proposals were missing catalog language. SC Rep Korey Sorge added that the catalog language would be submitted to UGPC and UUPC. (This was received and posted.) Chair Williams asked for someone from Psychology to be present at the Steering meeting and should no one be able to attend, she asked Rep Sorge to please attend. **There being no other concerns, the UUPC approved the two combined programs.**

<a href="#">New Combined Program</a>	BA in Psychology/MA in Psychology		New	
<a href="#">New Combined Program</a>	BA in Neuroscience and Behavior/MA in Psychology		New	
<a href="#">Provost's Office approval for combined programs above</a>				

**III. NEW BUSINESS**

**1. University-Wide**

***Undergraduate Studies***

Linda Johnson, Broward Campuses Vice President for Academic Affairs, presented the new multidisciplinary bachelor’s program in Professional Studies (BPS), stating that the program fills a need for working adults who wish to complete their degrees. It is not available for existing students. Five colleges were involved in planning this 120-credit degree program: Arts and Letters, Business, Education, Science and Social Work and Criminal Justice, along with guidance from Undergraduate Studies. The proposed courses are mostly evening classes or online.

Ms. Johnson continued describing the research process that underpins this new degree program. There are not many programs such as this one nationally; she expects to see about 30 students for the inaugural year, then around 200 students by year five. Chair Williams asked about adding new courses to the program’s list of electives, particularly MAN 3113, Managing Workplace Diversity, and Ms. Johnson replied that new courses can certainly be added later after the program is approved. A question was also asked about who awards the degree. She replied that the Office of Undergraduate Studies will be awarding the degree. **The UUPC then approved the new degree program.**

***Undergraduate Research***

Donna Chamely-Wiik, OURI, next addressed the changes in the Undergraduate Research Certificate program. She said the changes involve several editorial revisions and adding two IFP courses that are part of the research cluster, which helps with the Certificate’s flexibility. **The UUPC approved the changes.**

<a href="#">New Program and Endorsements State Forms Appendices</a>	Bachelor of Professional Studies		New	
<a href="#">Program Change URCC support</a>	Undergraduate Research Certificate		Add two IFP courses and editorial changes	

**2. Arts and Letters**

***English***

AL Rep Lewin presented a new course in the English department that will focus on contemporary fiction to teach students creative writing. It was initially approved by the Intellectual Foundations Program (IFP) and Writing Across Curriculum (WAC) subcommittees. **The UUPC approved the new course.**

***History***

Guest Eric Hanne spoke about changes in the combined BA/MA in History, which involve eliminating the foreign language requirement, eliminating the GRE for admissions, and making other editorial revisions. Chair Williams questioned whether the foreign language is needed for graduation. Guest Hanne replied that students will still need it to complete the bachelor’s degree, but this change removes it as a requirement for the MA, since it is not needed for the regular MA. **The UUPC approved the changes.**

### ***Interdisciplinary Studies***

Guest Hanne continued with the next agenda item, a new minor in Museum, Archives and Public History that will assist with student employability due to its multidisciplinary nature. Guest Sandra Norman, also working on this proposal, said that the course offerings include those in Anthropology, History and Visual Arts and Art History. ED Rep Yash Bhagwanji asked if this proposal was for a certificate as well. Guest Norman stated just a minor for now. Rep Bhagwanji noted the paperwork included mention of certificate. Guest Norman said that was an error and the forms would be corrected. (Forms were corrected following the meeting.)

SC Rep Sorge brought up a point about a requirement in the minor's core verbiage stating that "at least two of three courses" should be completed. He asked what if a student wanted to take all three, would those courses then be considered core or electives? At this point, there was agreement among Committee members that the language needed to be clarified. The UUPC approved an amendment to change the original statement to "two of the following" as offered by Guest Norman and the other change she offered was to place the three courses in the elective table as well. UG Studies Dean Meeroff asked if this minor is designed for all majors or just for specific programs. Guests Hanne and Norman said that the minor is open to all majors. **The UUPC approved the minor with the amended language.** (The amended language was received and posted.)

### ***Political Science***

Next on the agenda was a new course in Political Science that focuses on the political aspects of music. In answer to Dean Meeroff's question, AL Rep Lewin described the course as an elective course and added that the course received approval from Music. **The UUPC approved the new course.**

### ***Sociology***

Finally, a course in Sociology was discussed. This course is part of the department's recent overhaul, reducing course levels on many courses, AL Rep Lewin explained. This course was being taught as a survey course rather than a capstone, which warrants the level reduction. Removal of the course's prerequisites is also part of this proposal. **The UUPC approved the course changes.**

<a href="#">LIT 2018</a> <a href="#">IFP approval</a> <a href="#">WAC approval</a>	Special Topics in Literature	3	New, Intellectual Foundations Program and Writing Across Curriculum	
<a href="#">Program Change</a>	BA/MA in History		Eliminate foreign language requirement	
<a href="#">New Minor Support</a>	Museum, Archives and Public History	18	New	
<a href="#">POS 4231 Support</a>	The Politics of Music	3	New	
<a href="#">SYP 4630 (3630)</a>	Sociology of Popular Culture	3	Change course level to 3000, remove prereqs.	

### **3. Business**

Guest Julia Higgs presented the changes to the Honors Program in Accounting and the new option of a combined program. With this change to the Honors in the Major Accounting Scholars Program, students have the option of pursuing a master's degree in the field through a combined degree, the BBA/MAC. The program allows 6 credits to be counted for both the BBA and MAC. Approvals were received from the Provost's Office and the University Honors Council. **The UUPC approved the new combined program and the Honors program changes.**

<a href="#">New Combined Program and Program Change</a> <a href="#">Provost's Office approval</a> <a href="#">Honors approval</a>	Honors Program in Accounting with option for combined BBA/MAC		New combined option and updates to Honors Program verbiage
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#### 4. Engineering and Computer Science

EG Rep Hongbo Su introduced a new combined program on behalf of the Honors College and the Department of Civil, Environmental, and Geomatics Engineering (CEGE). Students in this program complete their BA or BS in Biological and Physical Sciences in the Honors College, obtain a second BS in one of the CEGE majors, and then continue on to earn an MS in Civil Engineering. The second BS in this pattern ensures that students can pursue licensure in Civil Engineering or Geomatics Engineering. Even though there are three branches in this combined program, only 9 credits of approved graduate coursework may be counted toward the second BS and the MS. SC Rep Sorge asked if this model of programming has been done previously. UG Studies Dean Meeroff said that this would be a first for FAU, but similar programs exist elsewhere, especially where there are licensure or certification issues. After a brief discussion, **the new combined program was approved by the UUPC.**

Three new combined programs leading to PHD degrees in Computer Engineering, Computer Science and Electrical Engineering were discussed next. Chair Williams asked if there was a demand for such programs. EG Rep Su said yes and added that these programs help retain students. Chair Williams commented that the entrance requirements shown in the proposals seemed very basic, not stringent enough. A discussion followed about these requirements and how they appeared against other bachelor-to-doctorate-programs at FAU. NU Rep Kitty Chadwell said that the Nursing combined programs list several entrance requirements.

Since the three programs were reviewed and approved first by the UGPC, the Committee wanted to know what the UGPC comment might have been. Maria Jennings, Registrar's Office, contacted her UGPC counterpart during the meeting and learned that Committee approved the programs with no issue. Guest Hari Kalva commented that Engineering knows these students already because they are in the undergraduate programs and knows if they are capable. SC Rep Sorge wondered if by having the GPA requirement alone, the program is then tied to accepting only FAU students. He asked what if someone from outside FAU is a stronger candidate, but that student may not be accepted because the entrance requirements for the regular PHD programs are stricter. After a long discussion, the Committee asked for the requirement language to be revised so that the program includes a stronger screening process. Guest Kalva said he would send updates to the Registrar's Office. **The UUPC approved the three BS to PhD programs pending the revised verbiage.** (After the meeting, Engineering sent revisions adding a letter of recommendation to the entrance requirements. This was provided to the University Graduate Council before their review of these programs.) UG Studies Dean Meeroff suggested that the UUPC come up with language covering requirements for combined programs that could be posted on the UUPC website so that future new combined programs or changes to those programs would follow a set of standards.

Next, EG Rep Su introduced three new BME courses followed by two new CAP courses. **The courses were approved by the UUPC.** Lastly, Rep Su discussed an EOC course and its changes. **The UUPC approved the EOC course changes.**

<a href="#">New Combined Program</a> <a href="#">Provost's Office approval</a> <a href="#">Honors support</a> (Sent to Graduate Programs Committee for review/approval.)	BA or BS in Biological and Physical Sciences in Honors College/Second Bachelor's Civil, Environmental or Geomatics Engineering/MS in Civil Engineering		New	
<a href="#">New Combined Program</a>	BSCE in Computer Engineering/PHD in Computer Engineering		New	
<a href="#">New Combined Program</a>	BSCS in Computer Science/PHD in Computer Science		New	
<a href="#">New Combined Program</a>	BSEE in Electrical Engineering/PHD in Electrical Engineering		New	
<a href="#">Provost's Office approval for three combined programs above</a>				
<a href="#">BME 4512</a>	Introduction to Bioluminescence	3	New	
<a href="#">BME 4523</a>	Introduction to Biosignal Processing	3	New	
<a href="#">BME 4574</a>	Introduction to Nanobiotechnology	3	New	
<a href="#">CAP 4514</a>	Computational Genomics	3	New	
<a href="#">CAP 4543</a>	Algorithms for Bioinformatics	3	New	
<a href="#">EOC 3123</a>	Ocea Engineering Fluid Mechanics	4	Change prereqs.	

### 5. Science

SC Rep Sorge introduced Guest Tito Sempertegui to discuss the program change in the BS in Chemistry. The change entails adding two courses as elective choices. **The UUPC approved the additions.**

<a href="#">Program Change</a>	BS in Chemistry (ACS-Approved Program)		Add two courses to elective table	
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### 6. Social Work and Criminal Justice

SJ Rep Precious Skinner-Osei introduced Guest Atensia Earp Bowen to discuss a new course. This new course will be part of the University's focus on Diversity, Equity and Inclusion. There was a comment about language in the course description and the length of the description. Guest Heather Thompson replied that long descriptions are typical of Social Work courses and the language provided was accurate within the realm of Social Work. However, she offered to supply a shorter description for the University Catalog. (The shorter description was received and posted.) **The UUPC approved the new course.**

<a href="#">SOW 1130</a> <a href="#">IFP approval</a>	Race and Cultural Inclusion in Social Work	3	New and Intellectual Foundations Program	
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## 7. Policy on Undergraduate Enrollment in Graduate Courses

Maria Jennings, Registrar's Office, shared that Registrar Brian Hodge attended the UGPC February meeting to discuss this policy change. The UGPC approved recommendations to update the policy, in essence changing the number of credits allowed for undergraduate enrollment in graduate courses from 10 credits to 12 and adding graduate restrictions to all 5000-level courses, effective for spring 2023, except for those required of Bachelor of Architecture students. The proposal before the UUPC includes the revisions approved by UGPC. After a brief discussion, **the UUPC approved the policy changes.**

<a href="#">Policy Change Supporting document</a>	Policy on Undergraduate Enrollment in Graduate Courses		Revising language to make policy more in line with standard practice	
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## 8. Undergraduate Studies Dean Report

Dean Meeroff asked the Committee to consider forming an additional subcommittee for Pre-Law to carry out the Pre-Law Initiative proposed by his predecessor, Ed Pratt. He informed the Committee that a new syllabus template is forthcoming, specifically to make syllabi shorter by including a link to the Provost's Office where standard requirements would be posted. Lastly, he requested that ED Rep Yash Bhagwanji ask his college to provide a representative to the University Honors Council. Education is lacking representation.

9. Education, Library and Nursing had no reports.

## IV. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

1. The next UUPC meeting is Monday, March 28, 2022, 10 a.m. to noon, via Webex.
2. Steering meeting dates: <http://www.fau.edu/ufsgov/steering-committee/>
3. University Faculty Senate meeting dates: <http://www.fau.edu/ufsgov/calendar/>
4. Chair Williams declared the meeting adjourned at 11:46 a.m.