

**Members present:** Thomas Stollar, AL; Ethlyn Williams, BA; John Renne, CDSI; Melissa Mariani, ED; Dan Meeroff, EG; Miguel Ángel Vázquez, HC; Katherine Chadwell, NU; Jerry Haky, SC; Thomas O’Brien, Library; Edward Pratt, Dean, Undergraduate Studies; Maria Jennings and Elissa Rudolph, Registrar’s Office (RO).

**Guests:** Aloha Balza, Community Engagement; Chris Beetle, Physics and Steering/University Faculty Senate; Fred Bloetscher, Engineering and Computer Science; Rainer Steinwandt, Mathematical Sciences; Debra Szabo, Provost’s Office; Carol Tessel, Communication Sciences and Disorders; Kevin Wagner, Political Science and Steering/University Faculty Senate; Meaghan Wood, Provost’s Office.

The meeting was called to order at 10:05 a.m. in SU132.

**I. MINUTES APPROVAL AND ANNOUNCEMENTS**

After welcoming the members and guests, Chair Jerry Haky asked for review/approval of the Committee’s minutes from its last meeting, September 9, 2019. No corrections or additions were put forward. **The UUPC approved the minutes as written.**

Chair Haky announced that he would move business from colleges with guests in attendance earlier in the agenda to accommodate the guests. He also reiterated the need for representatives with items approved at the September UUPC meeting to attend the University Faculty Senate (UFS) meeting later that day. For items approved today, representatives should attend the Steering Committee meeting later in the month followed by the November UFS meeting. Any questions from UFS and Steering Committee members should be addressed by the relevant college representative(s); if no representative is in attendance, the items to be approved may be tabled.

CDSI Rep John Renne asked the Committee to consider moving the date of the December UUPC meeting to later in the week due to travel constraints after Thanksgiving. Currently, the Monday of the meeting (December 2) is the first day faculty and staff are back in session after the Thanksgiving holiday break. RO Rep Maria Jennings offered to look into the availability of a meeting room for later in the week. However, following more discussion, it was determined that the rest of the representatives were fine with the December 2 meeting date. Rep Renne will send a substitute in his place that day.

**NEW BUSINESS**

**1. College of Education**

Carol Tessel, a guest from the Communication Sciences and Disorders Department, presented a new course. Dr. Tessel stated that the new course would be a prerequisite for the department’s graduate program. **The new course was approved by the UUPC.**

SPA 4112 Form Syllabus Approvals	Clinical Phonetics for Communication Disorders	3	New	
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**2. College of Engineering and Computer Science**

EG Rep Dan Meeroff discussed a new course that would include an Intellectual Foundations Program (IFP) and an Academic Service Learning (ASL) component. The IFP and ASL approvals were included with the item. Discussion ensued revealing the fact that another approval entity – Information Technology and Operations Management (ITOM) in the College of Business – needs to review the course materials. Part of this discussion concerned the home college for this course. Guest Rainer Steinwandt stated that because of the course’s substantial math content, his department, Mathematical Sciences, was

considering co-sponsoring the new course and would be meeting to discuss this the day after this UUPC meeting. With regard to co-sponsoring courses, RO Rep Maria Jennings mentioned that only one college and one department can be listed in Banner at the course base level; however, home colleges/departments can be overridden at the section level so that this course or any other co-sponsored course can appear listed in the course schedule under two or more departments. Dr. Steinwandt followed up by stating that Engineering could be the home college for the purpose of listing the course in Banner.

The discussion continued as guest Chris Beetle shared his concerns about Math's wish to co-sponsor/cross-list this course. He said many courses include math in their content. Would Math be looking to co-sponsor other courses that include math as a portion of their content? Dr. Steinwandt replied that would not be the case. He shared that Math is interested in this particular course because it is a natural progression to another course Math already offers, and the math component in this new course is substantial.

Because of the missing ITOM approval and the confirmation needed from Math to be a co-sponsor, **the UUPC voted all in favor to postpone further consideration of this course until the next UUPC meeting.**

<p>COP 1034C Form Syllabus IFP request IFP approval ASL approval</p>	<p>Computer Programming and Data Literacy for Everyone</p>	<p>3</p>	<p>New</p>	<p>Postponed</p>
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### 3. University-wide

Undergraduate Studies Dean Ed Pratt presented a topic for discussion on behalf of the Provost. The current Bachelor of General Studies (BGS) is offered in all colleges except Nursing. In certain cases, there may be a need to develop a BGS under the aegis of Undergraduate Studies to serve a small population of students who have amassed 120 credits (or more). These students are stuck because they have been denied graduation with a BGS by their initial college, and they do not have 15 upper-division credits in a particular discipline to graduate with a BGS from another college without taking additional courses. Guest Debra Szabo offered that other SUS universities have such a degree program housed under Undergraduate Studies for the purpose of graduating students that fall into this special category. Guest Fred Bloetscher mentioned that the University of Cincinnati includes several majors under its Undergraduate Studies umbrella. He stated it is called University College.

Guests Kevin Wagner and Chris Beetle advocated care in implementing a BGS granted by an administrative unit. While they stated the idea has merit, Dr. Beetle was concerned about faculty supervision of the program. He questioned whether a specific faculty committee would need to be appointed to oversee it. Several committee members also agreed that this idea is plausible, but warned careful implementation would be necessary, especially with policies and procedures for the new offering.

Dr. Wagner suggested that more input from other committees should be encouraged and recommended that this UUPC discussion be reported to the Steering Committee for greater discussion at that level and at the UFS. Chair Haky questioned why should items be referred to Steering if the UUPC has not made any specific recommendation or suggestion on them? Dr. Wagner replied that he and Dr. Beetle were visiting the lower committees to ask that more communication be sent up to Steering and UFS regarding policies, procedures, and ideas that are discussed even if those items are not voted upon. The more communication coming from the lower committees, the better informed all faculty governance committees will be. After more discussion regarding this request, **a motion was put forward and approved by the UUPC** to provide Steering with notice of discussion items that the UUPC votes to

refer to the higher committees. The Discussion Items Report will be sent to Steering along with the Consent Agenda and Action Items Report. **The UUPC also voted and approved** placing the BGS discussion on the first Discussion Items Report to Steering.

**4. College of Business**

BA Rep Ethlyn Williams reported that the ISC course would be withdrawn and resubmitted to the Committee when the chair of ITOM has had a chance to consult with the chair of Computer Science.

Next, BA Rep Williams described the termination of the BBA and BS degree program in Real Estate. No students have been admitted to this program since 2012, and the original funding does not exist today. Guest Szabo also offered that this program had been suspended at the Board of Governors for some time and action is now required. Before termination, however, CDSI Rep Renne stated that perhaps the program could move to his department of Urban and Regional Planning (URP) since URP currently has four faculty members with an interest in teaching Real Estate. Another suggestion he offered is having the two colleges co-sponsor it. He asked the Committee if the decision to terminate could be postponed until the next meeting to give him time to confer with his department/college. BA Rep Williams asked for discussions to take place at the deans’ level. A motion was offered to postpone the termination of the Real Estate degree program until the next UUPC meeting. **The UUPC approved the motion.**

ISM 4320 Form Syllabus	Information System Security (New title: Introduction to Cybersecurity)	3	Change title and description	Withdrawn
Program Termination Form- UUPC Program Termination Form- BOG	BBA and BS in Real Estate	-	Terminate	Postponed

**5. College of Science**

Chair Haky introduced a change in the prerequisites for an existing course. **The UUPC approved the course change.**

APK 4110 Form Syllabus	Exercise Physiology	3	Change prereqs.	
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6. Arts and Letters, Design and Social Inquiry, Honors College, Library and Nursing had no reports.

7. HC Rep Miguel Vázquez presented a topic for discussion. He described a common situation. If a department would like to add an existing course to a list of electives that are choices or remove a non-required course from a list of electives, does this need UUPC approval? If it does require UUPC approval, then can the UUPC authorize the change or would the change need to go to Steering and UFS for approval?

Discussion followed with Committee members and guests offering various viewpoints. Dr. Wagner stated such a change should be placed on the UUPC’s Consent Agenda and shared with Steering and UFS so that all levels of the approval process are in the loop. Some Committee members agreed that the final decision should come from the higher authorities. Others felt this change was minor, and the UUPC

could serve as the final authority. In the end, the UUPC voted in favor of referring this discussion to the Steering Committee via the new Discussion Items Report approved earlier in the meeting.

### **III. NEXT MEETING/ADJOURNMENT**

1. The next UUPC meeting will be on Monday, November 4, 2019, 10 a.m. to noon in SU 132.
2. Steering Meeting dates: <http://www.fau.edu/ufsgov/steering-committee.php>
3. University Faculty Senate meeting dates: <http://www.fau.edu/ufsgov/calendar.php>
4. Chair Haky declared the meeting adjourned at 11:19 a.m.