

Members present: Julieann Ulin, AL; Lincoln Sloas (representing John Renne), CDSI; Yash Bhagwanji, ED; Dan Meeroff, EG; Miguel Ángel Vázquez, HC; Sunghae Ress, Library; Katherine Chadwell, NU; Jerry Haky, SC; Edward Pratt, Dean, Undergraduate Studies; Brian Hodge, Maria Jennings and Elissa Rudolph, Registrar’s Office.

Guests: Valentine Aalo, Engineering; Aloha Balza, Community Engagement; Donna Chamely-Wiik, Office of Undergraduate Research; Mary Ann Gosser, University Honors Council; Brian McConnell, Visual Arts and Art History; Ron Nyhan, Community Engagement; Steven Roper, Peace, Justice and Human Rights; Dilys Schoorman, Curriculum, Culture and Educational Inquiry.

Absent: Ethlyn Williams, BA.

The meeting was called to order at 10:00 a.m.

I. MINUTES APPROVAL AND ANNOUNCEMENTS

Chair Jerry Haky asked for review/approval of the Committee’s minutes from its last meeting, September 10, 2018. **The UUPC approved the minutes as written.**

Chair Haky then mentioned that attendance at the University Faculty Senate (UFS) meetings has been lower than expected lately. He asked representatives to be present at that afternoon’s meeting if there are new or changed programs from their college on the agenda.

II. OLD BUSINESS

1. College of Medicine

On behalf of Bridget Smith from the College of Medicine, Maria Jennings, Registrar’s Office, informed the Committee that the forms for the Medicine terminations (tabled at the 9/10/18 UUPC meeting) still lack signatures. Chair Haky then noted that the proposals would remain tabled and would appear on the next UUPC agenda.

BSC 4833 Form	Introduction to Radiation Biology	3	Terminate	Tabled
PCB 4803 Form	Reproductive Endocrinology	3	Terminate	Tabled

2. College of Arts and Letters

Representative Julieann Ulin presented the course that had been tabled at the previous meeting due to missing forms. All requirements now having been met, Chair Haky asked for a motion to approve. **The UUPC approved the course change.**

SPN 3501 Form Syllabus	Latin American Culture and Civilization	3	Change prereq. and remove coreq.	
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III. NEW BUSINESS

1. Academic Service Learning (ASL)

Before continuing with the regular agenda, Chair Haky introduced Dr. Ron Nyhan, Executive Director for Community Engagement, who described the process by which new and existing FAU courses are designated “Academic Service Learning.” Dr. Nyhan outlined the certification process noting that every course (new or modified) that professors wish to carry the ASL designation must be reviewed by the ASL Committee to ascertain that they meet all standard ASL criteria. Once certified, the course then follows the college/University procedures for submission to the UUPC, UFS Steering and UFS committees. Dr. Nyhan distributed two documents, one of which was informational about the ASL process, and the other was the form for departments to fill out for each course going through the ASL process.

There was a discussion of how to display or note the new designation on the UUPC course form so that it would eventually appear in Banner. It was agreed that a check box or line on the course form would show that the course had gone through the ASL process. In addition there would be ASL paperwork attached to the course form.

A more general ASL discussion followed. It was noted that the University Graduate Programs Committee (UGPC) was considering using the ASL designation on graduate courses, but perhaps not sending any such labeled courses through the UFS Steering-UFS process. Instead, these changes would fall under the UGPC’s Catalog Review Committee’s (CRC) purview and advance directly to the Registrar’s Office for processing. There is no final decision on the UGPC’s idea for their ASL courses; more information is forthcoming. Dr. Nyhan said he mentioned this abbreviated process in case the UUPC would like to follow a similar mechanism, but said the ASL Committee is fine with whichever approval process is chosen. He said more discussions would take place with the Faculty Senate president regarding this approval process so that all committees may reach a consensus.

Dr. Nyhan then explained that once a course is ASL-identified, there is no requirement that the course will always be taught following the ASL-approved syllabus. Yet, most students would like to have the ASL designation on their transcripts, so teaching the course with ASL criteria is encouraged.

Finally, Dr. Nyhan encouraged all UUPC representatives to share the two documents with their colleges and encourage ASL for their students. **The UUPC approved the ASL initiative.**

2. Arts and Letters

Dr. Steven Roper, Director of the Peace, Justice and Human Rights Initiative, described the changes to the Certificate Program in Peace, Justice and Human Rights. These changes entail adding several courses to the current list of potential courses for students to fulfill the 15-credit requirement for the certificate. These are elective courses. **The UUPC approved the additional courses.**

Certificate Changes Departments Consulted	Peace, Justice and Human Rights		Change	
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Dr. Brian McConnell, Visual Arts and Art History, explained why the two current courses are being converted to research-intensive (RI) and fit well under the RI umbrella. He said a student and a professor are paired up and in going over the student’s portfolio, they decide on a topic to represent the nexus between the realms or reality versus fantasy. Throughout the course, the student offers several presentations on particular topics. Chair Haky asked for an example of the research needed in this area. Dr. Donna Chamely-Wiik, Undergraduate Research, suggested that arts research may take on a philosophical perspective beyond studying the skills needed in the production of artistic images. Dr. McConnell added that research could include studying the difference between artistic cutting by hand or by machine, including studying the outcome of each form and presenting the differences. **The UUPC approved the addition of a research-intensive component to each of the two art courses.**

ART 3531C (4531C) Form Syllabus RI approval	Advanced Painting (add RI to the title)	4	Add research intensive component, change course level to 4000, and change description	
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ART 4311C Form Syllabus RI approval	Advanced Drawing (add RI to the title)	4	Add research intensive component, change prerequisites, and change description	
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3. Design and Social Inquiry

Representative Lincoln Sloas (standing in for John Renne) and Dr. Chamely-Wiik presented a course that will contain the research-intensive (RI) component. This is also an honors course in the college. Chair Haky asked about the difference between RI courses and honors courses. Dr. Chamely-Wiik explained that any student can take an RI course, but only honors students can take honors-designated courses. She also said the honors capstone courses are ideal for RI because students conduct individual research, whereas in regular capstone courses, the research is conducted in groups. Dr. Mary Ann Gosser, University Honors Council, added that due to the individual research conducted in honors capstone courses, there is a move to make all honors capstone courses research intensive. **The UUPC approved the RI course change.**

URP 4924 Form Syllabus RI approval	Honors Urban Design Capstone (add RI to the title)	3	Add research intensive component	
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4. Education

Representative Yash Bhagwanji and Dilys Schoorman, Chair of Curriculum, Culture and Educational Inquiry, presented several items related to diversity. The minor and certificate in Diversity and Global Studies are new 12-credit options. Students can take either but not both. The minor only works when a student is pursuing a major at FAU; the certificate, on the other hand, does not require a major, but is available to degree-seeking as well as non-degree students.

University Registrar Brian Hodge commented that program requirements are challenging when listed without specific courses that students may choose, as in the example of the new minor and certificate that list “six credits of electives.” General requirements are especially challenging with regard to financial aid and degree audits. Dr. Schoorman anticipated this concern and distributed a list of potential electives from which students may choose to fulfill the certificate and minor requirements. She said the electives are open to all majors and added that she checked with the departments who offer the electives to ensure ample course offerings are available each term. The Committee determined the list of electives could be added to the initial minor and certificate proposals without further revisions necessary.

The discussion concluded with Dr. Bhagwanji explaining that the new course, EDF 4802, is being created to serve as one of the required courses in both the minor and certificate. A question came up about the approval of this course’s Academic Service Learning component. Dr. Schoorman stated that Dr. Nyhan indicated this course has received the approval. But since paperwork was not submitted, **the UUPC approved the new course pending receipt of paperwork attesting to its ASL approval. The UUPC also approved the minor and certificate. Immediately following the meeting, the ASL approval form was received for EDF 4802.**

New Minor Form Explanation Support	Diversity and Global Studies Minor			
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New Certificate Form Explanation Support	Diversity and Global Studies Certificate			
EDF 4802 Form Syllabus Academic Service Learning Approval	Community Engagement for Global Consciousness	3	New	

5. Engineering and Computer Science

Representative Dan Meeroff introduced a new course and catalog changes showing where the new course, serving as a new elective, should be listed. **The UUPC approved the new course and catalog changes.**

CAP 4613 Form Syllabus	Introduction to Deep Learning	3	New	
Program Change-CS Program Change-CE	Catalog changes related to new course		Change	

6. Honors College

Representative Miguel Vázquez introduced six new combined degree programs that will be shared with the College of Engineering and Computer Science. He said the impetus for these programs was to fill a gap in current programming for Honors College (HC) students who wish to pursue Engineering. These programs will allow them greater access to the next step in their academic progress beyond their bachelor's degree and allow students to complete both their bachelor's and master's programs in as little as five years. These combined programs will assist in paving the way to master's degrees in five disciplines and in one discipline with two concentrations.

There was discussion involving logistics, course availability, and some programs that require a high number of prerequisites. HC Rep. Vázquez and Dr. Valentine Aalo, Engineering, addressed the concerns. Dr. Aalo stated that the majority of graduate courses are online or recorded, but for those few that students may need to take in Boca, the shuttle between the Jupiter and Boca campuses is available. He added the Engineering welcomes the Honors College students and that the courses they need to take are readily available. Rep. Vázquez explained that for programs with a large number of prerequisites, such as the combined Electrical Engineering program, HC will waive its requirement that students must complete a certain percentage of HC courses. The Committee requested that HC provide an example of the curriculum for the Electrical Engineering combined program and any others that require a large number of prerequisites. Rep. Vázquez agreed and said they would be provided in time for the University Graduate Programs Committee (UGPC) review. **The UUPC approved the combined programs. Next, they go before the University Graduate Programs Committee (UGPC) for review.**

Explanation for new combined programs below	Combined Programs - Honors College and Engineering			
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New 4 + 1 Combined Program Form Catalog Details	Honors College - BA or BS in Liberal Arts and Sciences with Concentration in Biology, Biological Chemistry, Chemistry, Marine Biology, Physics, or Neuroscience/Engineering - MS in Bioengineering		New	
New 4 + 1 Combined Program Form Catalog Details	Honors College - BA or BS in Liberal Arts and Sciences/Engineering - MS in Computer Engineering		New	
New 4 + 1 Combined Program Form Catalog Details	Honors College - BA or BS in Liberal Arts and Sciences/Engineering - MS in Information Technology and Management with Concentration in Advanced Information Technology		New	
New 4 + 1 Combined Program Form Catalog Details	Honors College - BA or BS in Liberal Arts and Sciences/Engineering - MS in Information Technology and Management with Concentration in Computer Science Data Analytics		New	
New 4 + 1 Combined Program Form Catalog Details	Honors College - BA or BS in Liberal Arts and Sciences/Engineering - MS in Computer Science		New	
New 4 + 1 Combined Program Form Catalog Details	Honors College - BA or BS in Liberal Arts and Sciences/Engineering - MS in Electrical Engineering		New	

7. Library

Representative Sunghae Ress reported news from the FAU Libraries:

- Textbooks on Reserve : <https://libguides.fau.edu/textbooks-Fall2018>
- GIS @ Wimberly: <https://library.fau.edu/government-information/gis-wimberly>

The GIS Corner is located at Wimberly Library, Boca Raton Campus, on First Floor West in the Alumni Alcove just outside of the Government Information and Maps Department Office (LY 109). This workspace provides two computers with updated GIS software as well as assistance from a graduate student assistant during designated hours.

8. Science

Chair Haky presented the College of Science new business items. The two new courses will be utilized as electives, while Lab 2's course content will be consolidated within the Lab 1 course. **The UUPC approved the new courses, course change and course termination.**

BSC 4403L Form Syllabus Explanation	Biotechnology Lab 1 (change title to Laboratory Methods in Biotechnology)	2(3)	Change title, credits, description	
BSC 4448L Form	Biotechnology Lab 2	2	Terminate	
BSC 4932 Form	Seminar	1	New	
MCB 4276 Form Syllabus	Epidemiology of Infectious Diseases	3	New	

9. As an informational item, Dr. Gosser, Director of the University Honors Council (UHC), addressed the group to bring everyone up to date on the Council’s progress. The Council has been quite busy over the past few years with the uptick in honors in the major programs in the colleges and changes required in the University Honors Program (UHP), a program that she stated is the oldest in the University beginning in 1991. In particular, the UHP is working through the loss of all of its 1930 seminars since the state mandated a common core for General Education and the seminars can no longer be used. UHP is creating honors versions of existing courses to replace the 1930 seminars in instances where the Honors College does not currently offer an honors course. This effort is also helping students in the transferring of courses between FAU and other institutions. A current consideration for the UHC is whether or not to add honors versions of Study Abroad courses. Dr. Gosser will report on the progress of this idea at a future meeting.

10. Business and Nursing had no reports.

IV. NEXT MEETING/ADJOURNMENT

1. The next UUPC meeting will be on Monday, November 5, 2018, 10 a.m. to noon in SU 132.
2. Steering Meeting dates: <http://www.fau.edu/ufsgov/steering-committee.php>
3. University Faculty Senate meeting dates: <http://www.fau.edu/ufsgov/calendar.php>
4. Chair Haky adjourned the meeting at 11:27 a.m.