

 <b>FLORIDA ATLANTIC UNIVERSITY</b>	<b>NEW/CHANGE PROGRAM REQUEST</b> <b>Undergraduate Programs</b>		UUPC Approval <u>9/10/18</u>
	<b>Department</b> Undergraduate Studies  <b>College</b>		UFS Approval _____ Banner Posted _____ Catalog _____
<b>Program Name</b> New undergraduate policy: Limitation on Number of Withdrawals		<input checked="" type="checkbox"/> <b>New Program</b>  <input type="checkbox"/> <b>Change Program</b>	<b>Effective Date</b> (TERM & YEAR)  Fall 2018
<b>Please explain the requested change(s) and offer rationale below or on an attachment</b>  <p>Proposal to add this new policy to the Drop/Add and Withdrawal section of the University Catalog.</p> <p>This policy is intended to address the problem of "serial withdrawers," students who withdraw multiple times from courses. This policy sends a message to students that if they register for a course, they need to exert every effort to follow it through to completion. Exceptions will of course be granted to students with "exceptional circumstances."</p> <p>New Policy:</p> <p>Limitations on Number of Withdrawals          Students may not withdraw (with a grade of "W" or "ZR") from more than two courses at the lower-division level (1000- and 2000-level courses) and from more than three courses at the upper-division or higher level (3000- and 4000-level courses; the limitation also applies to undergraduates taking graduate-level courses). Zero- and one-credit courses are excluded from these limitations. Exceptional Circumstance Withdrawals, which carry the WM grade, are excluded as well.</p>			
<b>Faculty Contact/Email/Phone</b>  Edward Pratt, epratt2@fau.edu		<b>Consult and list departments that may be affected by the change(s) and attach documentation</b>	
<b>Approved by</b>			<b>Date</b>
Department Chair <u>N/A</u>			_____
College Curriculum Chair <u>N/A</u>			_____
College Dean <u>Edward Pratt</u>			<u>9/10/18</u>
UUPC Chair <u>J.C. King</u>			<u>9/10/18</u>
Undergraduate Studies Dean <u>Edward Pratt</u>			<u>9/10/18</u>
UFS President _____			_____
Provost _____			_____

Email this form and attachments to [mjenning@fau.edu](mailto:mjenning@fau.edu) one week before the UUPC meeting so that materials may be viewed on the UUPC website prior to the meeting.