

THE 4954 Production Capstone 1.0-2.0

TR 11:00-12:20 PM PA 103

Professor: Various

Office: PA 113C, Hours: TR12:30-3:30

Class Description:

Capstone is a self-guided, 1 credit-hour class required of all theatre majors designed to connect experiences and information gained during their research time at the university. Each student will write a paper reflecting on the knowledge gained and their experiences.

Class Details:

This class will generally be taken after completing a capstone project in the prior semester. You must apply for a capstone project assignment

The head of the degree program will determine the appropriateness and approve of any external capstone projects. You must receive prior approval prior to completing

Class Grading Scale: (There is no curve in this class)

A 1000-900 B 899-800 C 799-710 D 709-650 F 649-0

Text Books:

No materials required

Your grade in this class will be based upon the following criteria:

Practical Projects: (600 Points):

In the semester prior to the assignment, a notice will be posted on the call board seeking anyone who is interested in a capstone project position. Please complete the requested information and submit it to the email address listed on the form. A posting and departmental email will be sent out notifying everyone of assignments. You are encouraged to work with area supervisors when selecting positions to insure success in the position and receiving the assignment.

Once you complete the capstone project, you will submit your response paper to the head of the program and a grade will be assigned.

Acceptable projects:

BA General:

A General Crew Head position as defined by the job descriptions used in the Production Hour class. This includes: Properties Master, Master Electrician, Scenic Charge Head, Wardrobe Head, Publicity, House Management, etc.

BA Design Technology:

In addition to positions as listed in the General BA, you may also use designing Costume, Lights, Scenery, or Sound for a main stage production. External projects are accepted, however they must be approved in advance by the Head of the production program.

BFA Performance:

Stage Managing a main stage production or Assistant Stage Managing a main stage production and Stage Managing a Dance Concert. External projects must be approved in advance by the Head of the acting program.

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Students work in the laboratory/rehearsal room/performance will be evaluated by an appropriate faculty or staff member. The following rubric will be used to evaluate work of the student

Spring 2015 front matter

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Area	Excellent Work	Average Work	Poor Work
Demonstration of mastery of techniques (300 Points)	Well organized work demonstrating master of and documentation on process and techniques.	Demonstration of understanding concepts and methods used, however mastery is evident in process and documentation.	Work disorganized, little to no documentation of process used; failure to demonstrate understanding of concepts.
Professionalism in conducting business. (150 Points)	Promptly responding to requests, sending emails, texts, etc.	Responds to communications, however may take longer than expected time or not respond 1-2 times.	Consistent lack of respect, failure to complete work expected of the assignment.
Attendance (150 Points)	Perfect attendance to each call.	One to two missed calls.	Three or more missed calls.

Self-Assessment (400 Points):

A one to two page typed self-assessment of your process will be submitted for grading prior to a final grade being submitted. The paper will cover specifically:

- Your position and the responsibilities expected of you.
- How you fulfilled these responsibilities.
- What knowledge or experience you gained from this experience that has helped you grow as an artist.

- 1. Students with Disabilities:** In compliance with the Americans with Disabilities Act (ADA), students who, due to a disability, require special accommodation to properly execute course work must register with the Office for Students with Disabilities (OSD) -- in Boca Raton, SU 133 (561-297-3880); in Davie, LA 240 (954-236-1222); in Jupiter, SR 110 (561-799-8010) -- and follow all OSD procedures.

- 2. Attendance Policy of the Department of Theatre & Dance:** Three absences will lower your final grade by one letter. Each subsequent absence will lower your final grade by one letter. Five absences will result in automatic failure. Three tardies equals one absence. If you arrive to class after roll is taken, it is your responsibility to check in at the end of class to make sure your attendance is recorded. See University policies in the *FAU Student Handbook*: www.fau.edu/student/handbook

- 3. University Policy on Absences and Incompletes:** Students will not be penalized for absences due to participation in University-approved activities, but proof of involvement must be provided. Reasonable accommodation will be made for student absences due to religious observance(s). Also, note that grades of Incomplete (“I”) are reserved only for students who are passing the course but have not completed all the required work because of exceptional circumstances. Incompletes should be pre-arranged with the instructor before the end of the term.

- 4. The FAU Code of Academic Integrity:** Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the University mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the University community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see the Code of Academic Integrity in the University Regulations at http://www.fau.edu/regulations/chapter4/4.001_Code_of_Academic_Integrity.pdf.