

 FLORIDA ATLANTIC UNIVERSITY	NEW COURSE PROPOSAL Undergraduate Programs		UUPC Approval <u>10/2/17</u> UFS Approval _____ SCNS Submittal _____ Confirmed _____ Banner Posted _____ Catalog _____
	Department Business Communications College College of Business <i>(To obtain a course number, contact erudolph@fau.edu)</i>		
Prefix GEB Number 3213	<i>(L = Lab Course; C = Combined Lecture/Lab; add if appropriate)</i> Lab Code	Type of Course Lecture	Course Title RI: Communicating Business Information
Credits <i>(Review Provost Memorandum)</i> 3	Grading <i>(Select One Option)</i> Regular <input checked="" type="radio"/> Pass/Fail <input type="radio"/> Sat/UnSat <input type="radio"/>	Course Description <i>(Syllabus must be attached; Syllabus Checklist recommended; see Guidelines)</i> Students learn to think out business decisions through integrated instruction in writing strategies, business, and business reporting techniques in this intensive writing course. This course will feature a research-intensive project.	
Effective Date <i>(TERM & YEAR)</i> Spring 2018	Prerequisites, with minimum grade* At least a "C" in ENC 1101 and ENC 1102, Junior standing and admission to the College of Business		
Corequisites N/A		Registration Controls <i>(Major, College, Level)</i> College of Business	
*Default minimum passing grade is D-. Prereqs., Coreqs. & Reg. Controls are enforced for all sections of course			
WAC/Gordon Rule Course <input checked="" type="radio"/> Yes <input type="radio"/> No WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to proposal. See WAC Guidelines .		Intellectual Foundations Program (General Education) Requirement <i>(Select One Option)</i> None General Education criteria must be indicated in the syllabus and approval attached to the proposal. See GE Guidelines .	
Minimum qualifications to teach course Full-time faculty in the College of Business; MA in Eng, Comm, or Rhet; certified to teach this course in College of Business			
Faculty Contact/Email/Phone egilles1@fau.edu / (561) 297-2537		List/Attach comments from departments affected by new course N/A	
Approved by Department Chair/Director <u>Maury Kay Boyd</u> College Curriculum Chair <u>Ethlyn Williams</u> College Dean <u>Paul H. Hunt</u> UUPC Chair <u>J. F. Kelly</u> Undergraduate Studies Dean <u>Edna S. Bennett</u> UFS President _____ Provost _____			Date <u>9/25/17</u> <u>9/27/17</u> <u>9.28.17</u> <u>10/16/17</u> <u>10/17/17</u>

Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.