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MEMORANDUM:

TO: Dr. Jerome Haky
Chair, University Undergraduate Programs Committee (UUPC)

FROM: Dr. Mary Ann Gosser
Chair, University Honors Council (UHC)
University Honors Coordinator

DATE: 17 October 2014

RE: Additions and amendments to the 19 April 2012 Florida Atlantic University Honors Curriculum Manual

Addition:

The members of the University Honors Council discussed and voted on a proposal to help graduate honors students who are not able to complete their capstone project. It came to the attention of the committee that some students completed all of their graduation requirements, had done a significant amount of research, and yet had not been able to complete the capstone project or attain the required minimum grade and hence would not be able to graduate. The UHC sought the input of Dean Buller and Dean Pratt as well as Dr. Kutchner, the Registrar. For Honors College students, a "Thesis Requirement Waived" notation would go on their transcript. For those in the Upper-Division Honors Programs, the student's transcript would not have the "Honors" designation, yet this proposal would allow the students to receive their baccalaureate degrees.

The proposal is to be added to the end of section 2 of the Florida Atlantic University Honors Curriculum Manual.

If a student is unable to complete the thesis for an honors program or if the student will not earn the minimum grade required for the honors program, the faculty mentor may request that the student's thesis credits be converted to either elective credits or Pass/Fail DIS credits [to be renamed "Research and Inquiry in (name of program)] with no more than the maximum allowed by the department or program. The request for the course change must be approved by the Dean of Undergraduate Studies (or, in the case of students at the Honors College, by the Dean of the Honors College), before submission to the University Registrar.

For Honors College students, the "Thesis Requirement Waived" notation would go on the transcript.

Approved by:	***Date:***
UHC Chair: _____	17 October 2014
UUPC Chair: _____	_____
Undergraduate Studies Dean: _____	_____
UFS President: _____	_____
Provost: _____	_____