

# FLORIDA ATLANTIC UNIVERSITY™

## Undergraduate Programs—COURSE CHANGE REQUEST<sup>1</sup>

UUPC APPROVAL \_\_\_\_\_  
 UFS APPROVAL \_\_\_\_\_  
 SCNS SUBMITTAL \_\_\_\_\_  
 CONFIRMED \_\_\_\_\_  
 BANNER POSTED \_\_\_\_\_  
 CATALOG \_\_\_\_\_

<b>DEPARTMENT THEATRE &amp; DANCE</b>	<b>COLLEGE ARTS &amp; LETTERS</b>
<b>COURSE PREFIX AND NUMBER</b> <b>TPA 2063</b>	<b>CURRENT COURSE TITLE</b> <b>SCENE DESIGN 1</b>
<b>CHANGE(S) ARE TO BE EFFECTIVE (LIST TERM)</b>	<b>_____ TERMINATE COURSE (LIST FINAL ACTIVE TERM)</b>
<b>CHANGE TITLE TO:</b>  <b>CHANGE PREFIX FROM:                      TO:</b>  <b>CHANGE COURSE NO. FROM:                      TO:</b>  <b>CHANGE CREDITS<sup>2</sup> FROM:                      2      TO: 3</b>  <b>CHANGE GRADING FROM:                      TO:</b>  <b>CHANGE WAC/GORDON RULE STATUS<sup>3</sup></b> ADD* _____ REMOVE _____  <b>CHANGE GENERAL EDUCATION REQUIREMENTS<sup>4</sup></b> ADD* _____ REMOVE _____  <small>*WAC and General Education criteria must be indicated in syllabus and approval attached to proposals. For WAC Guidelines: <a href="http://www.fau.edu/WAC">www.fau.edu/WAC</a>. For General Education Guidelines: <a href="http://www.fau.edu/hgstudies/GeneralEdCourseApprovalRequests.php">www.fau.edu/hgstudies/GeneralEdCourseApprovalRequests.php</a></small>	<b>CHANGE DESCRIPTION TO:</b>       <b>CHANGE PREREQUISITES/MINIMUM GRADES TO*:</b>       <b>CHANGE COREQUISITES TO*:</b>       <b>CHANGE REGISTRATION CONTROLS TO:</b>       <small>*Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).</small>
<b>Faculty contact, email and complete phone number:</b> TOM SHORROCK, <a href="mailto:Shorrock@fau.edu">Shorrock@fau.edu</a> , 561-715-9898	<b>Attach syllabus for ANY changes to current course information.</b>
<b>Should the requested change(s) cause this course to overlap any other FAU courses, please list them here:</b>	<b>Please consult and list departments that might be affected by the change(s) and attach comments.<sup>5</sup></b>

<b>Approved by:</b> Department Chair: _____ College Curriculum Chair: _____ College Dean: _____ UUPC Chair: _____ Undergraduate Studies Dean: _____ UFS President: _____ Provost: _____	<b>Date:</b> _____ _____ _____ _____ _____ _____	<ol style="list-style-type: none"> <li><b>1. Syllabus must be attached; syllabus checklist recommended; see guidelines and checklist:</b>  <a href="http://www.fau.edu/academic/registrar/UUPCinfo">www.fau.edu/academic/registrar/UUPCinfo</a></li> <li><b>2. Review Provost Memorandum: Definition of a Credit Hour</b>  <a href="http://www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf">www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf</a></li> <li><b>3. WAC approval</b> (attach if applicable)</li> <li><b>4. Gen. Ed. approval</b> (attach if applicable)</li> <li><b>5. Consent from affected departments</b> (attach if applicable)</li> </ol>
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Email this form and syllabus to [mjenning@fau.edu](mailto:mjenning@fau.edu) **seven business days before the UUPC meeting.**