



School of Public Administration
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From: Steven C. Bourassa, Director, School of Public Administration
 To: Bruce Arneklev, Chair, CDSI Undergraduate Programs Committee
 Subject: Request to delete the undergraduate Public Procurement Certificate Program
 Date: October 6, 2015

This undergraduate certificate program is no longer being offered. The program was initially established as a means for raising external revenue for the School, but the revenue-sharing arrangement was discontinued by the university. Now it no longer makes sense to offer so many courses in this area, taught primarily by adjuncts. Faculty desire to focus on the School's core programs rather than devote resources to programs that are tangential to its mission. There are no students currently enrolled in the program.

Please delete the reference to the certificate program in the first paragraph of the School of Public Administration listing in the catalog:

~~"The School of Public Administration offers a Bachelor of Public Management degree program, a Bachelor of Public Safety Administration, and minors in Nonprofit Management and Public Management and a certificate in Public Procurement; however, the Public Procurement certificate is not accepting students at this time."~~

Also, please delete all of the following material from the catalog:

Public Procurement Certificate

(This certificate is not accepting students at this time.)

Undergraduate students who are currently working in purchasing, students interested in this substantive field or others interested in learning about this critical function of government are encouraged to consider the certificate in Public Procurement. Completion of this program will provide students with the practical knowledge and advanced skills necessary for seeking careers in public procurement and provide job advancement opportunities for those currently employed in the field. Certificate completion will also satisfy the educational requirements to sit for the Certified Professional Public Buyer (CPPB) or the Certified Public Purchasing Officer (CPPO) designation offered through the Universal Public Purchasing Certification Council.

Program Requirements

Upon successful completion of the five online courses identified below, the student will be awarded the certificate in Public Procurement. Consistent with the School of Public Administration's policy, students must earn a minimum grade of "C" in each of the five courses to successfully earn the certification.

Required Courses - 15 credits		
Introduction to Public Sector Procurement	PAD 4852	3
Administrative Process and Ethics of Public Sector Procurement	PAD 4880	3
Public Sector Project Management Techniques	PAD 4881	3

Public Sector Contract Planning and Analysis	PAD 4853	3
Public Sector Contract Management	PAD 4854	3

Approved by: <u>Steven Bourassa</u>	Digitally signed by Steven C. Bourassa Date: 2015.10.06 10:56:05 -04'00'	Date:
Department Chair: _____		_____
College Curriculum Chair: <u>Bruce J. Anderson</u>		10/22/15
College Dean: <u>Wesley Hawkins</u>	Wesley Hawkins 2015.11.05 16:38:28 -05'00'	11/5/15
UUPC Chair: <u>J E Wy</u>		11/5/15
Undergraduate Studies Dean: <u>Earl E. Bratt</u>		11/12/15
UFS President: _____		_____
Provost: _____		_____