

## MEMORANDUM

To: University Undergraduate Program Committee (UUPC)

From: Dr. John Smykla, Director  
School of Criminology & Criminal Justice (SCCJ)

Dr. Bruce J. Arneklev, Assistant Director,  
Undergraduate Coordinator SCCJ

RE: Changes to the Minor in the SCCJ

Date: March 17<sup>th</sup>, 2015

The School of Criminology & Criminal Justice (SCCJ) faculty voted on Friday, March 13 to make changes to the **Minor** in Criminal Justice. Most of the changes follow the recent changes that were made to the undergraduate program for the BA in Criminal Justice.

Presently the Minor in Criminal Justice looks like the following:

### **Criminal Justice Minor**

A minor in Criminal Justice shall consist of a minimum of 15 credits in upper-division criminal justice courses. Of the 15 credits, at least 12 must be earned from FAU. The student must complete:

1. Criminology, CCJ 3014; and Ethics and the Justice System, CCJ 4054 (6 credits);
2. Student with fewer than 60 credits must take Law, Crime and the Criminal Justice System, CCJ 2002 (3 credits), and two upper-division criminal justice courses (3000/4000 level), (6 credits).
3. Students with more than 60 credits must take three upper-division criminal justice courses (3000/4000 level), (9 credits).

A minimum grade of "C" is required for all courses being used toward the minor.

### **Immediate Changes:**

1. Remove *Criminology* (CCJ3014) as a requirement for the minor

2. Require students to choose two courses to take from the six SCCJ's Restricted Electives courses for the minor
3. Require students to choose two additional courses from the SCCJ's Elective courses, or untaken Restricted Electives, or untaken Required Core courses
4. Students with fewer than 60 credits will still be required to take the lower division (CCJ2002) *Law, Crime and the Criminal Justice System* (3 credits). Because of this requirement they will only take one additional course from the SCCJ's Elective courses, or untaken Restricted Electives, or untaken Required Core courses (to keep the minor at 15 credits)

### ***Rational for Changes***

1. Recent changes to the BA in Criminal Justice have made *Methods of Research in Criminal Justice* (CCJ4700) a prerequisite to *Criminology* (CCJ3014). Because of that change, we believe that very few FAU undergraduate students will now seek the CCJ Minor in its present form because they will now also have to take "Methods" as the prerequisite to the required *Criminology* course for the Minor. Therefore, the SCCJ is proposing to remove *Criminology* as a required course for the minor
2. In addition, rather than just remove a required course from the minor and allow students to "cherry pick" classes (i.e. course shop) for their remaining 12 credits needed, the SCCJ faculty is also choosing to add to the integrity of the minor by also requiring student to now choose two of the six Restricted Electives in the undergraduate major for the minor. These are classes that are typically taught by regular faculty.
3. The changes noted will help to maintain the integrity of the minor and keep it at a 15 credit option for students at FAU.

CATALOG: After the changes to the SCCJ Undergraduate Program have been made, it will look something like the following in the catalog (changes in red).

#### Criminal Justice Minor

A minor in Criminal Justice ~~shall~~ consists of a minimum of 15 credits in upper-division criminal justice courses. Of the 15 credits, at least 12 must be earned from FAU. The ~~student must complete~~ following courses are required for the minor:

Students with **more than 60 credits** must take five upper-division criminal justice courses (3000/4000 level), (15 credits) in the following manner:

1. Required Core Course - 3 credits ~~Criminology, CCJ 3014; and Ethics and the Justice System, CCJ 4054 (6 credits);~~  
CCJ4054      ~~Ethics and the Justice System~~

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2. Restricted Electives - 6 credits (Choose two of the following six courses.)

CJE3692C Criminal Justice Technology  
CCJ4450 Criminal Justice Management  
CJC4310 Corrections  
CJE4352 Policing in America  
CCJ4010 Juvenile Justice Administration  
CJL4510 Judicial Administration and the Criminal Courts

3. Free Electives – 6 credits (Students have the option to choose **two** additional courses from the courses offered as SCCJ Free Electives, or **untaken** Restricted Electives or **untaken** Required Core Courses.)

Students with **fewer than 60 credits** must take four upper-division criminal justice courses (3000/4000 level, 12 credits) and one lower-division criminal justice course (CCJ2002, 3 credits) in the following manner:

1. Required Courses - 6 credits

CCJ2002 Law, Crime and the Criminal Justice System  
CCJ4054 Ethics and the Justice System

2. Restricted Electives - 6 credits (Choose two of the following six courses.)

CJE3692C Criminal Justice Technology  
CCJ4450 Criminal Justice Management  
CJC4310 Corrections  
CJE4352 Policing in America  
CCJ4010 Juvenile Justice Administration  
CJL4510 Judicial Administration and the Criminal Courts

3. Free Electives – 3 credits (Students have the option to choose **one** additional courses from the courses offered as SCCJ Free Electives, or **untaken** Restricted Electives or **untaken** Required Core Courses.)

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~~2. Student with fewer than 60 credits must take Law, Crime and the Criminal Justice System, CCJ 2002 (3 credits), and two upper-division criminal justice courses (3000/4000 level), (6 credits).~~

~~3. Students with more than 60 credits must take three upper-division criminal justice courses (3000/4000 level), (9 credits).~~

A minimum grade of "C" is required for all courses being used toward the minor.

After the Changes are accepted, the catalog will look something like the following (although the font will be black):

## Criminal Justice Minor

A minor in Criminal Justice consists of a minimum of 15 credits in upper-division criminal justice courses. Of the 15 credits, at least 12 must be earned from FAU. The following courses are required for the minor:

Students with **more than 60 credits** must take five upper-division criminal justice courses (3000/4000 level), (15 credits) in the following manner:

1. Required Core Course - 3 credits

CCJ4054 Ethics and the Justice System

2. Restricted Electives - 6 credits (Choose two of the following six courses.)

CJE3692C Criminal Justice Technology

CCJ4450 Criminal Justice Management

CJC4310 Corrections

CJE4352 Policing in America

CCJ4010 Juvenile Justice Administration

CJL4510 Judicial Administration and the Criminal Courts

3. Free Electives – 6 credits (Students have the option to choose **two** additional courses from the courses offered as SCCJ Free Electives, or untaken Restricted Electives or untaken Required Core Courses.)

Students with **fewer than 60 credits** must take four upper-division criminal justice courses (3000/4000 level, 12 credits) and one lower-division criminal justice course (CCJ2002, 3 credits) in the following manner:

1. Required Courses - 6 credits

CCJ2002 Law, Crime and the Criminal Justice System

CCJ4054 Ethics and the Justice System

2. Restricted Electives - 6 credits (Choose two of the following six courses.)

CJE3692C Criminal Justice Technology

CCJ4450 Criminal Justice Management

CJC4310 Corrections

CJE4352 Policing in America

CCJ4010 Juvenile Justice Administration

CJL4510 Judicial Administration and the Criminal Courts

3. Free Electives – 3 credits (Students have the option to choose **one** additional courses from the courses offered as SCCJ Free Electives, or untaken Restricted Electives or untaken Required Core Courses.)

A minimum grade of "C" is required for all courses being used toward the minor.

Thank you for your time and consideration.

Sincerely,

Bruce J. Arneklev

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*Undergraduate Coordinator SCCJ*  
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ed by:

Department Chair:

College Curriculum Chair:

College Dean:

UUPC Chair:

Undergraduate Studies Dean:

UFS President: UFS

President:

Date:

3-26-15

3/25/15

3/23/15

3/31/15

1. Syllabus must be attached; syllabus checklist

recommended; see guidelines and checklist:

[www.fau.edu/academic/registrar/UUPCinfo](http://www.fau.edu/academic/registrar/UUPCinfo)

2. Review Provost Memorandum:

Definition of a Credit Hour

[www.fau.edu/provost/files/Definition\\_Credit\\_Hour\\_Memo\\_2012.pdf](http://www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf)