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## MEMORANDUM

**TO:** Jerome Haky, PhD  
College Undergraduate Program Committee

**Through:** Rodney Murphey, PhD  
Chair  
Department of Biological Sciences

**From:** David Binninger, PhD  
Associate Chair  
Department of Biological Sciences

**DATE:** February 28, 2013

**SUBJECT:** Prerequisite Course Change Requests

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It has been at least a decade, possibly closer to two decades, since the prerequisite courses for the undergraduate courses taught in the Department of Biological Sciences have been evaluated. In that time, many areas of biology have changed dramatically. The entire biology faculty has vetted the requested changes to the prerequisites after discussion with those responsible for teaching the courses. These prerequisites provide a student with a realistic expectation of prior knowledge as they begin each biology course.

Except for a few exceptions (noted on the request forms), the minimum grade for all prerequisite courses should be C-.

If you have questions, please feel free to contact me.

Phone: (561) 297-3323

E-mail: [binninge@fau.edu](mailto:binninge@fau.edu)

A handwritten signature in cursive script, appearing to read 'David Binninger', is written over the email address.

<p><b>Approved by:</b></p> <p>Department Chair: <u>[Signature]</u></p> <p>College Curriculum Chair: <u>[Signature]</u></p> <p>College Dean: <u>[Signature]</u></p> <p>UUPC Chair: <u>[Signature]</u></p> <p>Undergraduate Studies Dean: <u>[Signature]</u></p> <p>UFS President: _____</p> <p>Provost: _____</p>	<p><b>Date:</b></p> <p><u>3/19/13</u></p> <p><u>3/19/13</u></p> <p><u>3/20</u></p> <p><u>3/22/13</u></p> <p><u>3/27/13</u></p> <p>_____</p> <p>_____</p>	<p>1. Syllabus must be attached; syllabus checklist recommended; see guidelines and checklist: <a href="http://www.fau.edu/academic/registrar/UUPCinfo">www.fau.edu/academic/registrar/UUPCinfo</a></p> <p>2. Review Provost Memorandum: <b>Definition of a Credit Hour</b> <a href="http://www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf">www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf</a></p> <p>3. WAC approval (attach if necessary)</p> <p>4. Gen. Ed. approval (attach if necessary)</p> <p>5. Consent from affected departments (attach if necessary)</p>
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