

# FLORIDA ATLANTIC UNIVERSITY™

UUPC APPROVAL 2/26/16  
 UFS APPROVAL \_\_\_\_\_  
 SCNS SUBMITTAL \_\_\_\_\_  
 CONFIRMED \_\_\_\_\_  
 BANNER POSTED \_\_\_\_\_  
 CATALOG \_\_\_\_\_

## Undergraduate Programs—NEW COURSE PROPOSAL<sup>1</sup>

DEPARTMENT EXCEPTIONAL STUDENT EDUCATION	COLLEGE Education
RECOMMENDED COURSE IDENTIFICATION (TO OBTAIN A COURSE NUMBER, CONTACT <a href="mailto:NMALDONADO@FAU.EDU">NMALDONADO@FAU.EDU</a> )	
PREFIX <u>  </u> SLS <u>  </u> COURSE NUMBER <u>  1341  </u> LAB CODE (L or C) <u>  </u>	EFFECTIVE DATE (first term course will be offered)  <u>  </u> SUMMER 2016 <u>  </u>
COMPLETE COURSE TITLE: EMPLOYABILITY SKILLS	
CREDITS <sup>2</sup>  2 Credits	TEXTBOOK INFORMATION READINGS AND MATERIALS SUPPLIED IN MULTIPLE FORMATS BY INSTRUCTORS
GRADING (SELECT ONLY ONE GRADING OPTION): REGULAR X    PASS/FAIL _____    SATISFACTORY/UNSATISFACTORY _____	
COURSE DESCRIPTION, NO MORE THAN THREE LINES: Students will learn to identify the methods of locating, applying for, and keeping a job.	
PREREQUISITES W/MINIMUM GRADE* none	COREQUISITES* NONE
REGISTRATION CONTROLS (MAJOR, COLLEGE, LEVEL)*	
*DEFAULT MINIMUM PASSING GRADE IS D-. PREREQUISITES, COREQUISITES AND REGISTRATION CONTROLS WILL BE ENFORCED FOR ALL COURSE SECTIONS.	
MINIMUM QUALIFICATIONS NEEDED TO TEACH THIS COURSE: MASTER'S DEGREE IN EXCEPTIONAL STUDENT EDUCATION OR RELATED CREDENTIALS AND EXPERIENCE	
WAC/GORDON RULE COURSE <sup>3</sup>  YES _____ NO <u>  X  </u>  WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to proposal. Guidelines: <a href="http://www.fau.edu/WAC">www.fau.edu/WAC</a>	GENERAL EDUCATION REQUIREMENT (MARK X IN FRONT OF SELECTION) <sup>4</sup> <input type="checkbox"/> Written Communication <input type="checkbox"/> Society/Human Behavior <input type="checkbox"/> Math/Quantitative Reasoning <input type="checkbox"/> Global Citizenship <input type="checkbox"/> Science/Natural World <input type="checkbox"/> Humanities  General Education criteria must be indicated in the syllabus and approval attached to proposal. Guidelines: <a href="http://www.fau.edu/ugstudies/GeneralEdCourseApprovalRequests.php">www.fau.edu/ugstudies/GeneralEdCourseApprovalRequests.php</a>
Faculty contact, email and complete phone number: Mary Louise Duffy, Ph.D. <a href="mailto:mduffy@fau.edu">mduffy@fau.edu</a> 561-799-8715	Please consult and list departments that might be affected by the new course and attach comments. <sup>5</sup> All departments in the College of Education have been consulted and comments are attached.

Approved by Department Chair: <u>Michael Brown</u> College Curriculum Chair: <u>Jenny Galt</u> College Dean: <u>Donald F. ...</u> UUPC Chair: <u>J E ...</u> Undergraduate Studies Dean: <u>Ed ...</u> UFS President: _____ Provost: _____	Date <u>2/10/2016</u> <u>2/21/2016</u> <u>2/24/16</u> <u>2/26/16</u> <u>3/1/16</u>	1. Syllabus must be attached; syllabus checklist recommended; see guidelines and checklist: <a href="http://www.fau.edu/academic/registrar/UUPCInfo">www.fau.edu/academic/registrar/UUPCInfo</a> 2. Review Provost Memorandum: Definition of a Credit Hour <a href="http://www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf">www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf</a> 3. WAC approval (attach if applicable) 4. Gen. Ed. approval (attach if applicable) 5. Consent of affected departments (attach if applicable)
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Email this form and syllabus to [mjenning@fau.edu](mailto:mjenning@fau.edu) seven business days before the UUPC meeting.