

FLORIDA ATLANTIC UNIVERSITY™

UUPC APPROVAL 12/6/13
 UFS APPROVAL _____
 SCNS SUBMITTAL _____
 CONFIRMED _____
 BANNER POSTED _____
 CATALOG _____

Undergraduate Programs—COURSE CHANGE REQUEST¹

DEPARTMENT: ENGLISH	COLLEGE: ARTS AND LETTERS
COURSE PREFIX AND NUMBER: ENC 3213	CURRENT COURSE TITLE: WRITING FOR MANAGEMENT
CHANGE(S) ARE TO BE EFFECTIVE (LIST TERM): SPRING 2014	___ TERMINATE COURSE (LIST FINAL ACTIVE TERM):

<p>CHANGE TITLE TO: PROFESSIONAL WRITING</p> <p>CHANGE PREFIX FROM: _____ TO: _____</p> <p>CHANGE COURSE NO. FROM: _____ TO: _____</p> <p>CHANGE CREDITS² FROM: _____ TO: _____</p> <p>CHANGE GRADING FROM: _____ TO: _____</p> <p>CHANGE WAC/GORDON RULE STATUS³ ADD* _____ REMOVE _____</p> <p>CHANGE GENERAL EDUCATION REQUIREMENTS⁴ ADD* _____ REMOVE _____</p> <p><small>*WAC and General Education criteria must be clearly indicated in attached syllabus. For WAC Guidelines: www.fau.edu/WAC. Please attach General Education Course Approval Request: www.fau.edu/deanugstudies/GeneralEdCourseApprovalRequests.php</small></p>	<p>CHANGE DESCRIPTION TO: PREPARES THE STUDENT TO WRITE PROFESSIONALLY FOR AUDIENCES WITHIN AND OUTSIDE A CORPORATION OR NONPROFIT ENTERPRISE. PROOFREADING SKILLS STRESSED.</p> <p>CHANGE PREREQUISITES/MINIMUM GRADES TO*:</p> <p>CHANGE COREQUISITES TO*:</p> <p>CHANGE REGISTRATION CONTROLS TO:</p> <p><small>*Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).</small></p>
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Attach syllabus for ANY changes to current course information.

Should the requested change(s) cause this course to overlap any other FAU courses, please list them here.	Please consult and list departments that might be affected by the change(s) and attach comments.
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Faculty contact, email and complete phone number:
 Barclay Barrios, bbarrios@fau.edu, x7-3830

<p>Approved by:</p> <p>Department Chair: <u>[Signature]</u></p> <p>College Curriculum Chair: <u>[Signature]</u></p> <p>College Dean: <u>[Signature]</u></p> <p>UUPC Chair: <u>[Signature]</u></p> <p>Undergraduate Studies Dean: <u>[Signature]</u></p> <p>UFS President: _____</p> <p>Provost: _____</p>	<p>Date:</p> <p><u>11/21/13</u></p> <p><u>11/22/13</u></p> <p><u>11-22-13</u></p> <p><u>12/6/13</u></p> <p><u>12/13</u></p>	<ol style="list-style-type: none"> 1. Syllabus must be attached; syllabus checklist recommended; see guidelines and checklist: www.fau.edu/academic/registrar/UUPCinfo 2. Review Provost Memorandum: Definition of a Credit Hour www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf 3. WAC approval (attach if necessary) 4. Gen. Ed. approval (attach if necessary) 5. Consent from affected departments (attach if necessary)
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Email this form and syllabus to mjennning@fau.edu seven business days before the University Undergraduate Programs Committee meeting so that materials may be viewed on the UUPC website prior to the meeting.