



FLORIDA  
ATLANTIC  
UNIVERSITY

## COURSE CHANGE REQUEST Undergraduate Programs

Department Marketing/Hospitality & Tourism Mgmt.

College College of Business

UUPC Approval 4/2/18  
 UFS Approval \_\_\_\_\_  
 SCNS Submittal \_\_\_\_\_  
 Confirmed \_\_\_\_\_  
 Banner Posted \_\_\_\_\_  
 Catalog \_\_\_\_\_

**Current Course Prefix and Number** HFT 3741

**Current Course Title** Meetings and Events Management

*Syllabus must be attached for ANY changes to current course details. See Checklist. Please consult and list departments that may be affected by the changes; attach documentation.*

**Change title to:**

**Change description to:**

**Change prefix**

From: \_\_\_\_\_ To: \_\_\_\_\_

**Change course number**

From: \_\_\_\_\_ To: \_\_\_\_\_

**Change credits\***

From: \_\_\_\_\_ To: \_\_\_\_\_

**Change grading**

From: \_\_\_\_\_ To: \_\_\_\_\_

**Change WAC/Gordon Rule status\*\***

Add  Remove

**Change General Education Requirements\*\*\***

Add  Remove

\*Review Provost Memorandum

\*\*WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See WAC Guidelines.

\*\*\*General Education criteria must be indicated in syllabus and approval attached to this form. See GE Guidelines.

**Change prerequisites/minimum grades to:**

REMOVE existing prerequisite of HFT 3003

**Change corequisites to:**

**Change registration controls to:**

Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).

**Effective Date**

(TERM & YEAR)

Fall, 2018

**Terminate course**

List final active term

**Faculty Contact/Email/Phone** Dr. Peter Ricci, peter.ricci@fau.edu, 561-297-3666

**Approved by** Program Director Peter Ricci

Department Chair \_\_\_\_\_

College Curriculum Chair \_\_\_\_\_

College Dean \_\_\_\_\_

UUPC Chair \_\_\_\_\_

Undergraduate Studies Dean \_\_\_\_\_

UFS President \_\_\_\_\_

Provost \_\_\_\_\_

**Date**

2/26/18

3/12/18

3/12/18

4/2/18

4/6/18

Email this form and syllabus to [mjenning@fau.edu](mailto:mjenning@fau.edu) seven business days before the UUPC meeting.