

 <b>FLORIDA ATLANTIC UNIVERSITY</b>	<b>NEW COURSE PROPOSAL</b> <b>Undergraduate Programs</b>		UUPC Approval <u>9/8/25</u> UFS Approval _____ SCNS Submittal _____ Confirmed _____ Banner Posted _____ Catalog _____	
	<b>Department</b>  <b>College</b> <i>(To obtain a course number, contact <a href="mailto:erudolph@fau.edu">erudolph@fau.edu</a>)</i>			
<b>Prefix</b>  <b>Number</b>	<i>(L = Lab Course; C = Combined Lecture/Lab; add if appropriate)</i>  <b>Lab Code</b>	<b>Type of Course</b>	<b>Course Title</b>	
<b>Credits</b> <i>(See <a href="#">Definition of a Credit Hour</a>)</i>	<b>Grading</b> <i>(Select One Option)</i>  <b>Regular</b> _____  <b>Sat/UnSat</b> <input type="radio"/> <input checked="" type="radio"/>	<b>Course Description</b> <i>(Syllabus must be attached; see <a href="#">Template</a> and <a href="#">Guidelines</a>)</i>		
<b>Effective Date</b> <i>(TERM &amp; YEAR)</i>				
<b>Prerequisites, with minimum grade*</b>		<b>Corequisites</b>	<b>Registration Controls</b> <i>(Major, College, Level)</i>	
<b>*Default minimum passing grade is D-. Prereqs., Coreqs. &amp; Reg. Controls are enforced for all sections of course</b>				
<b>WAC/Gordon Rule Course</b>  Yes                      No  WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to proposal. See <a href="#">WAC Guidelines</a> .		<b>Intellectual Foundations Program (General Education) Requirement</b> <i>(Select One Option)</i>  General Education criteria must be indicated in the syllabus and approval attached to the proposal. See <a href="#">Intellectual Foundations Guidelines</a> .		
<b>Minimum qualifications to teach course</b>				
<b>Faculty Contact/Email/Phone</b>		<b>List/Attach comments from departments affected by new course</b>		
<b>Approved by</b> Department Chair <u>Thomas M. Smith</u> College Curriculum Chair <u>Robin Larson</u> College Dean <u>[Signature]</u> UUPC Chair <u>Korey Sorge</u> Undergraduate Studies Dean <u>Dan Meeroff</u> UFS President _____ Provost _____			<b>Date</b> April 4, 2025 <u>08/25/2025</u> <u>08/27/2025</u> <u>9/8/25</u> <u>9/8/25</u> _____ _____	

Email this form and syllabus to [mjenning@fau.edu](mailto:mjenning@fau.edu) seven business days before the UUPC meeting.

# THE 2002 Theatre Foundations

M 2:00-3:20  
1 credit

Semester, Year  
Prof. XXXXX YYYYY  
Office: XXXXX  
Office hours: MWF 11-12  
Classroom: XXXX  
Telephone: 561-297-XXXX  
Email: [zzzzz@fau.edu](mailto:zzzzz@fau.edu)



TA name	xxxxxx xxxxxxxxxx
Office	xxxxxxx
Office hours	MWF xx:xx – xx:xx
Telephone	561-297-xxxx
Email	xxxxxx@fau.edu

## Course Description

An introductory course on etiquette and how to navigate working as an artist both at FAU and professionally. This course focuses on the common expectations of theatre as an industry.

## Instructional Method

In person with no remote option

## Course Objectives/Student Learning Outcomes

- Provide the tools and nurture your ability to read plays and essays more seriously, pleasurably, and critically.
- Encourage a clearer understanding of the skills and customary expectations of the performing arts and the requirements of working in professional theatre.
- Develop basic documentation required for auditioning and applying for jobs involved in the performing arts.
- Develop an understanding of the protocols and customary expectations of the culture of FAU and the department of Theatre and Dance

## Course Evaluation Method

Attendance at each weekly meeting is expected. Since course material will be live presentations of material, interactive discussions of expectations, and guest artist speakers, attendance is

mandatory. Missing two or more weekly meetings will result in an unsatisfactory grade being administered.

## **Course Grading Scale**

This course is graded on an S/U scale.

## **Policy on Makeup Tests, Late Work, and Incompletes (if applicable)**

As there is no homework, tests, or work this section is not applicable.

## **Special Course Requirements (if applicable)**

Students will need to register with the college career center to use the headshot services to create their first headshot and resume during the course.

## **Classroom Etiquette Policy (if applicable)**

This class will frequently host guest speakers from the South Florida Theatre Community, including producers, directors, writers, technicians, and performers. Please treat everyone with respect, as these individuals are sharing their valuable experiences and time with you.

## **Attendance Policy**

*Students are expected to attend all of their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance. Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.*

## **Artificial Intelligence Preamble**

FAU recognizes the value of generative AI in facilitating learning. However, output generated by artificial intelligence (AI), such as written words, computations, code, artwork, images, music, etc., for example, is drawn from previously published materials and is not your own original work.

FAU students are not permitted to use AI for any course work unless explicitly allowed to do so by the instructor of the class for a specific assignment. [\[Policy 12.16 Artificial Intelligence\]](#)

Class policies related to AI use are decided by the individual faculty. Some faculty may permit the use of AI in some assignments but not others, and some faculty may prohibit the use of AI in their course entirely. In the case that an instructor permits the use of AI for some assignments,

the assignment instructions will indicate when and how the use of AI is permitted in that specific assignment. It is the student's responsibility to comply with the instructor's expectations for each assignment in each course. When AI is authorized, the student is also responsible and accountable for the content of the work. AI may generate inaccurate, false, or exaggerated information. Users should approach any generated content with skepticism and review any information generated by AI before using generated content as-is.

If you are unclear about whether or not the use of AI is permitted, ask your instructor before starting the assignment.

Failure to comply with the requirements related to the use of AI may constitute a violation of the [Florida Atlantic Code of Academic Integrity, Regulation 4.001](#).

Proper Citation: If the use of AI is permitted for a specific assignment, then use of the AI tool must be properly documented and cited. For more information on how to properly cite the use of AI tools, visit <https://fau.edu/ai/citation>

## **AI Language Specific To This Course**

The use of AI in this specific course is prohibited.

## **Counseling and Psychological Services (CAPS) Center**

*Life as a university student can be challenging physically, mentally and emotionally. Students who find stress negatively affecting their ability to achieve academic or personal goals may wish to consider utilizing FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services – individual counseling, support meetings, and psychiatric services, to name a few – offered to help improve and maintain emotional well-being. For more information, go to <http://www.fau.edu/counseling/>*

## **Disability Policy**

*In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses. For more information, please visit the SAS website at [www.fau.edu/sas/](http://www.fau.edu/sas/).*

## **Code of Academic Integrity**

*Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see [University Regulation 4.001](#).*

If your college has particular policies relating to cheating and plagiarism, state so here or provide a link to the full policy—but be sure the college policy does not conflict with the University Regulation.

## **Required Texts/Readings**

There are no texts required for this course

## **Course Topical Outline**

- Week 1: Welcome to FAU
- Week 2: Auditions and Headshot bootcamp
- Week 3: The rehearsal process; how to work in the rehearsal room
- Week 4: Technical Rehearsals: how to work in the technical rehearsal process
- Week 5: The run of a show: How to maintain professionalism once a show is open
- Week 6: Time Management.
- Week 7: Careers in Theatre (I'm an actor, but how do I do this career full time)
- Week 8: Guest Artists in Performance
- Week 9: Careers in Theatre Part 2
- Week 10: Guest Artists in design and technology
- Week 11: Auditions a Q and A with regional professionals
- Week 12: Technical Theatre Interviews a Q and A with regional professionals
- Week 13: Advising Bootcamp. How to work with your advisor to make the most of your Career at FAU
- Week 14: TBD Week
- Week 15: Roundtable discussion with regional directors. What they look for in a new hire.