Simple Syllabus Content Order

Current order

1. Instructor Information
2. Course Description
3. Instructional Method
4. Required Texts/Materials
5. Course Objectives/Student Learning Outcomes
6. Faculty Rights and Responsibilities
7. Disability Policy
8. Course Evaluation Method
9. Code of Academic Integrity
10. Attendance Policy Statement
11. Religious Accommodation Policy Statement
12. Time Commitment Per Credit Hour
13. Course Grading Scale
14. Grade Appeal Process
15. Policy on Make-up Tests, Late work, and Incompletes
16. Special Course Requirements
17. Policy on the Recording of Lectures
18. Artificial Intelligence Preamble
19. AI Language Specific to this Course
20. Counseling and Psychological Services (CAPS) Center
21. Student Support Services and Online Resources
22. Course Topical Outline
23. Course Topical Outline
24. Course Schedule

Proposed Order

1. Instructor Information
2. Course Description
3. Instructional Method
4. Course Objectives/Student Learning Outcomes
5. Required Texts/Materials
6. Course Topical Outline
7. Course Assignment Table
8. Course Schedule
9. Course Evaluation Method
10. Course Grading Scale
11. Grade Appeal Process
12. Policy on Make-up Tests, Late work, and Incompletes
13. Student Support Services and Online Resources (customizable)
14. Special Course Requirements
15. Counseling and Psychological Services (CAPS) Center
16. Disability Policy
17. Artificial Intelligence Preamble
18. AI Language Specific to this Course * Required
19. Code of Academic Integrity
20. Attendance Policy Statement
21. Religious Accommodation Policy Statement
22. Policy on the Recording of Lectures
23. Time Commitment Per Credit Hour
24. Faculty Rights and Responsibilities
25. Title IX Statement