

## **Curriculum Process**

### **Notes from Meeting on 2/14/2025**

#### **Clarification of Consent vs. Action Agenda:**

The classification that follows is meant to be a general guide for determining if curricular items are to be placed on action agenda or consent agenda. This guidance is not intended to replace the professional judgement of the committees and committee chairs.

#### **Consent Agenda\***

- New Courses
- Course Changes
- Minor Program Changes
  - Program change not meeting the definition of major change as defined below

\*Steering may move an item from the consent agenda to the action agenda prior to agenda being sent to Senate.

\*Any Senator may move an item from the consent agenda to the action agenda.

#### **Action Agenda**

- New Programs
- Termination of any program, including termination of minors and certificates
- Major Program Changes
  - Items with significant debate and different perspectives on the change at college committee level
  - Items to be reviewed by APB (guidance forthcoming)
  - Items with an increase or decrease in total credits
  - Items with a change to admission requirements
  - Items deemed by the committee or committee chair to be a major program change

#### Note on Action Items

Current practice: Originating department/college provides an explanation of all action items and takes questions from Senators.

Proposed practice: Explanation of action items will occur only at the request of a senator.

## **Notes**

- Important to distribute agenda in advance
- Important to review agenda in advance and make calls in advance to clarify items if possible
- Approval with conditions – not clear who monitors if conditions are met

## **Next Steps**

- Provide feedback to group on this document
- Share with your committee and get feedback
- Move through Steering to Senate prior to end of academic year
- Work toward improving collaboration and quality of curricular items submitted to Senate
- Continue improving process with a goal of obtaining a 'platform' similar to all other SUS institutions