 FLORIDA ATLANTIC UNIVERSITY	COURSE CHANGE REQUEST Undergraduate Programs		UUPC Approval <u>4/21/2025</u> UFS Approval _____ SCNS Submittal _____ Confirmed _____ Banner Posted _____ Catalog _____
	Department Interdisciplinary Science College Science		
Current Course Prefix and Number IDS 3940		Current Course Title Medical Shadowing Internship	
Syllabus must be attached for ANY changes to current course details. See Template . Please consult and list departments that may be affected by the changes; attach documentation.			
Change title to: Change prefix From: To: Change course number From: To: Change credits* From: 1 To: 1-3 Change grading From: To: Change WAC/Gordon Rule status** Add <input type="checkbox"/> Remove <input type="checkbox"/> Change General Education Requirements*** Add <input type="checkbox"/> Remove <input type="checkbox"/> <small>*See Definition of a Credit Hour.</small> <small>**WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See WAC Guidelines.</small> <small>***GE criteria must be indicated in syllabus and approval attached to this form. See Intellectual Foundations Guidelines.</small>		Change description to: Remain the same Change prerequisites/minimum grades to: Change corequisites to: Remain the same Change registration controls to: Remain the same <small>Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).</small>	
Effective Term/Year for Changes: Spring 2026		Terminate course? Effective Term/Year for Termination:	
Faculty Contact/Email/Phone GinaJones/fourreau@fau.edu/61365			
Approved by Department Chair <u>Evonne Rezler</u> <small>Evonne Rezler (Mar 28, 2025 18:28 EDT)</small> College Curriculum Chair <u>[Signature]</u> College Dean <u>Evonne Rezler</u> <small>Evonne Rezler (Apr 10, 2025 12:30 EDT)</small> UUPC Chair <u>Korey Sorge</u> Undergraduate Studies Dean <u>Dan Meeroff</u> UFS President _____ Provost _____			Date <u>03/28/25</u> <u>4/10/25</u> <u>04/10/25</u> <u>4/21/2025</u> <u>4/21/2025</u> _____ _____

Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.



FLORIDA ATLANTIC UNIVERSITY

IDS 3940-001 15857
Medical Shadowing Internship

1 - 3 Credit(s)
Fall 2026 - 1 Full Term

Instructor Information

Gina Jones

Email: fourreau@fau.edu

Office: ES 286

Office Hours: Monday- 10-12 PM

Phone: 954-236-1365

TA Name:

Office:

Office Hours:

Telephone:

Email: fourreau@fau.edu **Course**

Description

Special topics

Special topics of interest to science students.

The Pre-Health Professions Internship Program at Florida Atlantic University is designed to provide early insight into the many facets of healthcare such as medical, dental, pharmacy, physician assistant, podiatry, OT, PT, optometry, and veterinarian. The educational aspect involves obtaining a pre-health professional and

working with them throughout the semester(s). The externship course involves 3 or 6 hours of virtual instruction and an additional seven to twenty-one hours a week of medical-related shadowing for the semester. The hours will be based on the number of credits you registered for.

1. 1-Credit per semester 36.00 hours
2. 2-Credits per semester 72 hours
3. 3-Credits per semester 108 hours

The internship course provides the student with the opportunity to ask the healthcare personnel pertinent questions, make observations, and participate in activities that normally would not be possible for a paid, full-time employee. All internships are non-paid, and the physician must possess an appropriate license and/or certification credentials. The physician or facility cannot be a relative. Minimum GPA of 3.0 and 8 credits of general biology or anatomy and physiology and 8 credits of general chemistry.

Instructional Method

Fully Online Class

100% of the course is delivered online.

Required Texts/Materials

No Course Materials

Recommended Reading: US New Articles/Blog

Medical School Admissions Doctor, previously written by Veritas Prep's team of medical school admissions consultants, offers a roundup of expert and student voices in the field to guide prospective students in their pursuit of a medical education. Here is a list of relevant articles:

- Strategies to Select the Right Medical School to Attend
- Questions to Ask Your Premed Adviser
- Match MCAT Prep to Your Learning Style
- Make a Med School Application, Interview Stand Out with Storytelling
- Explore a Medical Career in Health Care Information Technology
- Weigh 2 Options After a Safety Medical School Acceptance
- 6 Ways to Manage Medical School Interview Burnout
- 7 Ways to Avoid Sloppy Medical School Applications
- 3 Tips to Help Prepare for Physics Questions on the New MCAT
- Local Public Health a Career Path for Medical Students
- Tips for Selecting the Right Medical School Curriculum
- 3 Types of Students Who Should Consider Medical School Abroad
- Get Advice for Women Interested in Entering Medicine
- Learn How Medical Schools Weigh GPA, MCAT
- Note These Red Flags When Touring Medical Schools
- M.D.-Ph.D. Programs Balance Research, Medicine
- Boost Medical School Prep with Undergrad Courses in Other Fields
- Shine on Medical School Applications Without a Premed Major
- Use Team Activities to Build Medical School Skills
- What Late Medical School Applicants Need to Know
- 4 Attributes to Demonstrate on Your Primary Medical School Essay
- Avoid Common Mistakes on the Medical School Personal Statement
- Ask 3 Questions When Deciding Whether to Retake the MCAT
- 3 Questions to Help Premed Students Develop an Undergraduate Niche
- Follow a Blueprint to a Successful Physician Shadowing Experience

Recommended Readings and Materials

No Course Material

Course Objectives/Student Learning Outcomes

Students will shadow a Pre-Health Professions professional and address the following objectives while in the field observation experience.

1. Promote the continued development of self-evaluation and problem-solving skills
2. Facilitate clarification of career objectives
3. Demonstrate individual/teamwork performance and professionalism in the field
4. Apply knowledge and skills acquired while shadowing within the externship Experience
5. Developed and/or improved your understanding of the medical field.
6. Developed and/or improved your understanding of the daily activities of health care professionals and can demonstrate your understanding to an admissions committee.
7. Establish a greater understanding of current healthcare practices and issues.
8. Made a “connection” with various healthcare professionals in diverse fields of medicine
9. At least 36 hours of clinical experience in the medical field based on the number of credits registered.
10. This course should give students the opportunity for engagement and a meaningful experience.
11. This course also will assist students with the application process when applying for a health profession graduate program.
12. After this medical internship course, the student will have:
 1. Demonstrated the ability to communicate effectively with healthcare professionals and participants
 2. Demonstrated his/her ability to think critically and analyze situations, develop a solution, and implement outcomes using knowledge and skills accumulated over the internship experience and his/her collegiate career.
 3. Demonstrated a professional attitude in all aspects of his/her work, especially in a clinical setting.
 4. Demonstrate information and research literacy by finding resources appropriate for understanding patients’ situations and care.

Faculty Rights and Responsibilities

Florida Atlantic University respects the rights of instructors to teach and students to learn. Maintenance of these rights requires classroom conditions that do not impede their exercise. To ensure these rights, faculty members have the prerogative to:

- Establish and implement academic standards.
- Establish and enforce reasonable behavior standards in each class.
- Recommend disciplinary action for students whose behavior may be judged as disruptive under the Student Code of Conduct [University Regulation 4.007](#).

Disability Policy

In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses. For more information, please visit the SAS website at www.fau.edu/sas/.

Course Evaluation Method

After this medical internship course, the student will have:

1. Demonstrated the ability to communicate effectively with healthcare professionals and participants
2. Demonstrated his/her ability to think critically and analyze situations, develop a solution, and implement outcomes using knowledge and skills accumulated over the internship experience and his/her collegiate career.
3. Demonstrated a professional attitude in all aspects of his/her work, especially in a clinical setting.
4. Demonstrate information and research literacy by finding resources appropriate for understanding patients' situations and care.

Code of Academic Integrity

Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high-quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of

mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see [University Regulation 4.001](#).

Attendance Policy Statement

Students are expected to attend all their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of nonattendance. Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations, or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances, and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.

Students are required to follow the shadowing site requirements and attendance policy once a schedule is created for shadowing. Please understand this is an opportunity for students to have meaningful and engaging experiences with the physician and staff at the facility of their choice.

Respect the culture of the office, staff and patients.

Confidentiality is of high most importance. Follow HIPAA Rules: www.hhs.org

Religious Accommodation Policy Statement

In accordance with the rules of the Florida Board of Education and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs regarding admissions, registration, class attendance, and the scheduling of examinations and work assignments. University Regulation 2.007, Religious Observances, sets forth this policy for FAU and may be accessed on the FAU website at www.fau.edu/regulations.

Any student who feels aggrieved regarding religious accommodations may present a grievance to the director of Equal Opportunity Programs. Any such grievances will follow Florida Atlantic University's established grievance procedure regarding alleged discrimination.

Time Commitment Per Credit Hour

For traditionally delivered courses, not less than one (1) hour of classroom or direct faculty instruction each week for fifteen (15) weeks per Fall or Spring semester, and a minimum of two (2) hours of outof-class student work for each credit hour. Equivalent time and effort are required for Summer Semesters, which usually have a shortened timeframe. Fully Online courses, hybrid, shortened, intensive format courses, and other non-traditional modes of delivery will demonstrate equivalent time and effort.

Course Grading Scale

Letter Grade	Letter Grade
A	94 - 100%
A-	90 - 93%
B+	87 - 89%
B	83 - 86%
B-	80 - 82%
C+	77 - 79%
C	73 - 76%
C-	70 - 72%
D+	67 - 69%
D	63 - 66%
D-	60 - 62%
F	Below 60

Grade Appeal Process

You may request a review of the final course grade when you believe that one of the following conditions apply:

- There was a computational or recording error in the grading.
- The grading process used non-academic criteria.
- There was a gross violation of the instructor's own grading system.

[University Regulation 4.002](#) of the University Regulations contains information on the grade appeals process

Policy on Make-up Tests, Late work, and Incompletes

Course Topical Outline

All required assignments must be submitted on Canvas unless otherwise noted. Please make sure all submission adheres to the due dates. Note: Assignments in this class will not be accepted late...no exception!!!!

Policy on Makeup Tests, Late Work, and Incompletes

No late work will be accepted after the due date and time. Please note that if you are a student in this course who will participate in university-approved activities during this semester and it will have an impact on this course, it is your responsibility to let me know the first week of the class before dropping/adding. Students will not be penalized for absences due to participation in university-approved activities, including athletic or scholastics teams, musical and theatrical performances, and debate activities. However, due to the nature of this internship course, we must discuss this before the start of the course. I will allow these students to make up missed work without any reduction in the student's final course grade with proper documents.

Reasonable accommodation will be made for students participating in religious observance. Also, note that grades of Incomplete ("I") are reserved for students who are passing a course but have not completed all the required work because of exceptional circumstances. Please understand this policy will apply to students with the proper medical documents.

Special Course Requirements

After this medical internship course, the student will have:

1. Demonstrated the ability to communicate effectively with healthcare professionals and participants
2. Demonstrated his/her ability to think critically and analyze situations, develop a solution, and implement outcomes using knowledge and skills accumulated over the internship experience and his/her collegiate career.
3. Demonstrated a professional attitude in all aspects of his/her work, especially in a clinical setting.

4. Demonstrate information and research literacy by finding resources appropriate for understanding patients' situations and care.

Policy on the Recording of Lectures

Students enrolled in this course may record video or audio of class lectures for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a university course intended to present information or teach students about a particular subject.

Recording class activities other than class lectures, including but not limited to student presentations (whether individually or as part of a group), class discussion (except when incidental to and incorporated within a class lecture), labs, clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the lecturer, is prohibited. Recordings may not be used as a substitute for class participation or class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the University's Student Code of Conduct and/or the Code of Academic Integrity.

Counseling and Psychological Services (CAPS) Center

Life as a university student can be challenging physically, mentally and emotionally. Students who find stress negatively affecting their ability to achieve academic or personal goals may wish to consider utilizing FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services – individual counseling, support meetings, and psychiatric services, to name a few – offered to help improve and maintain emotional well-being. For more information, go to <http://www.fau.edu/counseling/>

Student Support Services and Online Resources

- [Center for Learning and Student Success \(CLASS\)](#)
- [Counseling and Psychological Services \(CAPS\)](#)
- [FAU Libraries](#)
- [Math Learning Center](#)
- [Office of Information Technology Helpdesk](#)
- [Office of International Programs and Study Abroad](#)
- [Office of Undergraduate Research and Inquiry \(OURI\)](#)
- [Science Learning Center](#)
- [Speaking Center](#)
- [Student Accessibility Services](#)
- [Student Athlete Success Center \(SASC\)](#)
- [Testing and Certification](#)
- [Test Preparation](#)
- [University Academic Advising Services](#)
- [University Center for Excellence in Writing \(UCEW\)](#)
- [Writing Across the Curriculum \(WAC\)](#)

It is highly recommended to read journal articles to stay up to date with the latest medical breakthroughs, or research evidence for your current health knowledge and writing project in the future.

Some links: <https://www.nejm.org/> <https://www.amjmed.com/>

Course Topical Outline

It is highly recommended to read journal articles to stay up to date with the latest medical breakthroughs, or research evidence for your current health knowledge and writing project in the future. Some links:
<https://www.nejm.org/> <https://www.amjmed.com/>

Syllabus

Monday, August 21	Class Orientation / Affiliation Agreement/ College of Science Medical Observation	Mandatory Virtual Class Attendance via ZOOM
Monday-Friday, August 21 - 25 Please check the registrar's calendar for the dates	Approved Student Agreement Release Form Student Agreement/ Release for Medical Internship Externship PowerPoint (Professionalism) Signed the last page The Pre-Write Up- This should be at least 2 pages typed and 12 font double space.	Please remember all assignments are due on the due date by 11:59 PM. No Exceptions! DUE on CANVAS Make sure your name and Z number are on all documents. Physician Affiliation Agreement MUST BE TYPED
Monday, September 11 Wednesday, December 6	Begin Shadowing (7 to 21 hours per week) Total of 36 to 108 hours for the semester	Once the Affiliation Agreement is completed and signed by the provost's office, I will send an announcement via CANVAS to start shadowing. If you have a current affiliation agreement on file, as a returning student from the past semester with the same physician, you can begin shadowing.
Monday, September 25 @11:59PM	Knowing your shadowing site Quiz#1	No Late work will be accepted!
Monday, October 9th @11:59 PM	Meeting your Learning Objectives Quiz #2	No Late work will be accepted!
Monday, October 30th @11:59 PM	How to maximize your internship experience? Quiz #3	No Late work will be accepted!

Monday, November 13@ 11:59 PM	Final Writing Assignment	No Late work will be accepted!
Monday- December 4 to Friday, December 11th@ 11:59 PM	<ul style="list-style-type: none"> • Internship Shadowing/ Final Journal - Please describe how this course have benefited you during the shadowing experience. Describe what you have learned from this experience. Finally, give examples of the shadowing experience. (2 Pages) • Shadowing Log Sheet • Physician Evaluation (to be submitted directly to my email or in a sealed envelope to SE 308) • Student Evaluation 	<p>Make sure your name and Z number are on all documents.</p> <p>Make sure you keep a copy of the log sheet hours for yourself.</p> <p>Congratulations! You have completed the Medical Internship Course.</p>






IDS 3940 - Change of Credit

Final Audit Report

2025-03-28

Created:	2025-03-28
By:	Korey Sorge (ksorge@fau.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAASFWzrOXcq72HIL95zbls0qZZOdsQ5ye

"IDS 3940 - Change of Credit" History

-  Document created by Korey Sorge (ksorge@fau.edu)
2025-03-28 - 7:15:28 PM GMT
-  Document emailed to Evonne Rezler (erezler@fau.edu) for signature
2025-03-28 - 7:15:33 PM GMT
-  Email viewed by Evonne Rezler (erezler@fau.edu)
2025-03-28 - 7:15:54 PM GMT
-  Document e-signed by Evonne Rezler (erezler@fau.edu)
Signature Date: 2025-03-28 - 10:28:39 PM GMT - Time Source: server
-  Agreement completed.
2025-03-28 - 10:28:39 PM GMT






IDS 3940 - Change of Credit

Final Audit Report

2025-04-10

Created:	2025-04-10
By:	Korey Sorge (ksorge@fau.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAG36QvfDVpOlzd91bxdzTMRkFU49fcUld

"IDS 3940 - Change of Credit" History

-  Document created by Korey Sorge (ksorge@fau.edu)
2025-04-10 - 3:24:00 PM GMT
-  Document emailed to Evonne Rezler (erezler@fau.edu) for signature
2025-04-10 - 3:24:06 PM GMT
-  Email viewed by Evonne Rezler (erezler@fau.edu)
2025-04-10 - 5:29:23 PM GMT
-  Document e-signed by Evonne Rezler (erezler@fau.edu)
Signature Date: 2025-04-10 - 5:29:41 PM GMT - Time Source: server
-  Agreement completed.
2025-04-10 - 5:29:41 PM GMT