FLORIDA ATLANTIC UNIVERSITY

COURSE CHANGE REQUEST
Undergraduate Programs

Department Languages, Linguisitics, and Comparative Lit.

College Arts and Letters

UUPC Approval _____
UFS Approval _____
SCNS Submittal _____
Confirmed _____
Banner Posted _____
Catalog _____

***Current* Course Prefix and Number**	SPN 2341	***Current* Course Title**	Intermediate Spanish for Heritage Learners

*Syllabus must be attached for **ANY** changes to current course details. See Template. Please consult and list departments that may be affected by the changes; attach documentation.*

Change title to:

Change prefix

From: **To:**

Change course number

From: **To:**

Change credits*

From: **To:**

Change grading

From: **To:**

Change WAC/Gordon Rule status**

Add ☐ **Remove** ☐

Change General Education Requirements***

Add ☐ **Remove** ☐

*See Definition of a Credit Hour.

**WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See WAC Guidelines.

***GE criteria must be indicated in syllabus and approval attached to this form. See Intellectual Foundations Guidelines.

Change description to:

Change prerequisites/minimum grades to:
Change pre-req. from: SPN 1340 or permission of instructor to: NONE

Change corequisites to:

Change registration controls to:

Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).

Effective Term/Year for Changes:	Fall 2023	**Terminate course? Effective Term/Year for Termination:**	

Faculty Contact/Email/Phone Nuria Godon / ngodon@fau.edu / 7-0645

Approved by	***Date***
Department Chair	1/13/2023
College Curriculum Chair Eric Hanne	2/13/23
College Dean	02/14/2023
UUPC Chair	
Undergraduate Studies Dean	
UFS President	
Provost	

Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.

FLORIDA ATLANTIC UNIVERSITY

SPN 2341-001 INTERMEDIATE SPANISH FOR HERITAGE LEARNERS CRN: 13085

Department of Languages, Linguistics, and Comparative Literature
Florida Atlantic University
FALL 2023 – 4 Credits

Instructor: Prof. Almonte
Online and In-Person Office Hours: TR 10:00 AM to 3:00 PM via Zoom
WF 12:20 PM to 1:20 PM in CU 271
Please schedule all appointments here.
Office Location: CU Building, Room 271
Phone Number: (561) 297-0321 **Email:** malmont3@fau.edu

COURSE PREREQUISITES

No prerequisites

COURSE DESCRIPTION

For students who can understand casual spoken Spanish and have somewhat limited ability in speaking. Emphasis is placed on intermediate-level grammatical structures, building vocabulary, developing intermediate-level oral, reading and writing skills while increasing awareness of Hispanic cultures and their diversity. **Fulfills foreign language requirement.** Credit may not be awarded for SPN 2341 and SPN 2220 or SPN 2221.

A grade of "C" or better is required for the course to count for the major or the minor.

COURSE OBJECTIVES

Upon successful completion of this course, students will be able to:

1. Elaborate ideas orally and in written form at an intermediate level in a variety of situations.
2. Use grammatical structures and vocabulary at an intermediate level.
3. Recognize the diversity of cultures that make up the Hispanic world.
4. Develop fluency and perseverance in oral production.
5. Use skills to solve pronunciation/comprehension/production/communication problems in oral form at an intermediate level.
6. Identify accentuation and spelling rules.
7. Use skills to solve comprehension/production/communication problems in written form at an intermediate level.
8. Interpret written selections and literary excerpts in Spanish.

COURSE DELIVERY MODE

This is a fully online course accessible only through FAU's learning management system, Canvas. You must log into Canvas with your FAU ID and Password to access the materials and assignments in this course. If you do not know your FAU ID or Password, contact OIT for help.

The course is organized into modules with dates provided for each module. **Dates and durations for each module vary so please pay close attention to start and due dates**. The course begins with the GET STARTED page, which will familiarize you with the organization and navigation of the course. You will open a new learning module to access the assigned reading materials, videos, and other relevant materials for each subsequent module.

In the GET STARTED content area, you will find information about the tasks that you have to complete prior to start the course and during the first week of class, like **taking the Online Heritage Placement Exam,** posting an introduction about yourself in the Discussion Board and taking the Syllabus Quiz. The syllabus quiz can be taken as many times as necessary to achieve 100%.

TIME COMMITMENT PER CREDIT HOUR

This course has 4 credit hours. For traditionally delivered courses, not less than one (1) hour of classroom or direct faculty instruction each week for fifteen (15) weeks per Fall or Spring semester, and a minimum of two (2) hours of out-of-class student work for each credit hour.

Equivalent time and effort are required for Summer Semesters, which may be offered over a shortened time frame. Fully Online courses, hybrid, shortened, intensive format courses, and other non-traditional modes of delivery will demonstrate equivalent time and effort.

REQUIRED TEXTS & MATERIALS

In this course, you will need the following texts and/or materials:

- Portales 1e Code (with eCompanion) by Blanco (ISBN 978-1-68004-216-0) Please note this code contains the e-texbook for this course. You can find it at:

https://vistahigherlearning.com/school/fau/

For students wishing to acquire a loose-leaf copy of the textbook please go to:
https://vistahigherlearning.com/school/fau

Other texts and/or materials:

- Talk Abroad account and access code for class (to be posted in Canvas)
- Monolingual dictionary (http://dle.rae.es/?w=diccionario)
- For doubts with word use (https://www.fundeu.es/)
- Online bilingual dictionary (English/Spanish)

MINIMUM TECHNOLOGY & COMPUTER REQUIREMENTS

In this course, you will need the following technology and computer requirements:

FLORIDA ATLANTIC UNIVERSITY

HARDWARE & SOFTWARE REQUIREMENTS

Hardware

- Dependable computer
- Computer speakers
- Headset with microphone
- Webcam

Software

- Microsoft 365 Suite Link to Download
- Reliable web browser (recommended Chrome or Firefox)
- Canvas mobile app: Download instructions for iOS device or Android device
- Adobe Reader
- Adobe Flash Player

Internet Connection

- Recommended: Broadband Internet connection with a speed of 4 Mbps or higher.
- To function properly, Canvas requires a high-speed Internet connection (cable modem, DSL, satellite broadband, T1, etc.). The minimum Internet connection speed to access Canvas is a consistent 1.5 Mbps (megabits per second) or higher.
- Check your Internet speed here.

Other Technologies

• Talk Abroad affiliation through FAU. You'll be provided a Section Code for your Class.

COMPUTER REQUIREMENTS

Basic computer specifications for Canvas Link to Specifications

- Operating System:Windows 10 or macOS Sierra (or higher) Peripherals
- A backup option should be available to minimize the loss of work. This can be an external hard drive, a USB drive, cloud storage, or your folder on the FAU servers.

Software

- Once logged in to Canvas make sure your Internet browser is compatible
- Other software may be required for specific learning modules. If so, the necessary links to download and install will be provided within the applicable module.

Peripherals

- A backup option should be available to minimize the loss of work. This can be an external hard drive, a USB drive, cloud storage, or your folder on the FAU servers.

Software

- Once logged in to Canvas make sure your Internet browser is compatible.
- Other software may be required for specific learning modules. If so, the necessary links to download and install will be provided within the applicable module.

MINIMUM TECHNICAL SKILLS REQUIREMENTS

The general and course-specific technical skills you must have to succeed in the course include but are not limited to:

1. Accessing Internet.
2. Using Canvas (including taking tests, attaching documents, etc.).
3. Using email with attachments.
4. Creating and submitting files in commonly used word processing program formats such as Microsoft Office Tools.
5. Copying and pasting functions.
6. Downloading and installing software.
7. Recording video conversations and uploading video files
8. Posting and commenting in an online discussion.
9. Changing the language of keyboard to access Spanish special characters
10. Searching the FAU library and websites.

TECHNICAL SUPPORT

In the online environment, technical issues are always possible (e.g., lost connection, hardware or software failure). Many of these can be resolved relatively quickly, but **if you wait until the last minute before due dates, the chances of these glitches affecting your success are greatly increased.** Please plan appropriately. If a problem occurs, it is essential you take immediate action to document the issue so your instructor can verify and take appropriate action to resolve the problem. **Most issues in Canvas can be resolved by clicking on the "Help" tab located on the menu bar.**

When a problem occurs, **click "Help" to:**

- Report a Problem
- Live Chat with Canvas Support
- Search Canvas Guides

Additional Technical Support

1. Contact the eLearning Success Advisor for assistance: 561-297-3590.
2. If you can, make a Print Screen of the monitor when the problem occurs. Save the Print Screen as a .jpg file. If you are unfamiliar with creating a Print Screen file, see Print Screen instructions.
3. Complete a Help Desk ticket. Make sure you complete the form entirely and give a full description of your problem so the Help Desk staff will have the pertinent information in order to assist you properly. This includes:
   a. Select "Canvas (Student)" for the Ticket Type
   b. Input the Course ID
   c. In the Summary/Additional Details section, include your operating system, Internet browser, and Internet service provider (ISP)
   d. Attach the Print Screen file, if available
4. If you do not hear back from the Help Desk within a timely manner (48 hours), it is your responsibility to follow up with the appropriate person until a resolution is obtained.
5. Once you have submitted a Help Desk Ticket, inform your instructor. Include all pertinent information of the incident (3b-d above). Keep your instructor informed of the status.
6. If a problem occurs on **VHL Central**, please contact their technical support by submitting a help request in the system or going to support.vhlcentral.com

7. If a problem occurs on **Talk Abroad**, please contact their technical support by submitting a help request in the system.

COURSE ASSESSMENTS, ASSIGNMENTS & GRADING POLICY

GRADING CRITERIA

The instructor will calculate your grade based on the following weighted distribution:

Assessment	**Weight (%)**
Mini dialogues (3)	12%
Talk Abroad (4)	20%
Final Oral Exam	6%
Compositions (3)	18%
Discussion Boards (5)	15%
Homework (Portales in vhlcentral.com)	20%
Final Cumulative Exam	9%
TOTAL	100%

Introductions and Syllabus Quiz

You will post an introduction in the Student Introductions discussion board and take a Syllabus Quiz. You can take the Syllabus Quiz as many times as necessary to achieve 100%.

Mini Dialogues (3 mini dialogues for a total of 12% for the semester)

You will be required to produce mini dialogues with a classmate using the basic structures of each lesson covered. You are encouraged to work with different classmates throughout the term. These dialogues average 10 minutes per conversation following specific prompts. Mini dialogues will be recorded on *vhlcentral.com* using the "Partner Chat" option. You can watch a video on how it works in the appropriate Canvas module. The material used covered in the lessons studied should be your own. **No reading is allowed**. It is encouraged to review the recording before submitting. You can re-record in order to correct mistakes and/or complete assigned time. All mini dialogues must be submitted by 11:59 p.m. EST on the day assigned in each module. **No late work will be accepted.**

It is strongly advisable to communicate with classmates immediately to schedule practice and recording sessions together. **Any scheduling conflicts should be brought to your instructor's attention by 11:59 p.m. of the first Monday of the second week of class.**

Talk Abroad (4 *Talk Abroad* sessions for a total of 20% for the semester)

Throughout the semester, students are required to have a total of 4 conversations with a native Spanish-speaker via a web-based service called *Talk Abroad.* Each conversation has a clear objective detailed in Canvas. In this conversation, you will share your information with your conversational partner, and you must obtain his/hers. **The conversations are of 10-15 minutes each.**

Please see your Canvas course site for specific objectives, rubrics used to evaluate your performance, and deadlines for each conversation. **No late work will be accepted.** Note that for each conversation you must also provide the following information to be posted on the specific discussion board for this activity:

1. Summarize the conversation by highlighting main ideas
2. Write a paragraph about something you have learned (e.g. grammar, vocabulary, cultural content, etc.) in this conversation

Note that you need to schedule these conversations at least **36 hours in advance**. It is important to know that if you miss any of these conversations, Talk Abroad will not be able to issue credit for it.

Final Oral Exam (for a total of 6% for the semester)

This final oral assessment is carried out with a classmate following specific prompts. This dialogue averages a 10-minute conversation using the material learned in the course and the Spanish heritage information of the student. This live conversation is carried out with a classmate via Canvas Conferences. Your instructor will be present during this interaction. This assignment will be graded according to the rubric located on "Rubrics" content on Canvas. You are expected to use your own material. **No reading is allowed**. Assessment date is detailed in Canvas. **No late work will be accepted and there is no make-up for this assignment.**

Compositions (3 assignments for a total of 18% for the semester)

Following the directions described in Canvas, students will prepare their compositions and submit them through Turnitin. As with all other assignments in this course, the work you submit must be your own. Students should follow writing techniques practiced in the course, a logical presentation and development of ideas and good use of correction and editing.

The first two assignments will be reactions to short stories written by Hispanic authors which should reflect an understanding of the story and focus on one aspect that interested the student. The first written assignment is a minimum of 250 words and the second assignment is a minimum of 300 words. Each of these two compositions have a first version worth 70% and a rewriting process which counts for the remaining 30% for each composition grade. In the event you submit the first version after the due date, you do not have a chance to rewrite it and can only accrue up to 70% of the grade.

The third composition is an investigative work of the student's Spanish Heritage in relation to a specific topic studied in class (e.g. health system, technology, housing, workforce, etc.). Sources should be used and properly cited. This final composition does not have the opportunity to be rewritten and should have a minimum of 350 words.

More information about the compositions and deadlines will be on Canvas. These assignments will be graded according to the rubric located on "Rubrics" content on Canvas. **No late work will be accepted.**

Discussion Boards (5 discussion boards for a total of 15% for the semester)

As part of the course assignments, you will be asked to post an original submission to the module discussion and reply to 2 other students' posts with a substantive response. A substantive response adds value to the discussion by bringing new ideas, research, evidence, etc. to the conversation. "I agree," "Ditto" and the like are <u>not</u> acceptable

replies. Please note that **original post and replies have different submission dates.** For these deadlines refer to the course Blueprint. The number of words for each post is described in each module. Rules of Netiquette must be followed. Replies are not texts with your friends. Full sentences in Spanish, proper spelling and punctuation are expected.

Ensure that postings contain detailed responses to each question and that course and chapter contents are applied in your discussion responses. **Make sure you have at least the minimum amount of words required** for each assignment to avoid a negative impact on your grade. **Do not plagiarize.** This post will be graded according to the rubric located on "Rubrics" content on Canvas.

All original posts must be submitted by 11:59 pm EST on dates assigned in the Blueprint.
Original posts are worth 70 points and **2 points will be deducted for each day the post is late**. Two responses to peers are due at 11:59 pm EST on the day assigned in the Blueprint. Each response is worth 15 points. Please use verb tenses and vocabulary presented in the lesson.

Homework via vhlcentral.com (20% for the semester)
Learning a language successfully requires consistent work and effort, therefore you are encouraged to have daily contact with *VHL Central*. This course relies heavily on materials available at *vhlcentral.com*. Step-by-step directions on how to create an account, register for this course and access the exercises within vhlcentral.com are detailed on the GET STARTED page under "Publisher material" on Canvas.

First, cover the material in your e-Companion (e-book) and then complete the assigned exercises before the due date. You are expected to complete assigned exercises, readings, videos, and other activities by 11:59 PM of each due date indicated. Do not wait until the last minute, as **late work will not be accepted**. Many activities are automatically scored for accuracy, thereby providing you with instant feedback and a score on your performance. Some activities will be reviewed by your instructor. There are also several exercises that are not assigned available for you to practice, which are not graded.

If you experience any technical issues, contact *VHL Central* Technical Support. If after you have contacted Technical Support, your issue still is not resolved, contact your instructor during office hours.

Final Cumulative Exam (for a total of 9% for the semester)
The Final Cumulative Exam will cover all the material seen in the course. It consists of a combination of multiple choice, fill-in-the-blank, matching, and sentences production. You will have a single attempt and a limited amount of time to complete the exam by the date indicated.

Please make sure to prepare before starting the exam. As with all other assignments in this course, the work you submit is to be your own. Academic dishonesty of any form is not tolerated. The exam will be taken online in the Canvas Learning Management System (LMS) and will be timed. **No make-up exam is given. The exam cannot be retaken.**

Final extra credit (Up to 3 points to be added on your final grade)

Throughout the course, students are encouraged to keep a Glossary of all the corrections made to their assignments with regards to vocabulary and/or idiomatic expressions that exemplify interference between English and Spanish. Students will obtain 1 point for 3 words/expressions and could get a maximum of 3 points = 9 expressions. **No late work will be accepted.** Students should provide the following information in the Discussion Board assigned for this activity before the deadline posted in Canvas:

1. Identify problematic word/expression and explain why it is incorrect
2. Provide the correct equivalent
3. Give an example on how to use the correct expression

GRADE SCALE

Grade	Total (%)
A	100 – 93
A-	92 – 90
B+	89 – 87
B	86 – 83
B-	82 – 80
C+	79 – 77
C	76 – 73
C-	72 – 70
D+	69 – 68
D	67 – 66
D-	65 – 64
F	63 – 0

It is the policy of the Basic Language Programs to round-up students' grades when the grade is .5% or higher (e.g., 89.50% or higher = A-; 89.49% or lower = B+).

LATE ASSIGNMENTS POLICY

As the blueprint states deadlines in advance, **no late work will be accepted**. It is the student's responsibility to review the blueprint on the first day of class and see if conflicts with other classes and/or work arise. If this is the case, students must make reasonable accommodations to submit the assignment(s) in advance and communicate with their course instructor 3 weeks before the deadline.

Discussion boards remain open past the date of original post submissions to allow students responses. Students could submit their original post after the date assigned in the Blueprint until the day the discussion board closes, but **2 points will be deducted for each day the post is late**.

MAKE-UP POLICY

Make-up is available for students participating in University-approved activities (e.g. athletic or scholastics teams, musical and theatrical performances, and debate activities), military obligation or court-imposed legal obligations. Students have up to one week from the deadline missed in order to make-up an assignment. Please contact the course instructor and provide him/her with the appropriate documentation of the aforementioned events. **Students will not be able to make up an assignment after the one-week deadline has passed regardless of the documentation provided.**

In the event of a documented medical emergency, students have up to one week from the deadline missed in order to make-up an assignment. Please contact the course instructor and provide him/her with the appropriate documentation. **Students will not be able to make up an assignment after the one-week deadline has passed regardless of the documentation provided.**

There is no make-up policy for the final assignments (Final Oral Exam, Final Written exam, Composition 3).

INCOMPLETE GRADE POLICY

University policy states that a student who is passing a course but has not completed all work due to exceptional circumstances, may, with consent of the instructor, temporarily receive a grade of incomplete ("I"). The assignment of the "I" grade is at the discretion of the instructor but is allowed only if the student is passing the course. The grade of "I" is reserved uniquely for situations where a student has not completed some portion (20% or less) of the work assigned to all students as a regular part of the course.

COURSE POLICIES

CODE OF ACADEMIC INTEGRITY POLICY STATEMENT

Students at Florida Atlantic University should endeavor to maintain the highest ethical standards. Academic dishonesty is a serious breach of these ethical standards, because it interferes with the University mission to provide a high-quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive to the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see University Regulation 4.001.

For the purpose of this course, **the use of online translators constitutes academic dishonesty.**

PLAGIARISM

Plagiarism is unacceptable in the University community. Academic work must be an original work of your own thought, research, or self-expression. When students borrow ideas, wording, or organization from another source, they must acknowledge that fact in an appropriate manner. Plagiarism is the deliberate use and appropriation of another's work without identifying the source and trying to pass off such work as one's own. Any student who fails to give full credit for ideas or materials taken from another has plagiarized. This includes all discussion board posts, journal entries, wikis, and other written and oral presentation assignments. If in doubt, cite your source.

ONLINE ATTENDANCE POLICY

Since the course is online, you should access the course **at least three times per week** to ensure you do not miss pertinent postings, messages, or announcements. It is imperative that you meet course deadlines and stay active in discussion boards, group projects, etc. If you are experiencing major illness, absences due to University duties, or other large-scale issues, contact the instructor **immediately** to formulate a resolution.

NETIQUETTE

Due to the casual communication common in the online environment, students are sometimes tempted to relax their grammar, spelling, and/or professionalism. Please remember that you are adult students and professionals—your communication should be appropriate. For more indepth information, please see the FAU statement on netiquette.

CLASSROOM ETIQUETTE/DISRUPTIVE BEHAVIOR POLICY STATEMENT

Disruptive behavior is defined in the FAU Student Code of Conduct as "... activities which interfere with the educational mission within classroom." Students who disrupt the educational experiences of other students and/or the instructor's course objectives in a face-to-face or online course are subject to disciplinary action. Such behavior impedes students' ability to learn or an instructor's ability to teach.

Disruptive behavior may include, but is not limited to, non-approved use of electronic devices (including cellular telephones); cursing or shouting at others in such a way as to be disruptive; or, other violations of an instructor's expectations for classroom conduct. For more information, please see the FAU Office of Student Conduct.

COMMUNICATION POLICY

EXPECTATIONS FOR STUDENTS

Checking Announcements & E-Mail

- Announcements: You are responsible for reading all announcements posted by the instructor. Check the course announcements each time you log in.
- E-mail: You are responsible for reading all your course email and responding in a timely manner.

E-MAIL

Use your FAU account when e-mailing your instructor; otherwise, he/she will not respond. Please address your instructor appropriately (e.g., Dear Mr., Ms.), sign your name, and use a respectful tone.

Except for Saturdays, Sundays, and holidays, the instructor typically, will respond to messages within **48 hours**. Such messages should only be used to communicate personal or confidential matters; if you have questions with regards to class material or instructions about an assignment, contact your instructor during office hours.

"FAU's primary source for correspondence with students is through the student's FAU e-mail. Messages sent by the University may include time-sensitive information regarding student accounts, announcements and class

information. Students are responsible for checking their FAU email on a regular basis and should clean out their email boxes diligently to ensure all mail is delivered. FAU e-mail should never be auto-forwarded to another email account. For more information regarding MyFAU and email, ~~v~~isit www.fau.edu/irm/myfau. For issues with logging into MyFAU, contact the IRM Help desk or 561-297-3999."

If you do not own a computer, there are computers accessible to you in all FAU computer labs. You may consult the following website for lad locations and hours on the FAU campus: http://www.fau.edu/oit/labs/open_labs/index.php similarly, please see the Technol~~ogy/ Software Requirements statement for more de~~tails on addressing computer related usage.
In addition to the University's policy, please consider the following:

- Privacy, confidentiality, and security in all electronic communications.
- All electronic communication resources must be used for the course and in alignment with to the University mission.
- Prohibited use of false identity, false identity pseudonyms, or anonymous (sender's name or electronic identification is hidden).
- Access without consent.
- Disruption of services including introducing computer contaminants (viruses). ● Harassment of any kind.

Please see the Office of Information Technology's policies on Cyber Security Awareness.

INSTRUCTOR'S PLAN FOR CLASSROOM RESPONSE TIME & FEEDBACK
Email Policy: Except for weekends and holidays, the instructor will typically will respond to email (Canvas inbox or FAU email) within **48 hours**. Address all course-related questions during your instructor's office hours. If you have questions of a personal nature, you should email the instructor.

Assignment Feedback Policy: Feedback will be provided on submitted assignments within two weeks of the submission date. Some assignments may require a longer review period, which will be communicated to students by the instructor.

Please see the Office of Information Technology's policies on Cyber Security Awareness.

SUPPORT SERVICES & ONLINE RESOURCES

- Center for eLearning and Student Success
- Counseling and Psychological Services • FAU Libraries
- Freshmen Academic Advising Services
- Math Learning Center
- Office of Information Technology Helpdesk
- Office of International Programs and Study Abroad
- Office of Undergraduate Research and Inquiry
- Student Accessibility Services

- University Center for Excellence in Writing

FACULTY RIGHTS & RESPONSIBLITIES

Florida Atlantic University respects the rights of instructors to teach and students to learn.
Maintenance of these rights requires classroom conditions that do not impede their exercise.
To ensure these rights, faculty members have the prerogative to:

- Establish and implement academic standards.
- Establish and enforce reasonable behavior standards in each class.
- Recommend disciplinary action for students whose behavior may be judged as disruptive under the *Student Code of Conduct*.

SELECTED UNIVERSITY & COLLEGE POLICIES

COUNSELING AND PSYCHOLOGICAL SERVICES (CAPS) CENTER

Life as a university student can be challenging physically, mentally and emotionally. Students who find stress negatively affecting their ability to achieve academic or personal goals may wish to consider utilizing FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services – individual counseling, support meetings, and psychiatric services, to name a few – offered to help improve and maintain emotional well-being. For more information, go to http://www.fau.edu/counseling/

DISABILITY POLICY STATEMENT

In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses. For more information, please visit the SAS website at www.fau.edu/sas/.

GRADE APPEAL PROCESS

You may request a review of the final course grade when you believe that one of the following conditions apply:

- There was a computational or recording error in the grading.
- The grading process used non-academic criteria.
- There was a gross violation of the instructor's own grading system.

Chapter 4 of the University Regulations contains information on the grade appeals process.

RELIGIOUS ACCOMMODATION POLICY STATEMENT

In accordance with rules of the Florida Board of Education and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs with regard to admissions, registration, class attendance, and the scheduling of examinations and work assignments.

Students with religious observance should contact the course instructor **at least one week in advance of the deadline** to make reasonable accommodations of assessments. Activities with classmate exchange (i.e. Mini dialogues, Discussion boards and Final Oral Exam) need to be accommodated before the deadline. For further information, please see Academic Policies and Regulations.

UNIVERSITY APPROVED ABSENCE POLICY STATEMENT

In accordance with rules of the Florida Atlantic University, students have the right to reasonable accommodations to participate in University approved activities, including athletic or scholastics teams, musical and theatrical performances and debate activities. It is your responsibility to notify the instructor **at least one week prior to missing any course assignment**.

DROPS/WITHDRAWALS

You are responsible for completing the process of dropping or withdrawing from a course. Please click on the following link for more information on dropping and/or withdrawing from a course. Please consult the FAU Registrar Office for more information.

The instructor reserves the right to adjust this syllabus as necessary.

CALENDARIO
INTERMEDIATE SPANISH FOR HERITAGE

FLORIDA ATLANTIC UNIVERSITY

MÓDULO	SEMANA	ACTIVIDADES	FECHA DE ENTREGA
MÓDULO 1	**SEMANA 1:**		
		Examen de clasificación	
		Vamos a conocernos	
		Syllabus Quiz	
	SEMANA 2:		
		Foro 1	
		Mini diálogo 1	
		Tarea en Portales	
		Crédito extra final	
MÓDULO 2	**SEMANA 3:**		
		Foro 2	
LABOR DAY			
	SEMANA 4:		
		Mini diálogo 2	

		Tarea en Portales	
		Crédito extra final	
MÓDULO 3	**SEMANA 5:**		
		Composición 1	
	SEMANA 6:		
		Reescritura de la composición 1	
		Mini diálogo 3	
		Tarea en Portales	
		Crédito extra final	
MÓDULO 4	**SEMANA 7:**		
		Foro 3	
	SEMANA 8:		
		Mini diálogo 4	
		Tarea en Portales	

		Crédito extra final	
MÓDULO 5	**SEMANA 9:**		
		Composición 2	
	SEMANA 10:		
		Reescritura de la composición 2	
		Mini diálogo 5	
		Tarea en Portales	
		Crédito extra final	
MÓDULO 6	**SEMANA 11:**		
		Foro 4	
VETERANS DAY	**SEMANA 12:**		

		Mini diálogo 6	
		Tarea en Portales	
		Crédito extra final	
MÓDULO 7	**SEMANA 13:**		
		Composición 3	
THANKSGIVING	**SEMANA 14:**		
		Tarea en Portales	
		Crédito extra final	
MÓDULO 8	**SEMANA 15:**		
		Examen final	
		Crédito extra final	