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**MEMORANDUM:**

TO: Dr. Ethlyn Williams  
Chair, University Undergraduate Programs Committee (UUPC)

FROM: Dr. Mary Ann Gosser  
Chair, University Honors Council (UHC)  
University Honors Director

A handwritten signature in blue ink, appearing to read 'Mary Ann Gosser', is written over the printed name and title.

DATE: 15 April 2022

RE: Changes to the Wilkes Honors College Biology Concentration

As per the policies the University Honors Council established with regards to minor changes, such as the request from the Wilkes Honors College to propose changes to clarify and add electives to their concentrations without changing the number of credits (e.g., remove courses from their list of electives in the various concentrations, drop electives, allow substitutions, terminate courses), the UHC does not have to vote to approve them, as long as they inform the Chair of the UHC—which their representatives did.

The UUPC may consider the additions, removals, and substitutions to the Biology concentration and give them approval for deletion/inclusion, as the case may be, in the catalog. Thank you.