



**FLORIDA  
ATLANTIC  
UNIVERSITY**

## COURSE CHANGE REQUEST Undergraduate Programs

**Department** Military Programs  
**College** N/A

UUPC Approval 2-1-21  
UFS Approval \_\_\_\_\_  
SCNS Submittal \_\_\_\_\_  
Confirmed \_\_\_\_\_  
Banner Posted \_\_\_\_\_  
Catalog \_\_\_\_\_

**Current Course  
Prefix and Number** AFR 2130

**Current Course Title**  
The Evolution of USAF Air and Space Power I

*Syllabus must be attached for ANY changes to current course details. See [Checklist](#). Please consult and list departments that may be affected by the changes; attach documentation.*

**Change title to:**  
Team and Leadership Fundamentals I

**Change prefix**  
**From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Change course number**  
**From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Change credits\***  
**From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Change grading**  
**From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Change WAC/Gordon Rule status\*\***  
Add  Remove

**Change General Education Requirements\*\*\***  
Add  Remove

\*Review [Provost Memorandum](#)  
\*\*WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See [WAC Guidelines](#).  
\*\*\*General Education criteria must be indicated in syllabus and approval attached to this form. See [GE Guidelines](#).

**Change description to:**  
See Attachment

**Change prerequisites/minimum grades to:**

**Change corequisites to:**

**Change registration controls to:**

Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).

**Effective Term/Year  
for Changes:** Summer 2021

**Terminate course? Effective Term/Year  
for Termination:**

**Faculty Contact/Email/Phone** Lt Col Jason Braun / jxb1892@miami.edu / (305) 284-2870

**Approved by**

Department Chair Jason C. Braun

College Curriculum Chair N/A

College Dean Edward Pratt

UUPC Chair Jerry Haky

Undergraduate Studies Dean Edward Pratt

UFS President \_\_\_\_\_

Provost \_\_\_\_\_

**Date**

21 Jan 21

\_\_\_\_\_

1-22-21

2-2-21

2-2-21

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Email this form and syllabus to [mjennning@fau.edu](mailto:mjennning@fau.edu) seven business days before the UUPC meeting.

# *AEROSPACE STUDIES AS201*

## *Team and Leadership Fundamentals*

### Course Syllabus (FAU AFR 2130) Fall 2020



**U.S. AIR FORCE**



**Air Force ROTC Detachment 155  
University of Miami (UM)**

**INSTRUCTOR: Lt Col Jason Braun**

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**AS 201 (FAU AFR 2130) SYLLABUS (Fall 2020)  
Team and Leadership Fundamentals  
INSTRUCTOR: LT COL JASON BRAUN**

**INTRODUCTION**

**Team and Leadership Fundamentals** is a survey course designed to provide students with a knowledge-level understanding for the general employment of air and space power, from an institutional, doctrinal, and historical perspective.

Article I.

**Article II. AIS 201 COURSE DESCRIPTION**

This is a survey course designed to provide a fundamental understanding of both leadership and team building. It is imperative that students are taught from the beginning that there are many layers to leadership, including aspects that do not always jump to mind. Such things include listening, understanding themselves, being a good follower and problem solving efficiently. The students will apply these leadership perspectives when completing team building activities and discussing things like conflict management. Students should demonstrate basic verbal and written communication skills.

**Article III. AIS 201 COURSE OBJECTIVES**

- Know the key terms and definitions used to describe air and space power
- Know the events, leaders, and technical developments that led to the evolution and employment of USAF Air and Space power
- Demonstrate basic verbal and written communication skills
- Know the Air Force Core Values and examples of their use throughout the evolution of USAF Air and Space power

**CLASS TIME AND LOCATION**

**AIS 201 Section 1:**

- **Thursday, 0830-0920 @ UM Coral Gables, Whitten Learning Center 120 or virtually as directed by the professor.**

**ELECTRONIC TEXTBOOKS: Access instructions to Electronic Textbooks will be provided by the professor.**

1. T-213 Team And Leadership Fundamentals. 2020/21 Edition
2. AF DD 1, Air Force Doctrine Document 1: AF Basic Doctrine
3. AF DD 4, Operations
4. AFH 33-337, The Tongue and Quill, Nov 15

## **AFROTC & DET 155 POLICIES**

**ATTENDANCE:** In accordance with AFROTC Instruction 36-2011, *Cadet Operations*, you are required to attend 80% of scheduled Aerospace Studies (AS) classes **to receive a passing final grade**. However, the expectation is a mandatory 100% class attendance unless you have a valid reason to miss class. Examples of valid reasons are as follows: Hospitalized for illness/injury, hospitalization of an immediate family member, death in the immediate family, conflicting class schedule, etc. All valid reasons for excused absences are determined on a case by case basis by the professor.

**\*Attendance policy applies to cadets AND academic only students\***  
**Academic only students are not required to submit an official memorandum**

**BOTTOM LINE UP FRONT (BLUF):** Officers are punctual, On Time! On Target! **Plan effectively.**

If you need to be absent from a class, you **must request and receive “PRIOR” instructor approval** via signed official endorsement memorandum (Tongue & Quill, page 189). You must state the specific reason you must miss class, the date(s) you will be absent, and a plan of how missed work will be completed in an expeditious manner. The memorandum must have your professor’s signature block and a place to CONCUR/NONCONCUR on your request. Any request not approved prior to the absence or disapproved by the professor will result in an “Unexcused Absence” being awarded for that class date.

If prior approval is not or cannot be obtained, you **must provide an explanation of the circumstances** to the professor in a signed official memorandum (Tongue & Quill, page 183) **no later than (five) calendar days** following the absence. You must identify the date(s) you were absent, state the specific reason you missed class, and a plan of how missed work will be completed in an expeditious manner. Each situation will be evaluated and either approved or disapproved by the professor. Disapproved absences will result in an “Unexcused Absence” being awarded.

**Unexcused absences will reflect adversely** on overall instructor evaluation of student performance and will result in a **five-point deduction** from the **overall term grade** for each unexcused absence beginning with the second occurrence.

**Unexcused tardiness will reflect adversely** on overall instructor evaluation of student performance and will result in a **two-point deduction** from the **overall term grade** for each unexcused tardy beginning with the second occurrence.

### **CLASSROOM DEPARTMENT AND PERSONAL CONDUCT:**

You will call the classroom to attention for any officer that enters the room. Avoid several people calling the room to attention at the same time. Work out a system! Coming to attention is a gesture of **respect, not inferiority**. Additionally, ALL cadets will afford each other mutual respect and carry themselves as the future Air Force officers they aspire to become.

**Camera While Remote:**

Students who are attending a class session virtually are required to have their video enabled. Additionally, students are required to conduct themselves as if they are in the physical classroom environment.

**Face Coverings:**

Face coverings are mandatory at all times (with the exception of when drinking water) while in on-campus class sessions. Additionally, food or snacks are not allowed to be consumed within class. Failure to follow this requirement is grounds for disciplinary action and may lead to removal from the classroom and/or the course.

**ACADEMIC FREEDOM / ACADEMIC INTEGRITY / HONOR CODE:**

All students will adhere to HQ Air University and the University of Miami (UM) Honor Code pertaining to Academic Integrity and Academic Freedom as outlined in AUI 36-2308, *Academic Freedom*, AUI 36-2609, *Academic Integrity* and the UM *Undergraduate Student Handbook and Honor Code*.

**Academic Freedom.** This means the “free exchange of opinions and ideas, to the greatest extent possible” is highly encouraged in my classroom because it is “...essential to the educational process for faculty, students, and staff.” (AUI 36-2308). All opinions have value and while your opinion may differ from the book answer, that is fine. You are encouraged to present your opinions and reasoning in an appropriate and respectful manner. However, there are limitations based on military mission requirements. For example, commissioned officers, officer trainees, and cadets subject to the UCMJ may not use contemptuous words toward the President, Vice President, Congress, the Secretary of Defense, the Secretary of the Air Force, and others.

Furthermore, we practice non-attribution to maintain academic freedom and provide a safeguard for individuals or groups in the educational forum. It is acceptable to say “a previous speaker said or made a specific statement” but the identity of the speaker may not be divulged without permission. (AUI 36-2308).

In other words, anything we discuss while in class should remain in the classroom. You should not say, “...so and so said this” about anything discussed during class outside of the classroom.

**Academic Integrity.** Breaches of academic integrity and/or the honor code will result in an “F” on the assignment, possibly an “F” in the course. An investigation for disenrollment from the AFROTC program and notification to your university's honor council will be determined by the professor and the Detachment 155 Commander.

**Plagiarism:**

“The act of appropriating the literary composition of another, parts or passages of their writings, or the ideas or language of the same, and intending to pass them off as the product of one’s own mind. An example is copying verbatim without quotation marks with the intent to claim that material as one’s own work is plagiarism, as is the intentional use, without credit, of a source’s sentence structure and style with only minor word changes. Intent is established based on consideration of all circumstances and evidence presented. The correct method for giving credit to a source in written work is to use quotation marks and an accompanying footnote when quoting directly and a footnote when paraphrasing. In the case of oral presentations, credit must be given for direct or paraphrasing of direct quotes.” AUI 36-2308, Para 1.6.1 See the T&Q pages 340-347 for guidance as well as the Air University Style Guide page 139.

“Plagiarism is representing the words or ideas of someone else as your own. Examples include, but are not limited to, failing to properly cite direct quotes and failing to give credit for someone else’s ideas.” UM 2014-2015 Student Rights and Responsibilities Handbook, page 10.

### **Recordings:**

Students are expressly prohibited from recording any part of this course. Additionally, all cell phones must be silenced or turned **off** both in the physical and virtual classrooms.

### **Cheating:**

“The act of giving or receiving improper assistance such as, but not limited to, gaining unauthorized access to faculty materials that have not been released for student use; copying answers from another’s examination; using texts, notes, issue materials, or other references not authorized for examinations or other assigned work; knowingly permitting another student to copy one’s writing assignments, speech or briefing materials, or answers from an examination paper; and collaborating with other persons on individual assignments except as specifically authorized by the school.”

AUI 36-2609.

“This term implies an intent to deceive. It includes all actions, devices and deceptions used in the attempt to cheat. Examples include, but are not limited to, copying answers from another student’s exam and using a cheat sheet or crib notes in an exam.” UM 2014-2015 Student Rights and Responsibilities Handbook, page 10.

**\*\*If you have questions regarding plagiarism rules, please see your professor BEFORE turning in assignments or completing any exams\*\***

### **Uniforms:**

AFROTC uniform wear is mandatory for cadets during classroom/Lead Lab attendance, and anytime you enter the detachment to conduct business with cadre. Cadets are authorized to wear appropriate civilian attire when conducting activities in the cadet areas. When in uniform, grooming standards will conform to Air Force standards, including shaving, proper haircuts, jewelry, etc. in accordance with AFI 36-2903, *Dress and Personal Appearance*.

**You will be required to turn in DRY CLEANED uniforms at the end of each semester. Students that fail to turn in uniforms may have a HOLD placed on their official transcripts by their Universities.**

### **Civil Involvements:**

All cadet involvements with civil, military, law enforcement officials or school authorities *must be reported* to AFROTC Cadre within **72 hours** of involvement.

The use, abuse, possession, or handling of illegal drugs is prohibited – **ZERO** tolerance, consistent with Air Force guidelines and State Law.

Possession or use of alcohol by anyone under the age of 21 is prohibited.

Sexual harassment/sexual assault violate AF standards and will not be tolerated. Your actions, both on and off campus, reflect upon you as a person, the Cadet Corps and the US Air Force.

Violations in any areas mentioned above will result in severe disciplinary action and possible dismissal or disenrollment from the AFROTC program, as determined by the Detachment 155 Commander.

**EXECUTIVE OFFICER RESPONSIBILITIES:** An Executive Officer will be assigned on lesson 1. If you are selected for this position you will have the responsibility to maintain the records for the class. At a minimum, you will be required to take attendance for every lesson, collect and track all individuals selected briefing topics, ensure all cadets are signed up for term counseling and distribute all documents to the class among other responsibilities. It is recommended that you create a Google Drive for the class to centrally manage all of the information to share with your instructor. If you are **NOT** selected as the Executive Officer it is your responsibility to fully support them. The Executive Officer is not responsible for your individual grade and will not do your required work for you. Work as a team!

**TERM COUNSELING:** Formal counseling is conducted for each cadet during the semester.

- **YOU** are required to schedule your appointment prior to **20 Sept 20**
- Allow 20 minutes for counseling between the dates of **5 - 9 Oct 20**
- The Executive Officer will have sign-up sheets for you in class NLT **7 Sept 20**
- **You must report to your counseling session in uniform and formally report in**
- **Ensure the NCOs have your completed AF Form 48, SIGNED BY YOUR ADVISOR**

**EVALUATION CRITERIA:** You are required to read all assigned material **PRIOR** to each class and participation in class is highly encouraged. Exams are based on classroom instruction and assigned readings. You will be tested from each lesson's objectives Samples of Behavior and information indicated by the instructor during test reviews.

1. **Exams:** There will be one exam. The exam is based upon classroom instruction, assigned readings, and the Cognitive Samples of Behavior (CSOBs) for each lesson. CSOBs are found in your "note taker" at the beginning of each lesson. The final exam will cover material taught throughout the semester.
2. **Briefings:** As future AF officers, you are expected to lead men and women in accomplishing the mission. To be effective you must be able to communicate your orders, expectations and provide feedback to subordinates. You will deliver **one** graded briefings in this course. The briefing will be a **2-3 minute** briefing on "Why I Joined ROTC". The format & guidance is found in AFH 33-337, Chapter 10. The grading rubric for your briefings is supplied with this syllabus.
3. **Writing Assignment:** You will be required to complete **3** writing assignments this semester. In conjunction with your "Why I Joined ROTC" brief, you will be required to write an Official Memorandum **1 page** in length. Your second writing assignment will be an official email (**100 words**) on "Your Thoughts on ROTC. Finally, a **1-2 page** Self Reflection Memorandum. The format is found in AFH 33-337, Chapter 16 page 223. The grading rubric for your paper is supplied with this syllabus.

**Class participation:** Class participation is not a graded portion of your AS 200 class but will heavily dictate the direction and flow of the class. The expectation is that all cadets come prepared to class and ready to participate. We operate in a professional environment and this mentality is expected of all cadets.

## GRADING

1. **Point Value.** Your final grade for this course will be determined based on the following criteria:

Graded Assignment	Points	Percent
Why I Joined ROTC Briefing	50	16.67%
Why I Joined ROTC MFR	50	16.67%
Official Email	50	16.67%
Self-Reflection Paper	50	16.67%
Final Exam	100	33.33%
<b>TOTAL POINTS</b>	<b>300</b>	<b>100%</b>

**2. Grading Scale.** You are required to pass all AFROTC Aerospace Studies (AS) courses with a “C-” or better or you will be investigated for disenrollment from the AFROTC program.

A+	97-100%
A	94-96%
A-	90-93%
B+	87-89%
B	84-86%
B-	80-83%
C+	77-79%
C	74-76%
C-	70-73%
D	65-69%
F	64% and Below

**3. Missed Suspense’s.** Assignments not completed on time will have **20% deducted** from maximum possible score **for each day late** (e.g. turned in 1 day late, maximum possible score is 80%). Extensions to assignment due dates are at the professors discretion and must be approved BEFORE the assignment is late.

#### ADDITIONAL INFORMATION

**1. Office Hours.** 0830-1530: Monday through Friday. Appointments must be made via email.

**2. Leadership Laboratory.** Wednesday from 0630-0930 hours which includes one hour of mandatory Practical Military Training (PMT) at the University of Miami’s Coral Gables Campus, **1551 Brescia Avenue (location is subject to change depending on planned training, follow up with Cadet Chain of Command for location).** **80%** attendance is required for LLAB sessions to **remain in the program.**

**3. Det 155 Physical Fitness Standards.** Additionally, cadets are required to attend **80%** of Physical Training (PT) per term to successfully **pass** Leadership Laboratory. However, the expectation is a mandatory 100% attendance unless you have a valid reason to miss PT. Coordinate all PT absences as detailed in the Cadet Wing Policy Directives for approval by the OFC. At a minimum, the detachment will offer PT sessions at the following times weekly:

<u>Day/Time</u>	<u>Location</u>
Tuesday 0630-0730	University of Miami, Coral Gables track
Thursday 0630-0730	University of Miami, Coral Gables track

# AIS 201 COURSE SCHEDULE

\*Current As Of: 13 Aug 2020 & subject to change\*

Class No.	Date	Lesson	Prerequisite Reading
1	20 Aug	Welcome and Overview & Syllabus Review	Syllabus Lesson 1
2	27 Aug	Self-Assessment	Lesson 2
3	3 Sep	Listening	Lesson 3
N/A	7 Sep	<b>Labor Day Holiday – No Class</b>	N/A
4	10 Sep	Followership	Lesson 4
5	17 Sep	Full-Range Leadership <b>Self-Reflection Paper Due</b>	Lesson 5
6	24 Sep	Full-Range Leadership Part 2 (Briefings)	Lesson 5
7	1 Oct	Problem Solving <b>Email Assignment Due</b>	Lesson 6
8	8 Oct	Problem Solving Part 2	Lesson 6
9	15 Oct	Motivation	Lesson 7
N/A	16-18 Oct	<b>Fall Recess – No Class</b>	N/A
10	22 Oct	Standards and Accountability	Lesson 8
11	29 Oct	Your Financial Future	Lesson 9
12	5 Nov	<b>Why I Joined ROTC Briefings Why I Joined ROTC MFR Due</b>	N/A
N/A	11 Nov	<b>Veterans Day – No Class</b>	N/A
13	12 Nov	<b>Why I Joined ROTC Briefings Continued</b>	N/A
14	19 Nov	<b>Final Exam Due</b>	Lessons 1-9
N/A	20 Nov	<b>Last Day of Face-to-Face Instruction</b>	N/A
N/A	25-29 Nov	<b>Thanksgiving Recess – No Class</b>	N/A
N/A	4 Dec	<b>Fall Semester Ends</b>	N/A

\*Note: All class dates, holidays and final exam schedule is based off the University of Miami Academic Calendar for Fall 2020, therefore your university/school calendar may be different.

**\*\*If you have a class or holiday schedule conflict, notify me ASAP\*\***