

 <b>FLORIDA ATLANTIC UNIVERSITY</b>	<b>NEW COURSE PROPOSAL</b> <b>Undergraduate Programs</b>		UUPC Approval _____ UFS Approval _____ SCNS Submittal _____ Confirmed _____ Banner Posted _____ Catalog _____
	Department <sup>LLCL</sup> College <sup>DFSCAL</sup> <i>(To obtain a course number, contact <a href="mailto:erudolph@fau.edu">erudolph@fau.edu</a>)</i>		
<b>Prefix</b> GER <b>Number</b> 2225	<i>(L = Lab Course; C = Combined Lecture/Lab; add if appropriate)</i>  <b>Lab Code</b>	<b>Type of Course</b> Lecture <input type="button" value="v"/>	<b>Course Title</b> Online Intermediate German
<b>Credits</b> <i>(Review Provost Memorandum)</i> 4	<b>Grading</b> <i>(Select One Option)</i> Regular <input checked="" type="checkbox"/> Pass/Fail <input type="checkbox"/> Sat/UnSat <input type="checkbox"/>	<b>Course Description</b> <i>(Syllabus must be attached; Syllabus Checklist recommended; see Guidelines)</i> Employing web-based learning resources, this course develops intermediate-level proficiency via the reinforcement of speaking and listening comprehension, reading, and writing skills, and an exploration of selected cultural topics. Designed for self-starters who are comfortable and successful working individually and in groups in an online learning environment.	
<b>Effective Date</b> <i>(TERM &amp; YEAR)</i> Fall 2020	<b>Prerequisites, with minimum grade*</b> GER 1121		<b>Corequisites</b> N/A
		<b>Registration Controls</b> <i>(Major, College, Level)</i> N/A	
<b>*Default minimum passing grade is D-. Prereqs., Coreqs. &amp; Reg. Controls are enforced for all sections of course</b>			
<b>WAC/Gordon Rule Course</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to proposal. See <a href="#">WAC Guidelines</a> .		<b>Intellectual Foundations Program (General Education) Requirement</b> <i>(Select One Option)</i> None <input type="button" value="v"/>  General Education criteria must be indicated in the syllabus and approval attached to the proposal. See <a href="#">GE Guidelines</a> .	
<b>Minimum qualifications to teach course</b> MA in German or similar			
<b>Faculty Contact/Email/Phone</b> Prisca Augustyn / augustyn@fau.edu / 7-2529		<b>List/Attach comments from departments affected by new course</b>	
<b>Approved by</b> Department Chair _____ College Curriculum Chair _____ College Dean _____ UUPC Chair _____ Undergraduate Studies Dean _____ UFS President _____ Provost _____			<b>Date</b> _____ _____ _____ _____ _____

Email this form and syllabus to [mjenning@fau.edu](mailto:mjenning@fau.edu) seven business days before the UUPC meeting.

## GER 2225 ONLINE INTERMEDIATE GERMAN

**Languages, Linguistics, and Comparative Literature**  
**Fall 2020**  
**3 Credit Hours**

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**Instructor:** Dr. Prisca Augustyn

**Office Location:** Boca Raton Culture and Society (CU-97), Room 274

**Office Hours:** TBA

**Phone Number:** (561) 297-2529

**Email:** [augustyn@fau.edu](mailto:augustyn@fau.edu)

### COURSE DESCRIPTION

Employing web-based learning resources, this course develops intermediate-level proficiency via the reinforcement of speaking and listening comprehension, reading, and writing skills, and an exploration of selected cultural topics. Designed for self-starters who are comfortable and successful working individually and in groups in an online learning environment.

### COURSE PREREQUISITES

GER 1121

### COURSE OBJECTIVES

Upon successful completion of this course, students will be able to:

1. Understand the main points of clear standard German on familiar matters. (CO:1)
2. Deal with most situations likely to arise where German is spoken. (CO:2)
3. Produce simple connected text on topics that are familiar or of personal interest. (CO:3)
4. Describe experiences and events, dreams, hopes and ambitions and briefly give reasons and explanations for opinions and plans. (CO:4)

### COURSE DELIVERY MODE

This is a fully online course accessible only through FAU's learning management system, Canvas. You must log into Canvas with your FAU ID and Password to access the materials and assignments in this course. If you do not know your FAU ID or Password, [contact OIT for help](#).

The course is organized into modules with due dates. Unless otherwise specified, each module begins on Monday at 12:00am, EST, and ends on Sunday at 11:59pm, Boca Raton, FL time. The course begins with the Start Here module, which will familiarize you with the organization and navigation of the course. You will open a new learning module to access the assigned reading materials, videos, presentations, and other relevant materials for each subsequent module.

## TIME COMMITMENT PER CREDIT HOUR

This course has three (3) credit hours. For traditionally delivered courses, not less than one (1) hour of classroom or direct faculty instruction each week for fifteen (15) weeks per Fall or Spring semester, and a minimum of two (2) hours of out-of-class student work for each credit hour. Equivalent time and effort are required for Summer Semesters, which usually have a shortened timeframe. Fully Online courses, hybrid, shortened, intensive format courses, and other non-traditional modes of delivery will demonstrate equivalent time and effort.

## REQUIRED TEXTS & MATERIALS

In this course, you will need the following texts and/or materials:

1. *Deutsche Welle* interactive online course: *Learn German*  
<https://learngerman.dw.com/en/overview>  
This is a free, open resource.
2. Herrndorf, W. (2010) *Tschick* (German). Rowohlt Taschenbuch Verlag GmbH. [ISBN-10: 9783499216510] [ISBN-13: 978-3499216510]  
e-Version available via free Kindle App.

## MINIMUM TECHNOLOGY & COMPUTER REQUIREMENTS

### HARDWARE & SOFTWARE REQUIREMENTS

#### Hardware

- Dependable computer
- Computer speakers
- Headset with microphone
- Webcam

## Software

- [Microsoft 365 Suite](#)
- Reliable web browser (recommended [Chrome](#) or [Firefox](#))
- Canvas mobile app: Download instructions for [iOS device](#) or [Android device](#)
- [Adobe Reader](#)
- [Adobe Flash Player](#)

## Internet Connection

- Recommended: Broadband Internet connection with a speed of 4 Mbps or higher.
- To function properly, Canvas requires a high-speed Internet connection (cable modem, DSL, satellite broadband, T1, etc.). The minimum Internet connection speed to access Canvas is a consistent 1.5 Mbps (megabits per second) or higher.
- [Check your Internet speed here.](#)

## Other Technologies N/A

## COMPUTER REQUIREMENTS

### Basic Computer Specifications for Canvas

- Operating system: Windows 10 or macOS Sierra (or higher).
- [Specifications](#)

### Peripherals

- A backup option should be available to minimize the loss of work. This can be an external hard drive, a USB drive, cloud storage, or your folder on the FAU servers.

## Software

- Once logged in to Canvas make sure your Internet browser is compatible.
- Other software may be required for specific learning modules. If so, the necessary links to download and install will be provided within the applicable module.

## MINIMUM TECHNICAL SKILLS REQUIREMENTS

The general and course-specific technical skills you must have to succeed in the course include but are not limited to:

- Accessing Internet.
- Using Canvas (including taking tests, attaching documents, etc.).
- Using email with attachments.
- Creating and submitting files in commonly used word processing program formats such as Microsoft Office Tools.
- Copying and pasting functions.

- Downloading and installing software.
- Using presentation, graphics, and other programs.
- Posting and commenting in an online discussion.
- Searching the FAU library and websites.

## TECHNICAL SUPPORT

In the online environment, technical issues are always possible (e.g., lost connection, hardware or software failure). Many of these can be resolved relatively quickly, but if you wait until the last minute before due dates, the chances of these glitches affecting your success are greatly increased. Please plan appropriately. If a problem occurs, it is essential you take immediate action to document the issue so your instructor can verify and take appropriate action to resolve the problem. Most issues in Canvas can be resolved by clicking on the “Help” tab located on the menu bar.

When a problem occurs, click “Help” to:

- Report a Problem
- Live Chat with Canvas Support
- Search Canvas Guides

### Additional Technical Support

1. Contact the eLearning Success Advisor for assistance: 561-297-3590
2. If you can, make a Print Screen of the monitor when the problem occurs. Save the Print Screen as a .jpg file. If you are unfamiliar with creating a Print Screen file, see [Print Screen instructions](#).
3. Complete a [Help Desk ticket](#). Make sure you complete the form entirely and give a full description of your problem so the Help Desk staff will have the pertinent information in order to assist you properly. This includes:
  - a. Select “Canvas (Student)” for the Ticket Type.
  - b. Input the Course ID.
  - c. In the Summary/Additional Details section, include your operating system, Internet browser, and Internet service provider (ISP).
  - d. Attach the Print Screen file, if available.
4. Send a message within Canvas to your instructor to notify him/her of the problem. Include all pertinent information of the incident (2b-d above).
5. If you do not have access to Canvas, send an email to your instructor with all pertinent information of the incident (2b-d above).
6. If you do not have access to a computer, call your instructor with all pertinent information of the incident. If he/she is not available, make sure you leave a detailed message.

7. If you do not hear back from the Help Desk or your instructor within a timely manner (48 hours), it is your responsibility to follow up with the appropriate person until you obtain a resolution.

## COURSE ASSESSMENTS, ASSIGNMENTS & GRADING POLICY

### GRADING CRITERIA

#### Course Orientation weighted grade category = 0% total course grade

- **Student Introduction Discussion: Not graded, but required**
- **Syllabus & Course Agreement Quiz: 10 points – multiple attempts allowed**

In the Start Here Module, you will post an original thread to the Student Introduction Discussion and take a Syllabus & Course Agreement Quiz. When you have earned 100% on the Syllabus & Course Agreement Quiz and submitted your Student Introduction, Module 1 content will unlock.

#### Nicos Weg weighted grade category = 25% total course grade

- **15 assignments: 100 points each**
- **1 assignment: 90 points**

In each module, you will have assignments to complete in the *Deutsche Welle* interactive online course: [Learn German](#). Please register with *Deutsche Welle* before you begin. The system will keep track of your progress, as long as you remember to log in whenever you use it. Additional instructions are provided in the Canvas course.

#### Discussions weighted grade category = 50% total course grade

- **15 assignments: 100 points each**

Discussions will provide practical experience conversing with your peers and instructor in German. Each discussion assignment has specific instructions and grading rubric. The following guidelines pertain to all Discussion assignments:

Your original post should directly and clearly address all required elements of the topic, task, or question for the Discussion assignment.

1. Your responses to colleagues should advance the discussion, using lesson content to ask questions and/or provide dynamic conversation.
2. Write all posts (original or reply) in German, using consistently correct grammar, and including vocabulary and grammar featured in the module content.
3. Add your initial post early in the week, in order to significantly contribute to the discussion.

4. Access to the discussion will close at the stated deadline; no late submissions will be possible. (See also: [Late Assignments Policy](#))
5. Refer to the attached rubric for details about grading.

**Tschick weighted grade category = 25% total course grade**

- **15 assignments: 100 points each**

Throughout the course, you will read the German novel: Herrndorf, W. (2010) [Tschick](#). For each module assignment, you will:

1. Write a brief summary, describing what happened in the assigned chapters.
2. List 10 vocabulary words that you looked up. Next to each, write the phrase in which the word occurred in the novel, and provide the translation for that phrase.

Rubrics are provided for each assignment. Please refer to the rubric for specific grading criteria.

**WEIGHTED GRADE DISTRIBUTION**

The instructor will calculate your grade based on the following weighted distribution:

Category	Weight (% total grade)
<ul style="list-style-type: none"> <li>• <b>Assignments: Point Value</b></li> </ul>	
<b>Course Orientation</b> <ul style="list-style-type: none"> <li>• Student Introduction – No points, but required</li> <li>• Syllabus &amp; Course Agreement Quiz -10 points</li> </ul>	0%
<b>Nicos Weg</b> <ul style="list-style-type: none"> <li>• 15 assignments: 100 points each</li> <li>• 1 assignment: 90 points</li> </ul>	25%
<b>Discussions category</b> <ul style="list-style-type: none"> <li>• 15 assignments: 100 points each</li> </ul>	50%
<b>Tschick</b> <ul style="list-style-type: none"> <li>• 15 assignments: 100 points each</li> </ul>	25%
<b>TOTAL:</b>	<b>100%</b>

## GRADE SCALE

Grade	Total Points
A	100 % – 94.0 %
A-	< 94.0% – 90.0 %
B+	< 90.0% – 87.0 %
B	< 87.0 % – 84.0 %
B-	< 84.0 % – 80.0 %
C+	< 80.0 % – 77.0 %
C	< 77.0 % – 74.0%
C-	< 74.0 % – 70.0%
D+	< 70.0 % – 67.0%
D	< 67.0 % – 64.0%
D-	< 64.0 % – 61.0%
F	< 61.0 % – 0.0%

## LATE ASSIGNMENTS POLICY

Canvas assignment pages will close at the stated due dates and times. Late work will not be accepted without a university recognized excuse. Students must e-mail instructor to inquire whether late work will be accepted.

## MAKE-UP POLICY FOR TESTS: N/A

## INCOMPLETE GRADE POLICY

The University policy states that a student who is passing a course, but has not completed all work due to exceptional circumstances, may, with consent of the instructor, temporarily receive a grade of incomplete (“I”). The assignment of the “I” grade is at the discretion of the instructor, but is allowed only if the student is passing the course.



## COURSE POLICIES

### CODE OF ACADEMIC INTEGRITY POLICY STATEMENT

Students at Florida Atlantic University should endeavor to maintain the highest ethical standards. Academic dishonesty is a serious breach of these ethical standards, because it interferes with the University mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive to the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see [University Regulation 4.001](#).

### PLAGIARISM

[Plagiarism](#) is unacceptable in the University community. Academic work must be an original work of your own thought, research, or self-expression. When students borrow ideas, wording, or organization from another source, they must acknowledge that fact in an appropriate manner. Plagiarism is the deliberate use and appropriation of another's work without identifying the source and trying to pass off such work as one's own. Any student who fails to give full credit for ideas or materials taken from another has plagiarized. This includes all discussion board posts, journal entries, wikis, and other written and oral presentation assignments. If in doubt, cite your source.

### ONLINE ATTENDANCE POLICY

Since the course is online, you should access the course **at least three times per week** to ensure you do not miss pertinent postings, messages, or announcements. It is imperative that you meet course deadlines and stay active in discussion boards, group projects, etc. If you are experiencing major illness, absences due to University duties, or other large-scale issues, contact the instructor immediately to formulate a resolution.

### SPECIAL COURSE REQUIREMENTS: N/A

### NETIQUETTE

Due to the casual communication common in the online environment, students are sometimes tempted to relax their grammar, spelling, and/or professionalism. Please remember that you are adult students and professionals—your communication should be appropriate. For more in-depth information, please see the [FAU statement on netiquette](#).

### CLASSROOM ETIQUETTE/DISRUPTIVE BEHAVIOR POLICY STATEMENT

Disruptive behavior is defined in the FAU Student Code of Conduct as "... activities which interfere with the educational mission within classroom." Students who disrupt the educational experiences of other students and/or the instructor's course objectives in a face-to-face or online course are subject to disciplinary action. Such behavior impedes students' ability to learn or an instructor's ability to teach. Disruptive behavior may include, but is not limited to non-approved use of electronic devices (including cellular telephones); cursing or shouting at others in such a way as to be disruptive; or, other violations of an instructor's expectations for classroom conduct.

For more information, please see the [FAU Office of Student Conduct](#).

## COMMUNICATION POLICY

### EXPECTATIONS FOR STUDENTS

#### **Announcements**

You are responsible for reading all announcements posted by the instructor. Check the course announcements each time you log in.

#### **Email/Video Conferencing**

You are responsible for reading all of your course email and responding in a timely manner.

#### **Course-Related Questions**

Post course-related questions to the Discussion called [GER2225\\_Augustyn\\_Water\\_Cooler](#). This allows other participants with the same question to benefit from the responses. Also, make sure you review this forum prior to posting a question. Someone may have already asked and answered the question in previous posts.

### INSTRUCTOR'S PLAN FOR CLASSROOM RESPONSE TIME & FEEDBACK

#### **Email/Video Conferencing Policy**

Except for weekends and holidays, the instructor will typically respond to email (Canvas inbox or FAU email) within 48 hours. You should ask course-related questions in the Discussion called [GER2225\\_Augustyn\\_Water\\_Cooler](#). If you have questions of a personal nature, you should email the instructor.

#### **Assignment Feedback Policy**

The instructor will provide feedback on submitted assignments within one week of the submission date. Some assignments may require a longer review period, which the instructor will communicate to you.

## Course-Related Questions Policy

Except weekends and holidays, the instructor will generally answer questions within 48 hours.

## Electronic Communication Policy

In addition to the University's policy, please consider the following:

- Privacy, confidentiality, and security in all electronic communications.
- All electronic communication resources must be used for the course and in alignment with to the University mission.
- Prohibited use of false identity, false identity pseudonyms, or anonymous (sender's name or electronic identification is hidden).
- Access without consent.
- Disruption of services including introducing computer contaminants (viruses).
- Harassment of any kind.

Please see the Office of Information Technology's policies on [Cyber Security Awareness](#).

## SUPPORT SERVICES & ONLINE RESOURCES

- [Center for eLearning and Student Success](#)
- [Counseling and Psychological Services](#)
- [FAU Libraries](#)
- [Freshmen Academic Advising Services](#)
- [Math Learning Center](#)
- [Office of Information Technology Helpdesk](#)
- [Office of International Programs and Study Abroad](#)
- [Office of Undergraduate Research and Inquiry](#)
- [Student Accessibility Services](#)
- [University Center for Excellence in Writing](#)

## FACULTY RIGHTS & RESPONSIBILITIES

Florida Atlantic University respects the rights of instructors to teach and students to learn. Maintenance of these rights requires classroom conditions that do not impede their exercise.

To ensure these rights, faculty members have the prerogative to:

- Establish and implement academic standards.
- Establish and enforce reasonable behavior standards in each class.
- Recommend disciplinary action for students whose behavior may be judged as disruptive under the *Student Code of Conduct*.

## SELECTED UNIVERSITY & COLLEGE POLICIES

### ACCESSIBILITY POLICY STATEMENT

In compliance with the Americans with Disabilities Act (ADA), students who require special accommodations to properly execute coursework due to a disability, must register with Student Accessibility Services (SAS) located in the Boca Raton, Davie, and Jupiter campuses and follow all SAS procedures. For additional information, please consult [Student Accessibility Services](#).

#### Contact

- **Boca Raton:** (561) 297-3880  
Fax: (561) 297-2184, TTY: 711
- **Davie:** (954) 236-1222  
Fax: (954) 236-1123, TTY: 711
- **Jupiter:** (561) 799-8721  
Fax: (561) 799-8721, TTY: 711

### GRADE APPEAL PROCESS

You may request a review of the final course grade when you believe that one of the following conditions apply:

- There was a computational or recording error in the grading.
- The grading process used non-academic criteria.
- There was a gross violation of the instructor's own grading system.

[Chapter 4 of the University Regulations](#) contains information on the grade appeals process.

### RELIGIOUS ACCOMMODATION POLICY STATEMENT

In accordance with rules of the Florida Board of Education and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs with regard to admissions, registration, class attendance, and the scheduling of examinations and work assignments. For further information, please see [Academic Policies and Regulations](#).

### UNIVERSITY APPROVED ABSENCE POLICY STATEMENT

In accordance with rules of the Florida Atlantic University, students have the right to reasonable accommodations to participate in University approved activities, including athletic or scholastics teams, musical and theatrical performances and debate activities. It is your responsibility to notify the instructor at least one week prior to missing any course assignment.

## **DROPS/WITHDRAWALS**

You are responsible for completing the process of dropping or withdrawing from a course. Please click on the following link for more information on dropping and/or withdrawing from a course. Please consult the [FAU Registrar Office](#) for more information.

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**The instructor reserves the right to adjust this syllabus as necessary.**