

Dear Chris,

Your courses, EUH 2341 and WOH 2402, have been approved pending minor revisions. You can send the current draft of the syllabi to UUPC; however, please make the necessary changes and send the syllabi back to me by the end of the week.

Revisions (**both syllabi**) : Please add a separate description for each written assignment, including evaluation criteria. Please clarify in-class peer review requirement in course schedule.

**EUH 2341** : Please add a sentence informing students that they will receive written feedback from the instructor on all graded written assignments. Please allocate class time for peer review.

We also recommend that you follow the Provost's suggested guidelines for syllabi (although this is not a WAC requirement).

If you have any questions, do not hesitate to contact me.

Best,

Claudia

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