

Undergraduate Programs Committee (UPC)

- **Responsibilities:** The UPC shall review all proposals and recommend approval or, for cause, disapproval for
 - Introducing, changing, or terminating undergraduate courses;
 - introducing, changing, or terminating undergraduate degree programs, majors, specializations, concentrations, areas of emphasis, and tracks;
 - introducing, changing, or terminating undergraduate minors, Honors-in-the-Major programs, or certificates.
 - University-wide policy concerning undergraduate programs including but not limited to general education requirements;
 - the lower-division core;
 - university-wide writing programs;
 - university-wide honors programs;
 - grading, attendance, and related academic policies.

Committee action shall be communicated in writing to the college or other unit initiating the proposal. If disapproval is recommended, the specific grounds for action shall be included in the report. Recommendations of the Committee shall be forwarded to the UFS for review and appropriate action. A report of the UFS action shall be sent to the Office of Academic Affairs.

- **Membership:** The UPC shall consist of one faculty member from each college offering undergraduate courses. In addition, three nonvoting members shall represent the Office of the Registrar, the Office of Admissions, and the Library. The method of selection of the college members shall be determined by the individual college. If a regular Committee member from a college is unable to attend a meeting, the college may designate a proxy. The Committee shall elect its chair from among the college members.
- **Meetings:** The Committee shall meet as often as necessary to complete its business.