



## Steering Committee Meeting

### Minutes

January 15, 2026

2:00 PM – 4:00 PM

ZOOM

**Members Present:** William Trapani, Kim Dunn, Bruce Arneklevn, Khaled Sobhan, David Newman, LeaAnne DeRigne and Chris Beetle

1. The meeting was called to order at 2:00 pm by Chair, Dr. William Trapani.

2. UFS Steering minutes

The UFS Steering minutes from [November 20, 2025](#), were **approved by the committee**.

3. President's Report

Dr. Trapani's Report Highlights:

- Provost Ken Dawson-Scully was welcomed to the meeting in his role as Provost.
- An update was provided regarding the Board of Governors (BOG) Regulation 8.003 related to syllabus posting requirements.
- A Board of Trustees (BOT) meeting is scheduled for January 26 (virtual) to re-certify metric selection.
- FAU is pursuing Carnegie Community Engagement recognition.
- The January 31 “Pack-to-Give-Back” Food Bank event in partnership with the Palm Beach County Food Bank was announced.
- Improved institutional visibility in Tallahassee following recent legislative sessions was noted.

4. Guest Speakers (Speakers will present at Senate, not Steering)

- James Capp, Associate Vice President Strategic Planning & Student Success to present a report on Admissions
  - James Capp was confirmed as a speaker for January's Senate meeting.

5. Open Forum with the Provost

Provost Ken Dawson-Scully reported on the following:

- **Enrollment updates**
  - Increased admissions and deposits for Fall 2026, including record numbers for first-time-in-college students.
  - A decrease in graduate headcount but an increase in undergraduate enrollment for Spring 2026.

- Concerns raised regarding summer course capacity due to a significant increase in summer admits.
- Updates were provided to the Strategic Listening Sessions.
- Discussion occurred regarding BOG Regulation 8.003 and syllabus posting requirements, including implications for faculty workload and public access.

## 6. Committee Reports

- Academic Planning and Budgeting Committee, Kim Dunn
  - [26-27](#) and proposed [27-28](#) Academic Calendars
  - [Academic Calendar Overview](#)
  - [Class Minutes 2026-2027 Academic Calendar](#)
  - [Class Minutes 2027-2028 Academic Calendar](#)
  - [Summer 2026](#)
  - [Class Minutes Summer 2026](#)
- **Motion:** Motion to approve the 26-27 academic calendar was made. **Motion carries.**
- **Motion:** Motion to approve the 27-28 academic calendar was made. **Motion carries.**

## Discussions

- Summer 2026 Breaks:
  - Approval of two days off for Independence Day.
- Equity and Contact Hour Discussion:
  - Concerns were raised regarding equity in contact hours across varying course schedules.
- The Academic Planning and Budget (APB) Committee was charged with reviewing:
  - Equity of contact hours
  - Impact of missed instructional days
  - Inclusion of contact hour information on syllabi
  - Fall break scheduling
  - Possibility of a full Thanksgiving break week
- APB will report recommendations back to Senate.

## 7. [UPC Consent Agenda](#)

**Motion:** A motion was made to move forward with positive recommendation by steering.  
**Motion carries.**

## 8. [UPC Action Agenda](#)

**Motion:** A motion was made to move forward with positive recommendation by steering.  
**Motion carries.**

## 9. UGC Consent Agenda

None.

## 10. UGC Action Agenda

None.

11. Old Business

None.

12. New Business

- Elections
  - Announcement of a vacant Steering Committee seat.
  - Upcoming Senate committee elections were discussed.
  - Bylaw changes regarding administrative eligibility for Senate positions were reviewed.
  - The committee agreed to grandfather current sitting senators, with new restrictions applying to future elections.
  - The Policies and Procedures Committee was charged with reviewing committee membership eligibility criteria.

13. Good of the Steering Committee

A Faculty and Staff Appreciation Ice Hockey Game scheduled for January 17 at Boca Ice was announced.

**14. Meeting adjourned at 3:00 pm.**