

# Library Advisory Committee

- **Responsibilities:** The Committee shall seek and encourage faculty participation in formulating policy, adding and improving services and expanding the offerings and holdings of the Library. It may review and make recommendations concerning:
  - Library policies, services and products;
  - Collections and acquisitions;
  - Electronic services within the Library, including archiving, access and availability;
  - Innovative products and services that will provide improved access to resources;
  - Other Library issues of concern to the faculty.
- **Membership:** The Library Advisory Committee shall consist of one faculty member from each college and one member from the Library faculty. The method of selection of the members shall be determined by the individual units. If a regular Committee member is unable to attend a meeting, the unit may designate a proxy. The Committee shall elect its chair from among the college members.
- **Meetings:** The Committee shall meet as often as necessary to complete its business. The Committee shall elect its chair and secretary from among its members. The secretary shall record and preserve minutes of all meetings and distribute them to the faculty and library staff.