



University Faculty Senate Meeting

Minutes

December 2, 2024

1:00 PM – 3:00 PM

Engineering East Room 106

1. The UFS meeting was called to order by Dr. Kim Dunn at 1:01PM. The meeting was held in Engineering East Room 106.
2. Senate approved [November 4, 2024](#) UFS Minutes by unanimous consent.
3. President's Report
 - Dr. Dunn announced the appointment of Professor Emeritus to the following individuals and congratulations were extended to these colleagues as they move forward in their careers:
 - Dr. Shirley Gordon, Nursing
 - Dr. Pradeep Korgaonkar, Business
 - Dr. Jeffrey Galin, Arts and Letters
 - Dr. Dunn also announced the dedication of the [Michael B. Brady Memorial Conference Room](#)
 - The room was named in honor of Michael P. Brady, a long-time Chair of the Department of Special Education.
 - A scholarship in his name, which supports doctoral education, was also created in his memory.
 - Presidential Search Update
 - The presidential profile was discussed in relation to the qualifications required for candidates. Some concerns were raised about the qualifications being too minimal (terminal degree or extensive experience in the field).
 - After discussions, the presidential profile was approved. The committee is aiming to name semifinalist candidates by January, with campus visits scheduled for the spring semester.
 - A show of hands indicated that many faculty members prefer candidates with prior higher education experience.
4. Guest Speakers
 - **Enrollment Planning**, James Capp
 - The presentation covered several key topics, including the institution's efforts to meet the **NSF definition** for Minority Serving Institutions (MSI), which will take a few more years based on current trends. They also discussed the challenges related to a **decline in transfer students** due to financial constraints and the importance of ensuring students complete **15 credit hours per semester**, especially in demanding **STEM programs**. Additionally, the institution is focused on strategic admissions and

maintaining **academic standards** to support student success and retention, while also addressing **demographic shifts** in high school graduates.

5. Committee Reports

- **Academic Budget and Planning Committee**, Bill Trapani, Chair
 - **Budget Forum and Feedback Portal:**
 - The **budget forum** was held recently with about **100 participants**. Due to scheduling issues, the forum had to be rescheduled, and a new date of **January 13th** was set.
 - Following the meeting, attendees received an **executive summary** of the proposed budget changes, which were expected to be substantial.
 - A **feedback portal** was created where individuals could submit comments about the budget. The portal allows for **anonymous submissions** and serves as an important space for people to voice concerns or suggestions after the forum.
- **Academic Freedom and Due Process Committee**, Dawn Rothe, Chair
 - [Report](#)
 - The meeting discussed and approved a resolution related to **academic freedom** and **due process** for faculty, which was positively recommended by the steering committee. Specific requests regarding the resolution were made via email and forwarded to the relevant parties, including representatives from the library. After some clarification and brief discussion, **the resolution was put to a vote and passed**. It will be reported and added to the **university website** for transparency.

6. [UPC Consent Agenda](#)

- Positive recommendation from Steering. **Approved by unanimous consent.**

7. [UPC Action Agenda](#)

A. Arts and Letters

- New Program, Caribbean and Latin American Studies Minor
 - Positive recommendation from Steering. **Motion carries.**
- New Program, Acting for the Camera Minor
 - Positive recommendation from Steering. **Motion carries.**

B. Undergraduate Studies

- Policy Change, Academic Actions for Freshmen
 - Positive recommendation from Steering.
 - Proposed edit: some majors require...strike based on major.
 - Moved this amendment, the **amendment carries**.
 - A motion was made to move the policy as amended. **Motion carries.**

C. Business

- Program Change, BS in General Economics
 - A motion was made to approve. **Motion carries.**

D. Honors College

- New Program, Biomedical Science Concentration

- A motion was made to approve. **Motion carries.**

8. [UGC Consent Agenda](#)

- Positive recommendation from Steering. Moved the following to Action agenda:
 - [M.S. in Biomedical Engineering catalog changes](#)
 - [BME 5065 Advanced Finite Element Analysis in Biomedical Engineering](#)
 - [BME 5205 Advanced Orthopedic Biomechanics](#)
 - [BME 5313 Biomedical Engineering Cell Biology & Physiology](#)
 - [BME 5365 Advanced Neuromechanics](#)
 - [BME 5905 Advanced Methods of Biomedical Engineering Research](#)
 - [Statement from the Academic Planning and Budget Committee](#)
- A motion was made to approve without the six courses and catalog change listed above. **Motion carries.**

9. UGC Action Agenda

- Moved from Consent:
 - [M.S. in Biomedical Engineering catalog changes](#)
 - [BME 5065 Advanced Finite Element Analysis in Biomedical Engineering](#)
 - [BME 5205 Advanced Orthopedic Biomechanics](#)
 - [BME 5313 Biomedical Engineering Cell Biology & Physiology](#)
 - [BME 5365 Advanced Neuromechanics](#)
 - [BME 5905 Advanced Methods of Biomedical Engineering Research](#)
- **First motion** - To pass the department's request to get current catalog language, redline it, and bring it back for further review. **Motion carries.**
- **Second motion** - To refer the proposal to the Academic Planning and Budget (APB) Committee for further review. **Motion carries.**

10. Old Business

None.

11. New Business

None.

12. Open Forum with the Provost

- Provost unable to attend due to a meeting with the State University system.

13. Open Forum of the Senate

None.

14. Good of the Senate

- Chris Robe: **Happy Hour Announcement:** A happy hour event was announced for Friday to help members unwind after the meeting.
- Stacie Rossow: **Performance Announcement:** Advent portion of *The Messiah* at Saint Joan, with tickets available on Eventbrite. The performance is scheduled for 7:00 PM.
- University Press: University Press briefly mentioned that they were available to address any comments or concerns.

15. Meeting adjourned at 3:00PM.

UFS Senator Attendance Roster
Fall 2024

Senators include College representatives, faculty assembly heads, steering committee, standing committee chairs, elect/past president, and non-voting members President and Provost.

Present =x

Last Name	First Name	Role	College	9-Sep	7-Oct	4-Nov	2-Dec
Agapova	Anna	Senator	Business			x	
Almonte	Mauricio	Senator	Arts and Letters				
Arneklev	Bruce	Senator, Steering	SWCJ	x	x		x
Assis	Raquel	Guest	Engineering and Computer Science	x			
Assis	Raquel	Guest	College of Engineering and Computer Science			x	
Atkin-Plunk	Cassandra	FA Chair	SWCJ	x	x	x	x
Baghersad	Milad	Senator	Business	x	x	x	
Balkan	Stacey	Senator	Arts and Letters		x	x	
Ball	Jason	Guest	OIT	x			
Banerjee	Kuntal	FA Chair	Business				
Bebergal	Jennifer	Guest	Undergraduate Studies and QEP	x			
Beckler	Jordon	Guest	HBOI	x			
Beetle	Chris	Senator, Steering	Science		x		x
Berlatsky	Eric	UGC Co-Chair	Arts and Letters	x			
Bernot	Kelsie	FA Chair	Honors				
Bilgihan	Anil	Senator	Business				
Bloetscher	Fred	Guest	college of engineering and computer science	x			
Branaman	Ann	Senator	Arts and Letters	x	x	x	x
Brown	Vicki	Policy and Procedures Chair	Education				
Butcher	Howard	Senator	Nursing	x	x		
Buteau	Stephan	Senator	Medicine				
Calargé	Carla	Senator	Arts and Letters				
Castrogiovanni	Gary	Senator	Business	x	x	x	x
Chapman	DaLaine	Guest	Arts and Letters	x			
Claire DeMassi	Marie	Guest	Registrar	x			
Darling	Sharon M.	Senator	Education	x	x	x	x
DeGiorgio	Michael	Senator	ECS	x		x	x

DeRigne	LeaAnne	Senator, Steering	SWCJ	x	x	x	x
Dukes	Charles	Senator, Steering	Education	x	x		x
Dumbaugh	Eric	Senator	Science				
Dunn	Kim	President	Business	x	x	x	
Eason	Shane	FA Chair	Arts and Letters	x			
Ellis	Meredith	Senator	Arts and Letters	x	x	x	x
Ferrara	Zachary	Senator	Honors	x	x	x	x
Finnegan	Lisa	Senator	Education	x	x	x	x
Floyd	Deborah	Guest	Educational Leadership	x			
Follin	Tiffany	FA Chair	Library				
Gendler	Richard	Senator	Business				
Gosser	Mary Ann	Guest	UHC	x		x	x
Graves	B. Sue	Guest	Department of Exercise Science and Health Promotion	x			
Harrawood	Michael	Senator	Honors				
Harris	Mike	Senator	Arts and Letters	x	x	x	x
Hoffman	Fred	Senator	Science	x	x		x
Ivy	Russ	Provost	Office of the Provost	x	x	x	
Johnson	Geoffrey	Guest	Academic Affairs	x			
Kaisar	Evangelos	Senator, Honors and Awards Chair	ECS	x			
Kersten	Alan	Guest	Department of Psychology, College of Science			x	
Kharlamov	Viktor	Senator	Arts and Letters	x	x	x	x
Kohlbeck	Mark	Senator	Business	x	x	x	x
Leventouri	Theodora	Senator	Science	x	x	x	x
Lin	Yuandan	Senator	Science	x	x	x	x
Locke	Stephen	Senator	Science	x	x	x	x
Lu	Michael	Senator	Medicine	x			
Luck	George	FA Chair	Medicine				
MacDonald	Ian	Senator	Arts and Letters	x	x	x	
McConnell	Will	Senator	Arts and Letters	x		x	x
Meeroff	Dan	Guest	Undergraduate studies	x			
Mello	Lawrence	Senator	Library			x	x
Miller	Katie	Senator	Education	x	x		x

Moslemian	Davood	Senator	ECS	x	x	x	
Mountford	Meredith	Steering, FA Chair	Education				x
Nettles	Aidan	Guest	Theatre and Dance	x			
Newman	David	Senator	Nursing	x	x		x
Nichols	Angela	Senator	Arts and Letters	x	x	x	
Nikolova	Daniela	Senator	Science	x		x	
Olarte	Juanita	Guest	Univerisity Press	x			
Penhollow	Tina	Research Chair	Science				
Quidley- Rodriguez	Narciso	Senator	Nursing	x	x	x	x
Ramirez Agudelo	Andres	Senator	Education	x		x	x
Robé	Chris	Senator	Arts and Letters				
Rossow	Stacie	Senator	Arts and Letters	x	x		x
Rothe	Dawn	Academic Freedom and Due Process Chair	SWCJ				
Sacca	Lea	Senator	Medicine				
Sacks	Emily	Senator	Business	x		x	
Sarajedini	Vicki	FA Chair	Science				x
Schmidmeier	Markus	Senator	Science				
Schoorman	Dilys	Senator	Education	x	x		x
Sementelli	Art	UGC Co-Chair	Arts and Letters				
Sobhan	Khaled	Senator, Steering, Promotion and Tenure Chair	ECS	x			
Sorge	Korey	Undergraduate Programs Chair	Science	x	x	x	x
Steppe	Stephen	Guest	Graduate College	x			
Szabo	Debra	Guest	Provosts Office	x			
Trapani	Bill	Steering, APBC Chair, President-elect	Arts and Letters	x	x	x	x
Volnick	Stacy	President	Office of the President		x		
Wagner	Kevin	Senator	Arts and Letters	x	x	x	
Wiese	Lisa	FA Chair	Nursing	x	x		
Wu	Jang-Yen	Senator	Medicine				
Yin	Zhijun	Senator	Science	x	x	x	x

	TBD	Library Advisory Chair	TBD				
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