

Steering Committee Meeting Minutes
February 18, 2021 (2pm – 4pm)
Webex

Members Present: Kevin Wagner, Bruce Arneklev, Bill Trapani, Kim Dunn, Michael Harris, Joy Longo, Meredith Mountford and Paul Peluso.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [January 21, 2021](#) were approved by the committee.
3. **President's Report:**
 - A. Dr. Kevin Wagner states that the Faculty Senate elections will include three Steering Committee seats, three Academic Planning and Budget Committee seats and seven Policy Committee seats. Nominations will open at the next meeting.
 - B. Next, Dr. Wagner presents the [composition of the Faculty Senate for 2020-2021](#).
4. **Guest Speakers**
 - A. Dr. James Capp - Research Space Committee Update
 - Dr. James Capp presents the Research Space Committee Update.
 - Research space is scarce at FAU (9% of Boca Raton campus footprint per 2019 report by the Florida Office of Program Policy Analysis and Government Accountability)
 - Florida Atlantic has some of the lowest utilization rates of research space compared to other state universities, according to multiple different measures
 - The Legislature and the Board of Governors both recommend implementing accountability measures to promote productivity in research space
 - Increased productivity is also essential to the FAU 2015-2025 Strategic Plan, which establishes aspirations to rank as a Top 100 public school in *US News and World Report* and become an R1 Carnegie-designated institution
 - The Initial research space policy drafted by Division of Research in 2016
 - The Draft presented to University Faculty Senate in 2019
 - The Provost charged the committee to redevelop the framework in August 2020 with a deadline to share with UFS Steering by October 2020 and Full Senate by December 2020.
 - Committee membership includes James Capp - Provost's Office, Donna Chamely-Wiik - Chemistry and Undergraduate Research, Salvatore Lepore – Chemistry, Dan Meeroff - Civil, Environmental and Geomatics Engineering, Sarah Milton - Biological Sciences and Karin Scarpinato – Division of Research.
 - The Initial report of opportunities and challenges shared at UFS Steering in December 2020.
 - Currently, we are awaiting feedback on the new draft from Deans, Division of Research, and others.
5. [UPC Consent Agenda](#)

- There are no objections. The consent agenda stands **approved**.

6. UPC Action Agenda

- A. College of Social Work and Criminal Justice
 - *Criminal Justice*
 - Dr. Meredith Mountford motions to move Criminal Justice with **positive recommendation from Steering**. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
 - *Social Work Minor*
 - Dr. Meredith Mountford motions to move Social Work Minor with **positive recommendation from Steering**. Dr. Joy Longo seconds. After a majority vote, the motions carries.
- B. College of Engineering and Computer Science
 - Dr. Kim Dunn motions to move Preprofessional Program, Computer Engineering, Computer Science and Electrical Engineering as a package and motions to move with positive recommendation from Steering. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

7. UGC Consent Agenda

- Dr. Paul Peluso motions to move Inactive Course Review to the consent agenda. Also, remove M.Ed. in Early Childhood Education, M.Ed. in Social and Cultural Foundations of Education and MA in TESOL and Bilingual Ed from the Consent Agenda. Dr. Mike Harris seconds. There are no objections.
- Dr. Meredith Mountford motions to remove Masters in Women, Gender and Sexual Studies from the consent agenda. Dr. Joy Long seconds. There are no objections. The consent agenda stands **approved**.

8. UGC Action Agenda

- A. College of Arts and Letters
 - *Masters in Women, Gender and Sexuality Studies*
 - Dr. Meredith Mountford motions to move Masters in Women, Gender and Sexuality Studies with **positive recommendation from Steering**. Dr. Joy Longo seconds. After a majority vote, the motion carries.
- B. College of Education
 - M.Ed. in Early Childhood Education
 - Dr. Paul Peluso motions to move M.Ed. in Early Childhood Education with **positive recommendation from Steering**. Dr. Joy Longo seconds. After a majority vote, the motion carries.
 - M.Ed. in Social and Cultural Foundations of Education
 - Dr. Paul Peluso motions to move M.Ed. in Social and Cultural Foundations of Education with **positive recommendation from Steering**. Dr. Joy Longo seconds. After a majority vote, the motion carries.

- MA in TESOL and Bilingual Ed
- Dr. Paul Peluso motions to move MA in TESOL and Bilingual Ed with **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
- C. College of Engineering and Computer Science
- *BS in Nursing/MS in Artificial Intelligence*
- Dr. Meredith Mountford motions to move BS in Nursing/MS in Artificial Intelligence with **positive recommendation from Steering**. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
- BS in Nursing/MS in Bioengineering
- Dr. Paul Peluso motions to move BS in Nursing/MS in Bioengineering with **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

9. Business Items

- A. [Diversity, Inclusion and Equity Bylaws](#)
- Dr. Meredith Mountford motions to **combine the Diversity, Inclusion and Equity Bylaws with the [Honors and Awards Bylaws](#) as one item called “Senate Ballot” with positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.
- B. [Professional Doctor of Philosophy with Major in Computer Science](#)
- Dr. Meredith Mountford motions to move Professional Doctor of Philosophy with Major in Computer Science with **positive recommendation from Steering**. Dr. Joy Longo seconds. After a majority vote, the motion carries.
- C. [2022/2023 Academic Calendars](#)
- Dr. Meredith Mountford motions to move 2022/2023 Academic Calendars with **positive recommendation from Steering**. Dr. Joy Longo seconds. After a majority vote, the motion carries.
- D. [2021 Senate, Steering and SPOTs Calendars](#)
- Dr. Bill Trapani motions to move 2021 Senate, Steering and SPOTs Calendars with **positive recommendation from Steering**. Dr. Michael Harris seconds. After a majority vote, the motion carries.

10. Open Forum with the Provost

- Senior Associate Provost Russ Ivy discusses Academic Programs Committee. The Academic Program Committee will develop criteria by which academic programs will be evaluated and prioritized, recommends programs for immediate phasing out beginning in Fall 2021, identify the top 25 and bottom 25 performing academic programs and identify ‘Programs of Concern’.
- Dr. Kim Dunn discusses a narrative column as part of the Academic Program Committee review.
- Dr. Patricia Kollander will be a guest speaker at the upcoming Senate meeting to review the Academic Programs Committee.
- Finally, there is an ongoing conversation on faculty use of Canvas.

- Dr. Kevin Wagner will invite Crystal Barger to an upcoming Senate and distribute an information sheet in advance.

11. Good of the Steering Committee

- No Items

12. Meeting adjourned at 4:09pm.