

University Faculty Senate Policy Committee
10/22/20
2:00pm-3:30pm
Meeting Notes

Attendees: Dr. Kim Dunn, Dr. Evangelos Kaisar, Dr. Fred Hoffman, Dr. Joy Longo, Dr. LeaAnne DeRigne, Dr. Meredith Mountford, Dr. James Kumi-Diaka, Dr. Paul Peluso, Dr. Bill Trapani and Dr. Michele Hawkins.

Guests: Brian Hodge, Suzanne Paton, Julie Golden-Botti, Willie Freeman III, Jill Rosen and Nicole Alford

1. Call to Order 3:00pm.
2. With positive approval, the Policy Committee approved September 17, 2020 minutes.
3. Pass/fail grades
 - After discussion, the committee agreed on allowing instructors to define S/U and eliminate P/F.
 - Brian Hodge will provide catalog changes for the committee to vote on before sending the recommendation to the Steering committee.
4. Proctoring Policies and Procedures
 - The available electronic proctoring tools are Respondus LockDown Browser with Monitor, Honorlock and Turnitin Plagiarism Checker.
 - Examples of alternatives to proctoring include adding to and creating large question banks over time and randomize a subset of questions (i.e., question bank of 100, test has 50 questions randomized, students all have different tests) and setting a time limit, i.e., 50 questions in 60 minutes. Difficult to look up every answer and still finish.
 - The Academic Integrity module is a self-paced module with assessments that uses an interactive interface with video demonstration to explain the academic integrity policy at FAU for online learners.
 - Dr. Fred Hoffman and Dr. Meredith Mountford will work offline on solutions for faculty.
5. Faculty Emeritus
 - After discussion, Dr. Fred Hoffman motions to approve Faculty Emeritus status for Dr. Jean-Louis Baldet. Dr. James Kumi-Diaka seconds. After a majority vote, the motion carries.
 - After discussion, Dr. Paul Peluso motions to approve Faculty Emeritus status for Dr. Ravi Shankar. Dr. James Kumi-Diaka seconds. After a majority vote, the motion carries.
 - After discussion, Dr. Paul Peluso motions to approve Faculty Emeritus status for Dr. Patricia Liehr. Dr. James Kumi-Diaka seconds. After a majority vote, the motion carries.
 - After discussion, Dr. Meredith Mountford motions to approve Faculty Emeritus status for Dr. Yoshimi Shibata. Dr. Joy Longo seconds. After a majority vote, the motion carries.

6. Asserting Administration and Shared Governance

- After discussion, Asserting Administration and Shared Governance was tabled to the next meeting.

7. UFS Bylaws

- After discussion, the UFS Bylaws were approved. The bylaws will be presented at the Steering committee meeting.

8. Policy Committee Chair

- After discussion, Dr. Meredith Mountford was unanimously elected to serve as chair effective immediately.

9. Meeting adjourned at 3:10pm.