

## Steering Committee Meeting Minutes

April 19<sup>th</sup>, 2018 (2pm – 4pm)

BOT Conference Room

**Members Present:** Kevin Wagner, Bruce Arneklev, Chris Beetle, Kim Dunn, Michael Harris, Morton Levitt, Meredith Mountford, and Paul Peluso.

**Guests:** N/A.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [March 22<sup>nd</sup>, 2018](#) were approved by the committee.
3. **President's Report:**
  - a. Dr. Kevin Wagner announces the results from the elections. Dr. Paul Peluso, Dr. Meredith Mountford, and Dr. Morton Levitt were elected to the Steering Committee. Dr. Kim Dunn, Dr. Anita Pennathur, and Dr. Rose Sherman were elected to the Academic Planning and Budget Committee. Finally, Dr. Kevin Wagner was reelected for President.
  - b. Next, Dr. Diane Alperin will be the guest speaker at the next Senate meeting to discuss the Women in Science & Engineering Leadership Institute to Florida Atlantic University.
4. [UPC Consent Agenda](#)
  - o There are no objections. The consent agenda stands **approved**.
5. [UPC Action Agenda](#)
  - a. **College of Arts and Letters**
    - o *Communication Studies and Multimedia Studies: Film, Video and New Media*
    - o Dr. Meredith Mountford motions to move the Communication Studies and Multimedia Studies: Film, Video and New Media with **no recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.
    - o *Waive Flex for BM majors*
    - o Dr. Chris Beetle motions to move the Waive Flex for BM majors with a **positive recommendation from Steering**. Dr. Morton Levitt seconds. After a majority vote, the motion carries.
    - o *Commercial Music BM*
    - o Dr. Chris Beetle motions to combine the 4 BM agenda items – Commercial Music BM, Music BM, Performance Concentration, Instrumental Option and Vocal Option, Music BM, Performance Concentration, Guitar Option, and the Music BM, Performance Concentration, Piano Option with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
    - o *Music B.A.*
    - o Dr. Chris Beetle motions to move the Music B.A. with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
    - o *Music BME*

- Dr. Chris Beetle motions to move the Music BME with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

**b. College of Business**

- *Economics BBA and BS*
- Dr. Paul Peluso motions to move the Economics BBA and BS with a **positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

**c. College for Design and Social Inquiry**

- *Urban Design BUD*
- Dr. Chris Beetle motions to move the Urban Design BUD with a **positive recommendation from Steering**. Dr. Mort Levitt seconds. After a majority vote, the motion carries.
- *Urban and Regional Planning BURP*
- Dr. Chris Beetle motions to move the Urban and Regional Planning BURP with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
- *Honors Programs for Urban and Regional Planning and Urban Design*
- Dr. Paul Peluso motions to move the Honors Program for Urban and Regional Planning and Urban Design with a **positive recommendation from Steering**. Dr. Mort Levitt seconds. After a majority vote, the motion carries.

**d. College of Education**

- *Leadership Studies Minor*
- Dr. Chris Beetle motions to move the Leadership Studies Minor **to the consent agenda**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.

**e. College of Engineering and Computer Science**

- *Civil Engineering (BSCV) and Environmental Engineering (BSEV)*
- Dr. Chris Beetle motions to move the Civil Engineering (BSCV) and Environmental Engineering (BSEV) with **no recommendation pending changes to the presentation of the catalog copy from Steering**. Dr. Mort Levitt seconds. After a majority vote, the motion carries.
- *Bachelor of Science in Geomatics Engineering Changing to Bachelor of Science in Engineering Technology*
- Dr. Chris Beetle motions to move the Bachelor of Science in Geomatics Engineering Changing to Bachelor of Science in Engineering Technology with **no recommendation pending changes to the presentation of the catalog copy from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
- *Mechanical Engineering*

- Dr. Paul Peluso motions to move Mechanical Engineering with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
- *Ocean Engineering*
- Dr. Chris Beetle motions to move Ocean Engineering with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.

**f. College of Science**

- *Pre-Health Professions Certificate (New title: Post-Baccalaureate Pre-Health Professions Certificate)*
- Dr. Mort Levitt motions to move Pre-Health Professions Certificate (New title: Post-Baccalaureate Pre-Health Professions Certificate) with a **positive recommendation from Steering**. Dr. Chris Beetle seconds. After a majority vote, the motion carries.

**6. [UGC Consent Agenda](#)**

- There are no objections. The consent agenda stands **approved**.

**7. [UGC Action Items](#)**

**a. Graduate College**

- *Proposal to Change the Credit Required for a Doctoral Degree*
- Dr. Paul Peluso motions to move the Proposal to Change the Credit required for a Doctoral Degree with a **positive recommendation from Steering**. Dr. Kim Dunn seconds. After a majority vote, the motion carries.

**b. College of Engineering and Computer Science**

- *Ph.D. in Mechanical Engineering*
- Dr. Chris Beetle motions to move the Ph.D. in Mechanical Engineering with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.

**8. Business Items**

- a.** Amend the Steering Minutes from November 2nd, 2017, and Senate Minutes from November 13th, 2017 to reflect the changes in BA/BS in Geology and BA/BS in Geography becoming BA/BS in Geosciences. The change is to the lower division physics requirement of General Physics 1 to 4 credits rather than Physics for Engineers for 2 credits.
- Dr. Chris Beetle motions to move this item **to the business items** of the upcoming Senate meeting. Dr. Paul Peluso seconds. After a majority vote, the motion carries.

**9. Open forum with the Provost**

- Provost Perry begins his open forum by stating that Honors Convocation was yesterday and Dr. Laura Vernon from the Harriet L. Wilkes Honors College won the Distinguished Teacher of the Year award.

**10. Good of the Steering Committee**

- a. Dr. Kim Dunn leads a discussion over courses being added in the catalog.

**11. Meeting adjourned at 3:40pm.**