

**Steering Committee Meeting Minutes**  
**October 25th, 2018 (2pm – 4pm)**  
**BOT Conference Room**

**Members Present:** Kevin Wagner, Chris Beetle, Kim Dunn, Morton Levitt, Meredith Mountford, and Bruce Arneklev.

**Guests:** N/A.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [September 27<sup>th</sup>, 2018](#) were approved by the committee.
3. **President's Report:**
  - a. Dr. Kevin Wagner announces that there will be two guest speakers for the upcoming Senate meeting – Danita Nias, Vice President for Advancement and Chief Executive Officer, FAU Foundation and Dr. Ron Nyhan, Executive Director, FAU'S Community Engagement.
4. Guest Speakers:
  - Dr. Ron Nyhan, Executive Director, FAU's Community Engagement.
  - There will be a new recommended ASL Designation Process for new Undergraduate courses, existing Undergraduate courses, new Graduate courses, and existing Graduate courses.
  - Currently, there are awards for:
    - Presidential Awards for Faculty (Teaching, Research, Service: \$3,500)
    - FAU Wave 2.0 (through DoR) \$1,500 to one project
    - Undergraduate CE research (through OURI) \$500 per student
    - Graduate CE research (through Grad College) \$500 per student
    - Community Engagement Research Grants (\$1,500)
    - Finally, the application deadline is April 15, 2019. The draft is 80% complete.
5. [UPC Consent Agenda](#)
  - There are no objections. The consent agenda stands **approved**.
6. [UPC Action Agenda](#)
  - **College of Arts and Letters**
    - *Peace, Justice and Human Rights*
    - Dr. Chris Beetle motions to move Peace, Justice and Human Rights with a **positive recommendation from Steering pending additional documents**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
  - **College of Education**
    - *Diversity and Global Studies Minor*
    - Dr. Paul Peluso motions to move the Diversity and Global Studies Minor with a **positive recommendation from Steering**. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
    - *Diversity and Global Studies Certificate*

- Dr. Chris Beetle motions to move the Diversity and Global Studies Certificate with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.

## 7. [UGC Consent Agenda](#)

- There are no objections. The consent agenda stands **approved**.

## 8. [UGC Action Items](#)

- **College of Engineering and Computer Science**
  - *Marine Engineering Management Certificate*
  - Dr. Chris Beetle motions to move the Marine Engineering Management Certificate with a **positive recommendation from Steering**. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
  - *MS Computer Science, MS Computer Engineering, MS Electrical Engineering, MS Bioengineering, MS Information Technology and Management*
  - Dr. Chris Beetle motions to move the MS Computer Science, MS Computer Engineering, MS Electrical Engineering, MS Bioengineering, MS Information Technology and Management with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
  - *MS Ocean Engineering, MS Mechanical Engineering*
  - Dr. Chris Beetle motions to move the MS Ocean Engineering, MS Mechanical Engineering with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
  - *MS CS, MS CE, MS EE, MS Bioengineering, PhD CS, PhD CE, PhD EE*
  - Dr. Meredith Mountford motions to move the MS CS, MS CE, MS EE, MS Bioengineering, PhD CS, PhD CE, PhD EE with a **positive recommendation from Steering**. Dr. Mort Levitt seconds. There was one no vote. After a majority vote, the motion carries.
- **College of Medicine**
  - *GMS 6091 – Biomedical Science Core Technologies Laboratory, GMS 6515 – Pharmacology, GMS 6841 – Biomedical Concepts and Translational Applications, and PCB 6092 – Biomedical Writing*
  - Dr. Meredith Mountford motions to move the Biomedical Science Core Technologies Laboratory, GMS 6515 –Pharmacology, GMS 6841 – Biomedical Concepts and Translational Applications, and PCB 6092 – Biomedical Writing with a **positive recommendation from Steering**. Dr. Mort Levitt seconds. After a majority vote, the motion carries.

## 9. Business Items

- SPOT Availability
- Drop Date Update from Brian Hodge, Registrar
- After a discussion, Dr. Paul Peluso motions to **move the discussion of drop dates, withdrawal dates, SPOT timing, and grade entry to the Academic Planning and Budget Committee to review**. Dr. Mort Levitt seconds. After a majority vote, the motion carries.

## **10. Open forum with the Provost**

- Provost Bret Danilowicz begins his open forum by discussing the plan to have the Jupiter campus enrollment to 3,000 students by 2025. The Provost met with the Deans this past week in a 3-hour meeting.
- Next, the Provost office will be meeting with the Deans and faculty to review the college's bylaws in order to have no conflicts between university policies and state and federal laws.
- The Provost discusses Kognito software which assists faculty and staff in identifying mental health challenges. There will be a follow up at the next Steering meeting to go over the program more in detail.
- In addition, the Provost discusses shared governance and making the onboarding new faculty process as robust as possible.
- At the next Senate meeting, the Provost will address questions regarding the budget model.
- Finally, the Provost is working on 2 KPI metric goals for each of the colleges.

## **11. Good of the Steering Committee**

- Dr. Kevin Wagner will be creating a Reinvigorating Faculty Governance Committee.
- Dr. Kim Dunn announces that FAU will be hosting the Conference USA Cross Country championships this Saturday.
- Dr. Kevin Wagner announces that there will be two political science events: 1) Congressman Ted Deutch will be speaking on American Politics on Wednesday, October 31<sup>st</sup> at 8am in KH 102, and 2) Robert F. Kennedy, JR. will have a lecture and book signing on Friday, November 2<sup>nd</sup> at 6:30pm in the University Theatre.

## **12. Meeting adjourned at 3:52pm.**