

**Steering Committee Meeting Minutes**  
**February 15, 2018 (2pm – 4pm)**  
**BOT Conference Room**

**Members Present:** Kevin Wagner, Chris Beetle, Kim Dunn, Michael Harris, Meredith Mountford, and Paul Peluso.

**Guests:** Not Applicable.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [January 18, 2018](#) were approved by the committee.
3. **President's Report:**
  - a. Dr. Kevin Wagner discusses the upcoming University Faculty Senate Elections. The positions available are University Faculty Senate President Elect, three Steering Committee positions, and three Academic Planning and Budget Committee positions. Nominations will be accepted starting at the upcoming University Faculty Senate meeting.
  - b. The University Faculty Senate Happy Hour will be on April 2<sup>nd</sup> starting at 3:00pm in the Atrium, immediately following the University Faculty Senate meeting.
  - c. Finally, Dr. Wagner will be reaching out to Joe Murray and Evonne Rezler to be guest speakers at the upcoming University Faculty Senate meeting.
4. [UPC Consent Agenda](#)
  - There are no objections. The consent agenda stands **approved**.
5. [UPC Action Agenda](#)
  - a. **College of Arts and Letters**
    - *Counseling and Psychological Services – Statement on Syllabi*
    - Dr. Chris Beetle motions to move the Counseling and Psychological Services – Statement on Syllabi with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.
6. [UGC Consent Agenda](#)
  - There are no objections. The consent agenda stands **approved**.
7. UGC Action Items
  - No Items.
8. **Business Items**
  - a. [2018-2019 Academic Calendar](#)

- Dr. Chris Beetle motions to move the 2018-2019 Academic Calendar with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
- b. [2019-2020 Academic Calendar](#)
  - Dr. Chris Beetle motions to move the 2018-2019 Academic Calendar with a **positive recommendation from Steering**. Dr. Meredith Mountford seconds. After a majority vote, the motion carries.
- c. Steering Committee meeting dates for 2018-2019 - August 30th, September 27th, October 25th, November 29th, January 17th, February 14th, March 21st, and April 18th.  
Senate meeting dates for 2018-2019 - September 10th, October 8th, November 5th, December 10th, January 28th, February 25th, April 1st, and April 29th.
  - Dr. Chris Beetle motions to move the Steering and Senate meeting dates with a **positive recommendation from Steering**. Dr. Paul Peluso seconds. After a majority vote, the motion carries.

#### 9. Open forum with the Provost

- Provost Perry begins his open forum by addressing the tragedy at Marjory Stoneman Douglas High School. President John Kelly sent an announcement out earlier addressing the tragedy and offering counseling to those in need.
- Next, Dean Valerie Bristor from the College of Education and Dean Marlaine Smith from the Christine E. Lynn College of Nursing have agreed to continue to serve as Deans until the new Provost arrives.
- Dean Deborah Floyd from the Graduate College has resigned. Dr. Diane Alperin is currently the Interim Dean until Provost Perry assigns a new Interim Dean. Applications are currently open.
- [Finally, the Board of Governors have a new regulation – 8.006 which will require civics literacy as a graduation requirement.](#)

#### 10. Good of the Steering Committee

- a. Dr. Kim Dunn provided an update on the Catalogue Committee. In addition, she mentioned [fauelearning.com/students/](http://fauelearning.com/students/) as a website that has resources available.

#### 11. Meeting adjourned at 3:50 pm.

