

Steering Committee Meeting Minutes
November 30, 2017 (2pm – 4pm)
BOT Conference Room

Members Present: Kevin Wagner, Bruce Arneklev, Chris Beetle, Kim Dunn, Michael Harris, Morton Levitt, Meredith Mountford, and Paul Peluso.

Guests: Gary Perry and Ed Pratt.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [November 2, 2017](#) were approved by the committee.
3. **President's Report:**
 - a. Dr. Kevin Wagner announces that President John Kelly will be the guest speaker at the next University Faculty Senate meeting on December 11. Vice President Jeff Atwater will be the guest speaker at the January meeting and Head Coach Lane Kiffin will be the guest speaker in the Spring Semester.
 - b. Next, Dr. Wagner will let the Colleges know that the live stream is available for faculty members but is not a substitution for Senators.
4. [UPC Consent Agenda](#)
 - o There are no objections. The consent agenda stands **approved**.
5. [UPC Action Agenda](#)
 - a. **College of Arts and Letters**
 - o *Piano Proficiency*
 - o Dr. Chris Beetle motions to move the Commercial Music Minor from the College of Arts and Letters with a **positive recommendation from Steering**. Dr. Bruce Arneklev seconds. After a majority vote, the motion carries.
 - b. **College of Business**
 - o *Management Major*
 - o Dr. Chris Beetle motions to move the College of Business Admissions Standards from the College of Business with **no recommendation from Steering**. Dr. Michael Harris seconds. After a majority vote, the motion carries.
6. [UGC Consent Agenda](#)
 - o There are no objections. The consent agenda stands approved.
7. UGC Action Items
 - o There are no items.
8. **Business Items**

a. **Book Committee Recommendations**

- Update the following content:
- Page 2 - Principles set forth by the American Association of University Professors (AAUP) "Freedom to Teach" discusses protocol for multiple section courses taught by more than one faculty member in which a single textbook is used.
- Overall comment - This committee recommends the Provost to draft a procedure to determine the royalty at FAU in consultation with the faculty.
- Dr. Chris Beetle motions to move the Book Committee Recommendations to the University Faculty Senate with a **positive recommendation from Steering**. Dr. Michael Harris seconds. After a majority vote, the motion carries.

9. Open forum with the Provost

- Provost Perry begins his open forum by announcing that President John Kelly has posted a statement on his blog regarding the taxation of tuition waivers.
- Next, Provost Perry states that there are 24 faculty members up for Promotion and Tenure this year as of now. The Deans letter of recommendations are due by December 18 to the Office of the Provost.

10. Good of the Steering Committee

- a. Dr. Kim Dunn discusses revisions to the Catalogue. The recommendation from the Steering committee is that of courses that haven't been taught for 5 or more years will no longer appear on the catalogue but can be added to the catalogue if it is offered again.
- b. Next, Dr. Kim Dunn asks faculty members to offer the same resources to student-athletes as they would for any other student.

11. Meeting adjourned at 3:10 p.m.

