

**Steering Committee Meeting
Minutes
March 22, 2016
BOT Conference Room, 2pm – 4pm**

Members Present: Chris Beetle, Ron Nyhan, Meredith Mountford, Dilys Schoorman, Mike Harris, Susan Dyess, and Kevin Wagner.

Guests: Ed Pratt, Michele Hawkins, Anita Pennathur, Russ Ivy, Diane Alperin, Michael Brady, Steven Bourassa, Gary Perry, Paul Peluso, Beth King, Katherine Chadwell, Mark Tunick (via Video), Paul Kirchman (via Video)

1. The meeting was called to order at 2:03pm by Chair, Dr. Chris Beetle.
2. The UFS Steering minutes from [February 16, 2016](#) were approved by the committee.

3. President's Report:

- a. Dr. Chris Beetle begins his report by reviewing the nominees for the UFS elections. Currently, for UFS President, the nominees are Dr. Kim Dunn, Dr. Susan Dyess, and Dr. Paul Peluso. There are now five nominees for the Steering Committee; there are 3 vacancies: Mort Levitt, Meredith Mountford, and Michael Harris. Morton Levitt and Meredith Mountford are up for reappoint and Mike Harris will be stepping down. Joining Mort and Meredith, Adam Bradford, Kim Dunn, and Paul Peluso are also nominated. We are reelecting the whole Academic Planning and Budget committee as the terms have been lost in recent years that the minutes did not capture. The nominees for that are Adam Bradford, Jerry Haky, Fred Hoffman, Anita Pennathur, Rose Sherman, and Kim Dunn. Nominations remain open and will close during the upcoming Senate meeting.
 - b. The next item discussed is the ad hoc bylaws committee. Dr. Beetle begins by explaining how the current bylaws prohibit reelection of a Senate President. Dr. Beetle goes on to explain how this doesn't offer enough time to develop relationships with the Board members. For the reasons mentioned, Dr. Beetle would like to form the ad hoc bylaws committee to take a look at the bylaws and consider the question to whether we might modify the bylaws to allow presidents to stand for reelection. He has consulted with the past UFS presidents; two are in favor, two are opposed, and two have not responded. Another task Dr. Beetle would like this committee to do is look into allowing student representation. He would charge the committee to develop the bylaws for the Senate to consider as a whole during the Fall semester.
 - c. Dr. Beetle discusses the NC Policy and Late Withdrawal policy. We will have a report from Dean Pratt at the April 1st Senate meeting.
 - d. Dr. Beetle adds an item that was not on the report. This item is the CBA Article 5 recommendation. There is a preliminary agreement on this issue. Dr. Beetle shares the language that has been agreed to between the UFF and BOT with Steering.
4. [UPC Consent Agenda](#)

- a. Dr. Mike Harris has a questions about the courses from College of Education. He is unclear whether the courses are associated with the item on the action agenda. Michael Brady, a representative, speaks to answer Dr. Harris' question.
- b. No objections; the agenda stands **approved**.

5. UPC Action Agenda:

a. **College for Design and Social Inquiry**

- *Bachelor of Public Safety Administration*
 - Dr. Dyess motions to send forward **with a positive recommendation from Steering**. Dr. Mountford seconds the motion. After a majority vote, the motion carries

b. **College of Education**

- *Academy for Community Inclusion: Employment Certificate, Community Access Certificate, Community Living Certificate*
 - No discussion or objections on this item. Dr. Schoorman moves to send forward with a **positive recommendation**. The motion is seconded. After a majority vote, the motion carries.

c. **Honors College**

- *BS in Liberal Arts and Sciences*
 - No objections or discussion. Dr. Schoorman moves to send forward with a **positive recommendation from Steering**. Dr. Dyess seconds the motion. After a majority vote, the motion carries

d. **College of Nursing**

- *RN to BSN Program*
 - Dr. Mike Harris comments that he can't keep up with all the changes in Nursing. Dr. Katherine Chadwell, a representative, speaks to address any concerns. She explains the change.
 - There are no more questions or discussion. Dr. Nyhan moves to send forward with a **positive recommendation from Steering**. Dr. Wagner seconds the motion. After a majority vote, the motion carries.

e. **College of Science**

- *Environmental Science Certificate*
 - Dr. Wagner moves to send forward with a **positive recommendation from Steering**. Dr. Harris and Dr. Dyess second. After a majority vote, the motion carries.
- *BS Physics/PSM Medical Physics*

- Luc Wille, Chair of Physics, explains the change and answers any questions from Steering.
- Dr. Dyess moves to send forward with a **positive recommendation from Steering**. Dr. Wagner seconds. After a majority vote, the motion carries.

6. UGC Consent Agenda:

- a. There are no objections. The agenda is **approved**.

7. UGC Action Items:

a. **College of Business**

- *MS in Finance – Market Rate Programs*
 - Dr. Dyess moves to send forward with a **positive recommendation from Steering**. Dr. Nyhan seconds that motion. After a majority vote, the motion carries.
- *MS in Music Business Administration*
 - Dr. Wagner moves to send forward with a positive recommendation from Steering. Dr. Mountford seconds. After a majority vote, the motion carries.

b. **College for Design and Social Inquiry**

- *Master of Urban and Regional Planning*
 - Dr. Nyhan moves to consider the first program change and take the course changes after as a package. Dr. Dyess seconds. After a majority vote, the motion carries.
 - Dr. Schoorman moves to send forward with a **positive recommendation from Steering**. Dr. Dyess seconds the motion. After a majority vote, the motion carries.
- *URP 6200: Planning Methods*
- *URP 6251: Planning Urban Services*
- *URP 6310: Seminar in Urban Planning*
- *URP 6421: Environmental Planning and Society*
- *URP 6549: The Public Sector and Economic Development Planning*
- *URP: 6920: Planning Workshop*
- *URP 6945: Guided Practicum*
 - Items are being treated as a package. There is discussion by the Steering committee whether these should go on the Consent Agenda or stay on Action Agenda.
 - There is a motion by Dr. Harris for Arcadia and Dr. Beetle to review all of the Education courses on the UPC Consent Agenda and move them underneath the proposal in the UPC Action Agenda to be considered as a package. Seconded by Dr. Dyess.

- a. There is a brief discussion on the motion. After a majority vote, the motion is denied. The motion does not carry.
 - o Dr. Nyhan moves that the items under the CDSI, the course changes, be moved to the Consent Agenda. Dr. Harris seconds. There is no discussion. After a majority vote, the motion carries.
 - *Environmental Planning Graduate Certificate*
 - o Dr. Schoorman moves to send forward with a positive recommendation from Steering. Dr. Dyess seconds. After a majority vote, the motion carries.
 - *Visual Planning Technology Graduate Certificate*
 - o Dr. Wagner moves to send forward with a positive recommendation from Steering. Dr. Dyess seconds. After a majority vote, the motion carries.
- c. **College of Science**
 - *BS Physics/Professional Science Master in Medical Physics*
 - o Approved by UPC level. Dr. Wagner moves to send forward with a positive recommendation from Steering. Dr. Nyhan seconds. After a majority vote, the motion carries.

8. Business Items

- a. 2016-2017 & 2017-2018 Academic Calendars
 - Dr. Beetle reviews calendars and explains the Fall Break. It is not the official calendar, but Dr. Beetle's spreadsheet depicting the calendar. Dr. Beetle explains the reasoning behind the Fall Break, which will be Reading Days and can be used as class days in the event of a university emergency. Dr. Beetle explains that the APBC agreed to try the Fall Break on a trial basis and will reconsider again for the following academic year. It is not a holiday for faculty, it is time for students to digest material or study. The 2017-2018 calendar mimics the 2016-2017 calendar.
 - o Dr. Harris moves that we approve both the 2016-2017 and 2017-2018 University Calendars in concept with the Fall Break included. Dr. Dyess seconds. The official calendar will be available to the Senators at the April 1st meeting with the Fall Break included. After a majority vote, the motion carries.
 - o Dr. Mountford moves to not accept the proposed Steering and Senate dates for next year, which will fall on a Thursday-Monday schedule, and keep the current Tuesday-Friday schedule. Dr. Dyess seconds. There is a discussion that follows. After a majority vote, the motion is opposed and does not carry.
 - o Dr. Nyhan moves that we accept the recommendations from APBC in that we move the Senate meetings to Monday and Senate to Thursday

and forward it to the Senate with a **positive recommendation from Steering**. Dr. Wagner seconds. After a majority vote, the motion carries.

b. *Outside Activity Form*

- Dr. Beetle iterates a notion from the UFF that they consider the content of this form is actually governed by Article 19 in the CBA and that therefore it is inappropriate to consider. There is some discussion on this among the Steering Committee and Dr. Alperin. Dr. Alperin confirms that this form is not specific to the UFF/CBA. It is a form for all employees. Dr. Beetle confirms there will be no motion on this item. This item will not go forward to the Senate.
- Dr. Harris suggests defining faculty some more (i.e. full time faculty, part-time faculty, summer faculty, etc.)
- There is a long discussion on the language used in the Provost's Memo. The committee members would like to see some clearer language on what should/should not be reported.
- Dr. Alperin asks the Steering committee to send her any additional comments to consider.

c. Community Engagement Committee Recommendations

- [Expanded Definitions for Annual Reviews](#)
 - There is a long discussion on this draft. Dr. Harris suggests changing the language to “in conjunction with an undergraduate student” under Undergraduate Research in the Research section.
 - Dr. Dyess moves to send the recommendation for Expanded Definitions for Annual Reviews as amended by Dr. Harris forward to Senate with a **positive recommendation from Steering**. Dr. Harris seconds. There is brief discussion about distinguishing that this is acknowledgement of community engagement, not requirement. After a majority vote, the motion carries.
- [Faculty Awards for Community Engagement](#)
 - There is brief discussion on the “personal” compensation aspect of the language.
 - Dr. Mountford motions to move forward to Senate with a **positive recommendation from Steering**. Dr. Schoorman seconds. After a majority vote, motion carries.

9. Dr. Beetle asks for a motion to extend the meeting for 10 more minutes. Motion is granted.

10. Open forum with the Provost

- a.** Provost Perry shares that all of our LBRs were approved. This has very much to do with FAU's achievements. Provost Perry distributes a handout with the Metrics scores across the SUS. We finished up the tremendous week with 100% residency placement for the medical students for the second year in a row. Dr. Perry reviews the handout and points

out where we've improved and where we scored excellence points. He then goes over the performance funding numbers. He then discusses the drop in Online Education fees from the BOG to \$30. FAU is at \$37, some universities are at \$65.

- b. Provost Perry gives an update on the Dean Searches.
- c. Dr. Michele Hawkins was going to give presentation on the results of the scheduling change, Dr. Perry asks if she can speak at the next Senate meeting.
 - Dr. Wagner moves to add this to the Senate Business Items. Dr. Mountford seconds.
- d. Provost Perry answers any questions the Steering members present.

11. Good of the Steering Committee

- a. There are no items

Meeting adjourned at 4:15 p.m.