

**Steering Committee Meeting**  
**Minutes**  
**September 24, 2013**  
**Community Engagement Conf. Rm. 246 - 3pm – 5pm**

**Members Present:** Ron Nyhan, William McDaniel, Bill Bosshardt, Deborah Floyd, Hari Kalva, Morton Levitt, Marguerite Purnell, Diane Alperin, Michelle Hawkins, Gary Perry

**Guests:** Ingrid Johanson, Rainer Steinwandt, Ed Pratt, Shirley Gordon.

1. The meeting was called to order by Past UFS President, Dr. William McDaniel.
2. The minutes of the meeting of [August 27, 2013](#) was approved with no objections from the committee.
3. **President's Report:** Dr. Nyhan would like to encourage faculty to participate in the shared governance process. The Board also supports this shared governance model. There are three UFS Standing Committees which he sees as vital to improving the future success of FAU with regard to the competition posed by the State Colleges.
  - a) Graduation and Retention
  - b) eLearning
  - c) Need to form an *ad hoc* committee or task force to develop strategies to counteract the threat of the increased enrollment at State Colleges who are offering more degrees at lower costs.

However, Dr. Nyhan understands that this is a huge commitment to ask of the faculty to share their time and expertise, but he is confident that the faculty will take the lead in this new shared governance proposal which will ultimately benefit the faculty, staff and students.

Dr. Nyhan welcomes Steering's feedback on what the charges/task of these committees should be, so that he can provide direction for the committees to work on.

4. **UPC Consent Agenda:**  
No objections from the committee - will go forward to Senate with **positive recommendation from Steering.**

5. **UPC Action Items:**

**Undergraduate Studies**

- a) **Explanation - General Education Recommendations - Review and Approval of State's General Education Common Core Courses.**  
Steering agreed to send forward to Senate **without recommendation**
- b) **New Policy - Undergraduate Students and Timely Graduation**  
No objections from the committee – will go forward to Senate **with positive recommendation** from Steering

**Christine E. Lynn College of Nursing**

c) **Curricular Changes – RN to BSN Program**

No objections from Steering – will go forward to Senate **with positive recommendation from Steering**

d) **College of Science**

**Curricular Changes – Pre-Health Professions**

No objections from Steering – will go forward to Senate **with positive recommendation from Steering**

6. **UGC Consent Agenda:**

No objections from Steering – will go forward to Senate **with positive recommendation from Steering**

Steering also agreed to move items **a, b, d** and **e** from UGC Action Items, for the College of Arts and Letters to UGC Consent Agenda – will go forward to Senate with **positive recommendation from Steering**

7. **UGC Action Items**

**College for Design and Social Inquiry**

a) **Master of Social Work-Curriculum Change**

No objections from Steering – will go forward to Senate **with positive recommendation from Steering**

b) **Master of Urban and Regional Planning: Course description**

No objections from Steering – will go forward to Senate **with positive recommendation from Steering**

c) **Master of Urban and Regional Planning: Dismissal**

No objections from Steering – will go forward to Senate **with positive recommendation from Steering**

d) **Master of Urban and Regional Planning: Core Course Listing**

No objections from Steering – will go forward to Senate **with positive recommendation from Steering**

e) **Master of Urban and Regional Planning: Specialization**

No objections from Steering – will go forward to Senate **with positive recommendation from Steering**

**College of Arts and Letters**

a) **Program Change-English MA and MAT**

Steering agreed to move to UGC Consent Agenda – will go forward to Senate **with positive recommendation from Steering**

b) **Program Change-Certificate in Film and Video**

Steering agreed to move to UGC Consent Agenda – will go forward to Senate **with positive recommendation from Steering**

c) **Program Change-Graduate Certificate in Piano Performance and Pedagogy-Terminate Certificate.**

No objections from Steering – will go forward to Senate **with positive recommendation from Steering**

- d) **Program Change-Performance Concentration, Wind Conducting Option**  
Steering agreed to move to UGC Consent Agenda – will go forward to Senate **with positive recommendation** from Steering
- e) **Program Change-Masters of Arts in Communication**  
Steering agreed to move to UGC Consent Agenda – will go forward to Senate **with positive recommendation** from Steering

**College of Nursing**

- a) **Program Change-Admissions Deadlines.**  
No objections from Steering – will go forward to Senate **with positive recommendation from Steering**

**8. Business Items:**

- a) Steering Committee Bylaws Changes  
The committee discussed at length the options proposed by Dr. Ron Nyhan. Steering finally agreed to adopt option 2 – Revise the bylaws to eliminate the representation from the North and South campuses and to elect one Senator at large to fill Michele Hawkins' seat. All were in favor of moving forward to Senate with positive recommendation to revise the Bylaws.

**9. Speaker: None**

**10. Open Forum with the Provost:** Dr. Perry was away at the BOT Retreat

**11. BOT Report:** The Presidential search selection will start on Wednesday, September 25<sup>th</sup> at 8:45am which is open to the public. Faculty are encouraged to attend the process.

**Meeting adjourned at 4:56pm**