

## U.Achieve Exercise

**Goal:** To learn how to utilize U.Achieve as an ongoing resource to help you graduate in 4 years.

### **Directions:**

A. Watch the U.Achieve Instructional Video found here:

B. To Create Your Plan:

1. Log into MyFAU
2. Click *Degree Audit icon*
3. Click *Plans*
4. Click *Create a New Plan*
5. Click on the name of *your College* – if you do not know this information, go here:  
<http://www.fau.edu/programs/>
6. Click on your *Program Code*
7. Click on your *Degree* (BA, BS, or BBA)
8. Click on the *Degree and Major*
9. Click on your *Major*
10. Name your Plan: Last Name 4 year plan
11. Click Add Plan

C. To Start Building your 4 Year Plan

1. Drag and drop your current courses into Fall 2019
2. Based on the recommendations on the left, drag and drop your projected courses into Spring 2020
3. Print PDF and bring to class