How to sign into the virtual drop-in queue

1. From the Navigate student homepage, click Appointments.

![Navigate student homepage](image)

2. Click Schedule an Appointment.

![Schedule an Appointment](image)
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3. Click View Drop-In Times.

4. Select Academic Advising for Type of Appointment, Stop-In Academic Advising (Phone) for Service, and click Find Available Times.
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5. Click the blue hyperlink for University Advising Services (Boca Raton). You do not need to select any filter options on the left.

6. Click the Check-In with first available button. This will sign you into the queue to receive a phone advising appointment.