

Deadlines

Fall: June 15
Spring: November 1
Summer: April 1

Reinstatement into the University or the College of Social Work & Criminal Justice (SW-CJ) is a very serious matter. The goal of the Reinstatement Committee is to determine if you have overcome the obstacles to your educational goals that impeded your academic progress previously. The reinstatement process will cause you to reflect on previous issues and to ensure that you have adequately comprehended the factors that will lead to success. It is not the intention of the Committee to set the student up for failure, but to assist you in meeting your academic goals. All information submitted to the Committee will be kept confidential. ** Please be aware that approval of your petition is a recommendation only to the Office of Admissions, who have the final approval of all undergraduate admissions. **

Instructions: Complete this form; include your Personal Statement (directions below) and any supporting documents; and submit the entire packet to SW-CJ Advising Services at the Boca Raton, Davie or Fort Lauderdale campus by the listed deadlines above.

Name: _____ Student Z# _____

Address: _____ Email: _____

Phone: _____

Requesting Reinstatement for: Semester/Year _____ / _____

Major when Dismissed: _____

Last semester and year attended at FAU _____

Desired Major if reinstated: _____

Personal Statement: Must be typed and attached with your petition; and **Must** address the following issues and any other information you feel will assist the committee in making its decision. Supporting documentation must be provided for items 1 and 2 (for example, documents from a social service agency, clergy, police department, physician, supervisor-all documentation must be on official letterhead).

1. What factors (personal, health, work and/or family) contributed to your poor academic performance?
2. What changes have you made to rectify these issues and why do you feel able to be academically successful at this time?
3. Please describe your academic plans for the remainder of your time at Florida Atlantic University and how you intend to complete your degree program. Include a timeline, specifically regarding course load.
4. Have you been previously reinstated, or applied for reinstatement, into the College or University in the past.

Student Signature: _____ Date: _____

For Office Only

☐ You have been reinstated for _____. You must fulfill the following conditions:

1. Must maintain a minimum 2.0 GPA

2. Other conditions: _____

☐ You have been determined ineligible for reinstatement.

Signature _____ Date: _____

College of Social Work & Criminal Justice - Advising Services
Boca Raton (561) 297-2316 • Davie (954) 236-1167

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