AGENCY GUIDE TO GETTING STARTED
FIELD EDUCATION CONTACTS

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AGENCY FIELD SITE REQUIREMENTS

• Allow for minimum of one-hour weekly supervision of student by a staff member who is qualified as an FAU field educator.

• Provide micro (individual), mezzo (group/families) and macro (community) learning experiences.

• Allow BSW or MSW staff to attend 16-hour Field Educator training if not already completed.

• Able to support social work education with resources, office space, supplies, and technical support.

• Provide appropriate social work activities at the micro, mezzo and macro levels.

• Adhere to the NASW Code of Ethics.

• Serve a diverse client population representative of South Florida.

• Reimburse students for mileage incurred on agency business.

• Maintain a policy of nondiscrimination in employment and service provision and a sexual harassment policy.

• Provide the student with an orientation to agency including safety, sexual harassment policies, incident reporting procedures, expectations for student ethical behavior and termination policies.

• Participate in Student Review meetings, if held.

FIELD EDUCATOR REQUIREMENTS

• BSW field educators must have an earned BSW degree from an accredited School of Social Work and a minimum of 2 years post bachelor’s social work experience and can supervise BSW students only.

• MSW field educators must have an earned MSW degree from an accredited School of Social Work and a minimum of two years post master’s experience and can supervise both BSW and MSW students.

• BSW & MSW field educators must attend a required 16-hour Field Educator Training at FAU unless they have had the approved Field Educator Training at another university in Florida.

• All students must attend a two-hour integrative field seminar concurrent with their field internship.
• Site visits by FAU social work faculty will occur at least once per semester, or more if needed. The student, faculty representative and field educator will review the student’s progress and needs.

BSW

• BSW students complete a block field placement in their final semester of school. They report to the agency between 27 and 34 hours per week for a total of 400 hours minimum. Placements can be in any semester.

• BSW field placements allow students to apply their generalist social work practice skills learned in the classroom in work with clients under the supervision of a trained Field Educator.

• BSW students are ready for learning experiences on how to complete assessments, develop treatment plans, provide case management, advocate for clients, and facilitate groups.

• Students can extend their placement into a second semester in order to complete their 400 hours. A plan is made, and students must complete a minimum of 16 hours per week.

MSW FOUNDATION

• MSW foundation students complete their field placement concurrent with their coursework in the fall and spring semesters.

• MSW foundation students complete a total of 400 hours completed in the fall and spring semesters. They report to their field placement 16 hours per week.

• MSW foundation students have an earned Bachelor’s Degree but may be new to Social Work.

• MSW foundation students are ready to participate in learning experiences that will allow them to do intake and referral, assessments, treatment plans, case management, supportive counseling to individuals and families.

• Foundation students are required to have a group experience during their second (spring) semester.

MSW CLINICAL/COMMUNITY CONCENTRATION

• MSW concentration students complete a total of 600 hours of field placement over the fall and spring semesters. They report to their field placement 20 hours per week.
• MSW concentration students choose a focus area from either children and adolescents and families, adults and families or elders and families. The client population at their field placement must match their chosen focus area.

• MSW concentration students are ready to apply their advanced clinical social work practice skills with individuals, families, groups and communities.

• Extended options: some students begin their field placement during the summer semester and continue through the fall and spring to complete the required 600 hours. These students report to their field placement at least 16 hours per week.

**MSW ADVANCED STANDING**

• MSW advanced standing students have an earned BSW degree. They complete one Clinical/Community Concentration field placement.

• Advanced standing student complete the same hours and have the same options as the MSW Clinical/Community Concentration noted above.