

**Promotion and Tenure
Non-Tenure Earning and
Third Year Reviews Timelines
2023-2024**

Please circulate this timeline with those faculty who will go up for 3rd Year Review, P&T and NTE in your school.

Note: Should anything change at the provost's level, these dates are subject to change.

Promotion & Tenure ePortfolios – Fall Semester 2023

- The ePortfolio is to be submitted and routed to the Director by **Tuesday, September 5, 2023.**
- The School's review and recommendation letter will be completed and shared with faculty by **Friday, September 22, 2023.**
- Faculty member can review and respond to the School's recommendation until **Friday, September 29, 2023.**
- The Director's review and recommendation letter will be completed and shared with faculty by **Friday, October 6, 2023.**
- Faculty member can review and respond to the Director's recommendation until **Friday, October 13, 2023.**
- The College P&T Committee's review and recommendation letter will be completed and shared with faculty member by **Friday, November 3, 2023.**
- Faculty member can review and respond to the College P&T Committee's recommendation until **Friday, November 10, 2023.**
- Dean's letter is completed and shared with faculty by **Monday, November 20, 2023.**
- Faculty member can review and respond to the Dean's recommendation until **Wednesday, November 29, 2023.**
- **Completed ePortfolios** are **due to the Provost** no later than **Friday, December 8, 2023** for review by the University P&T Committee.

Non-Tenure Earning (NTE) ePortfolios - Fall Semester 2023

- NTE faculty going up for promotion will follow NTE guidelines.
- The submission of ePortfolios will follow the same timeline as tenure-track faculty, however, the NTE ePortfolios are due to the Provost by **Monday, January 5, 2024**.

3rd Year Review ePortfolios – Spring Semester 2024

- Third Year Review ePortfolios are due to the School Director by **Friday, January 19, 2024**.
- The School's review and recommendation letter will be completed and shared with faculty by **Friday, February 23, 2024**.
- Faculty member can review and respond to the School's recommendation until **Friday, March 1, 2024**.
- The Director's review and recommendation letter will be completed and shared with faculty by **Friday, March 8, 2024**.
- Faculty member can review and respond to the Director's recommendation until **Friday, March 15, 2024**.
- The College P&T Committee's review and recommendation letter will be completed and shared with faculty by **Monday, April 8, 2024**.
- Faculty member can review and respond to the College P&T Committee's review until **Friday, April 12, 2024**.
- Dean's review and recommendation letter will be completed and shared with faculty member submitted by **Friday, April 26, 2024**.

If necessary, a meeting is scheduled with Dean, Director, and faculty member **after April 30th** to discuss 3rd year review.

University P & T Administration Timeline

- **December 8, 2023** ePortfolios sent forward for review by the University Promotion and Tenure Committee
- **March 2024** University P&T Committee makes recommendations to the Provost
- **April 2024** Provost makes recommendations to the President
President certifies to FAU BOT that all procedures in University Regulation 5.006 (Tenure Procedures) have been followed.
- **May 2024** Letters will be sent to candidates notifying them of the final decision.